



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Sub Post Office, Katra - 182 320, J&K.

MINUTES OF THE 15TH MEETING OF THE EXECUTIVE COUNCIL HELD ON
3RD OF MAY 2010, AT INDIA INTERNATIONAL CENTRE, NEW DELHI.

The 15th meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held at India International Centre, New Delhi, at 12 noon on 3rd May 2010, under the Chairmanship of Shri. N. N. Vohra, Chancellor, SMVDU (H.E. the Governor of J&K).

2. The following participated:

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| (i) | Prof. (Dr.) R.N.K. Bamezai
Vice Chancellor-SMVDU | Chairman, Executive Council |
| (ii) | Prof. (Dr.) M.L. Garg
Dean, College of Engineering
& College of Management-SMVDU | Member |
| (iii) | Prof. (Dr.) Riyaz Punjabi
Vice Chancellor, University of Kashmir | Member Ex-Officio |
| (iv) | Prof. (Dr.) Varun Sahni
Vice Chancellor, University of Jammu | Member Ex-Officio |
| (v) | Prof. (Dr.) Vinayshil Gautam
Department of Management Studies,
4 th Floor, Vishwa Karma Bhawan,
IIT Delhi, Hauz Khas, New Delhi-110016. | Member |
| (vi) | Sh. R.K. Goyal, IAS
Chief Executive Officer-SMVDSB
& Principal Secretary to HEG, J&K, | Member |
| (vii) | Ms. Roop Avtar Kaur, IFS
Registrar SMVDU | Secretary |
| (viii) | Prof. (Dr.) S.V. Thakur
Director, School of Architecture &
Landscape Design-SMVDU | Member |
| (ix) | Prof. (Dr.) V. Verma
Director School of Biotechnology-SMVDU | Member |

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Roop Avtar Kaur

(x) Prof. (Dr.) V.S.Raju
Former Director IIT Delhi,
83, Hill Ridge Villas, Gachibowli,
Hyderabad - 500032.

Member Invitee

Sh. R.S.Pawar, Chairman NIIT Ltd., who could not attend the meeting, was granted Leave of Absence.

3. After the opening remarks, the Agenda was taken up and the decisions taken are as hereunder:

Item No.15.1 Confirmation of minutes of the 14th meeting of the Executive Council held on 26th Sept'2009, held at IIC Delhi.

3.1 The Executive Council approved the Minutes of the 14th Meeting of the Executive Council, held on 26th September 2009.

Item No.15.2 Action taken on the decisions of the Executive Council at its 14th meeting held on 26th September 2009.

3.2 On the issue of decentralization of powers to the Deans and Directors of respective Colleges and Schools, the Chancellor emphasized that the **Purchase Committees set up by the Vice Chancellor would need to ensure adherence to all codal formalities.** The Council was of the view that all items of common use, like Computers etc., should be procured centrally to secure the best terms and conditions. After discussion, it was decided that the Vice Chancellor would monitor the functioning of the aforesaid Committees and review the continuation of this arrangement around May 2011.

3.3 On the issue of the continuance of the Planning Board, the Vice Chancellor suggested that the Planning Board needs to consist of the representatives from all disciplines and should be advisory in nature. CEO, SMVDSB recalled that the Planning Board had been set up in 2009 at the advice of the then Vice Chancellor as its establishment was considered to be one of the pre-requisites for receiving grants from U.G.C. Prof. Punjabi informed that Planning Board in the University of Kashmir has an advisory role. After discussion, the Executive Council decided to re-constitute the Planning Board as suggested by the Vice Chancellor.

3.4 The Executive Council was informed that against an amount of Rs. 1,10,85,71/- advanced earlier to the Collector Land Acquisition, Udhampur, the Utilization Certificate for a part amount of Rs.36,41,980/= had been received. It was decided that **the University would further pursue the matter with the Deputy Commissioner, Udhampur, and secure the Utilization Certificate for the balance amount of Rs. 74,43,730/=, placed at the disposal of Revenue Authorities.**

3.5 It was pointed out that the title "**Degree of Honoris Causa**", should be corrected to read "**Degree of Science (Honoris Causa)**", as reported earlier in the Action Report (Item no.15.2.13).

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- 3.6 The Executive Council decided that the phrase "Career Advancement" should henceforth be used in place of 'promotion'.

Item No. 15.3 Decisions taken by the Academic Council in its 12th & 13th meeting held on the 9th November 2009 & 20th April 2010, respectively.

- 3.7 The Executive Council ratified the creation of 51 non-teaching and 103 faculty positions approved earlier by the Chancellor. The Executive Council further approved the Pay Band for the post of Assistant Training & Placement Officer as Rs.9300-34800 (with GP of Rs.4200/-) which had been incorrectly indicated as Rs.15600-39100 (with GP of Rs.760/-). The Executive Council ratified the proposal for the abolition of 5 non-teaching positions.
- 3.8 The Executive Council approved the recommendations of the Academic Council (at its 13th Meeting) regarding the constitution of Boards of Studies in respect of the following Schools:
- i) School of Computer Science & Engineering [Notified vide no. SMVDU/A&E/10/2220 dated:4th March 2010]
 - ii) School of Mechanical Engineering [Notified vide no. SMVDU/A&E/10/2272 & 006 dated:23rd March 2010 & 7th April '10]
 - iii) School of Electronics & Communication Engineering [Notified vide no. SMVDU/A&E/10/2198 dated:26th February 2010]
 - iv) School of Biotechnology [Notified vide no. SMVDU/A&E/10/2280 dated:25th March 2010]
 - v) School of Architecture & Landscape Design [Notified vide no. SMVDU/A&E/10/2292 dated:29th March 2010]
 - vi) School of Infrastructure Technology & Resource Management [Notified vide no. SMVDU/A&E/10/003 dated:6th April 2010]
 - vii) School of Business Economics [Notified vide no. SMVDU/A&E/10/2219 dated:4th March 2010]
 - viii) School of Business [Notified vide no. SMVDU/A&E/10/2200 dated:26th February 2010]
 - ix) School of Physics [Notified vide no. SMVDU/A&E/10/2172 dated:18th February 2010]
 - x) School of Mathematics [Notified vide no. SMVDU/A&E/10/2223 dated:4th March 2010]
 - xi) School of Philosophy & Culture [Notified vide no. SMVDU/A&E/10/2165 dated:16th February 2010]
 - xii) School of Languages [Notified vide no. SMVDU/A&E/10/2166 dated:16th February 2010]

Proposal for establishing a Department of Dogri

- 3.9 The Chancellor stressed the need for undertaking a well considered assessment of the level of attainment and the nature of activities of the Department of Dogri at the University of Jammu, before a similar Department is considered to be established at SMVDU, to ensure against any avoidable duplication. Prof. Varun Sahni suggested that while the aforesaid analysis could be done, the proposed new Department could possibly focus more on researching the spoken language rather than literature, which is already being done at Jammu

As per the

University. He said that such an exercise would create a valuable Orca Archives of the spoken language. The Executive Council decided that the proposal would be re-examined in the aforesaid context and the fund requirement and source of funding worked out with due diligence, whereafter the proposal could be placed before the Chancellor for consideration.

Proposal for modification to the norms governing student Assistantship Programme.

- 3.10 The Executive Council approved the modified norms governing the Student Assistantship Programme [SAP] which inculcates a healthy academic competition amongst the students and also increases the number of beneficiaries. It was, however, resolved to rename the Scheme as, "Student Merit cum Means Scholarship Scheme [SMMSS]". The Chancellor observed that a student who comes from a poor background and secures a CGPA of 9 and above should be entitled to 100% financial assistance.

Proposal for constitution of Gender Sensitization Committee against Sexual Harassment (GSCASH)

- 3.11 The Executive Council approved the proposed constitution of the Gender Sensitization Committee against Sexual Harassment [GSCASH].

Proposal for starting a Certificate Course in Professional Ethics.

- 3.12 The Executive Council approved the proposal to introduce the above said Certificate Course, and re-named "Certificate Course in Ethical Value", meant for the senior students.

Proposal for change in the Grading System.

- 3.13 Prof. Vinayshil Gautam pointed out the need for recognizing that the essential objective and advantage of a Credit System is to engender a broad based evaluation of performance, in which students are clustered. After discussion, the Executive Council approved the proposed change in the Grading System for students, to be effective from August 2010 onwards. The Chancellor suggested that in order to ensure parity between the Universities of the State, all VCs/Chancellors need to coordinate and establishing a Task Force (comprising 3-4 academicians from each University) to work out a uniform evaluation approach, to ensure the full acceptability of the above referred Grading System. It was agreed that VC, SMVDU, would initiate further action in this regard.

Change in nomenclature of the School of Languages.

- 3.14 The Executive Council approved the proposed change in the nomenclature of the School of Languages to, "School of Languages and Literature". Prof. Varun Sahni suggested that the School should focus on Phonetics and Linguistics rather than on literature alone.

Relaxation in Minimum Attendance.

- 3.15 The Executive Council did not approve the proposal for lowering the percentage of the required minimum attendance. It observed that the rule governing attendance need not be indicated in the prospectus/brochure of the University, as doing so may have the unintended consequence of discouraging students from seeking admission to the University. The Council advised the University to regularly review the attendance status, to be sure that the number of absentees is minimal.

Change in the Ordinances governing Ph.D rules.

- 3.16 The Executive Council resolved that **Clause R.16 of the Ordinances Governing Ph.D. Rules** in the University should henceforth be read as, ".....The Board will consist of one (or two) internal examiner(s), normally the supervisor(s), and two external examiners, one of whom shall be from within India and **one may be from abroad**, both of whom shall be experts in the subject of the thesis....". Prof. Varun Sahni opined that the University should **thoroughly check the credentials of the Examiners** proposed by the Dean of the College in consultation with the Supervisor. The Vice Chancellor emphasized that, henceforth, **a Research Scholar would be asked to publish at least two papers in National / International Journals of repute** in order to become eligible for the award of Ph.D. Degree.

Item No: 15.4 Recommendation of the 2nd Meeting of the Pay Review Committee held on 18th April 2010.

- 3.17 The Vice Chancellor informed that **the Minutes of the 2nd Pay Review Committee had been forwarded to the Chancellor for approval.** The Chief Executive Officer, SMVDSB, stated that the aforesaid Minutes had been placed before the Executive Council in their draft form and would need to be carefully examined.
- 3.18 It was resolved that the matter would be placed before the Chancellor, after due examination.

Item No: 15.5 Construction of Road Network, Drainage, Culvert In Rehabilitation Colony for Ousees of SMVD University.

- 3.19 The Vice Chancellor, referring to a commitment pending since 2006, sought guidance with regard to taking up the construction of the roads, drainage, etc, in the Rehabilitation Colony. He also referred to the ongoing litigation before the Court, initiated by the concerned people. The Chancellor, emphasizing the need for fulfillment of such commitments, desired that the **Vice Chancellor should consider negotiations** with the litigants to arrive at an acceptable understanding which could lead to the withdrawal of all the court cases, before work on the said works is resumed.
- 3.20 In view of reports emanating from certain quarters, the Chancellor desired that the University should ensure against any liquor shops or any undesirable activity coming up in the vicinity of the University.

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Item No: 15.6 Grant of Dearness Allowance to University employees as per Central Govt norms.

- 3.21 The Executive Council approved the enhancement of D.A. from the existing 27% to 35% with effect from 1st January 2010, in favour of the employees of the University.

Item No: 15.7 Fixing the Age of superannuation of Non-Teaching Staff members at SMVD University.

- 3.22 The Executive Council observed that the matter needed to be discussed in detail by the Pay Review Committee at its next meeting, keeping in view the need for maintaining practical equity among the non-teaching staff of all the Universities within the state.

Item No: 15.8 Decisions taken by the Finance Committee in its 9th meeting held on the 14th of March 2010.

Revised Budget Estimates for 2009-10.

- 3.23 The Executive Council approved the revised Budget Estimates for Capital Expenditure of Rs. 2283.00 Lakh and for Revenue Expenditure of Rs. 1260.75 Lakh, for 2009-10.

Budget Estimates for 2010-11.

- 3.24 The Vice Chancellor informed that the Budget Estimates 2010-11, have been prepared after a comprehensive examination of the annual income and expenditure of the University, since its inception. The Chief Executive Officer, SMVDSB stated that the University was expected to complete all the ongoing civil works of 2009-10 well before March, 2010 and full justification would need to be given to ensure against any cost over-runs. Besides, the new capital works, proposed for 2010-11, should be taken up only after the preparation of detailed estimates and their approval by the Competent Authority, to avoid any open-ended financial outflows being demanded from the Shri Mata Vaishno D Shrine Board. The Chancellor stressed the need for preparation of a detailed plan forecasting the requirement of funds required for capital expenditure over the next five years. He added that the Shri Mata Vaishno Devi Shrine Board has to be satisfied in regard to every item of Capital/Revenue expenditure.
- 3.25 The Executive Council approved the Budget estimates for Capital Expenditure of Rs.2185.20 Lacs, and Revenue Budget estimates of Rs.1528.70 Lacs for the year 2010-11. At the suggestion of the CEO, SMVDSB, it was decided that the Vice Chancellor would indicate the specific requirement for each individual work, plus other related details, while seeking fund assistance from the Board.

Constitution of School Level Purchase Committees.

- 3.26 The Council approved, in-principle, the constitution of 'School level Purchase Committees,' alongwith the Purchase limits, at the level of Dean and Director, subject to strict adherence to the prescribed Rules and Regulations. It was further resolved that this administrative measure shall be evaluated after a year to assess its utility and effectiveness. The Council desired that items like Computers etc., meant for common use should be procured centrally at the best terms and conditions.
- 3.27 The Executive Council approved the proposal to enhance the existing financial delegation in favour of Registrar, SMVDU, from Rs. 50,000/- (Rupees Fifty Thousand only) to Rs. 2,00,000/- (Rupees Two Lacs only), subject to a review in April 2011.

Financial Delegation in favour of the Vice Chancellor and Chancellor.

- 3.28 The Executive Council approved the proposal that the Vice Chancellor and Chancellor be authorized to approve expenditure on a Single Work against sanctioned allocations, as under:-

Sr. No.	Existing authorization to approve expenditure on Single Work	Revised Authorization to approve expenditure on Single Work	Approving Authority
Capital A/c			
1.	Upto Rs. 50.00 Lakh	Upto Rs. 5.00 Crore	Vice Chancellor
2.	Upto Rs. 4.00 Crore	Upto Rs. 40.00 Crore	Chancellor
3.	Exceeding Rs. 4.00 Crore	Exceeding Rs. 40.00 Crore	Executive Council
Recurring A/c			
1.	Upto Rs. 1.00 Lacs	Upto Rs. 10.00 Lacs	Vice Chancellor
2.	Upto Rs. 5.00 Lacs	Upto Rs. 50.00 Lacs	Chancellor
3.	Exceeding Rs. 5.00 Lacs	Exceeding Rs. 50.00 Lacs	Executive Council

The above enhanced powers shall exclude the committed expenditure on salaries / wages.

The Chancellor stressed that while finalizing purchases/approving expenditure, the Sanctioning Authority must ensure strict adherence to relevant codal formalities, at all times.

Item No: 15.9 National Mission on Education through Information and Communication Technology (NMEICT).

- 3.29 The Executive Council approved the proposal for the provision of 1 Gbps connectivity for National Mission of Education through Information & Communication Technology (NMEICT) at an estimated expenditure of Rs.45 lakh to provide connectivity between the SMVDU and the New Secretariat, Jammu, i.e. National Knowledge Network (NKN) Point of presence.

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Item No: 15.10 Reconstitution of Building & Works Committee.

3.30 The Executive Council approved the reconstitution of the University Building and Works Committee, as detailed below:

- a) Vice Chancellor (Chairman)
- b) **Representative of CPWD or PWD undertaking not below the rank of Superintending Engineer (SE) of the area.**
- c) **One member of Finance Committee to be nominated by Chairman, SMVD Shriek Board.**
- d) Registrar
- e) Finance Officer
- f) Representative of the User department
- g) Two teachers of the University not below the rank of Professor nominated by the Vice Chancellor.
- h) **Professor In-charge Estates & Works**

3.31 It was decided that the Registrar will function as the Member-Secretary of the above Committee. It was further desired to notify the required amendments to the Statutes and Ordinances governing the constitution of the University Building and Works Committee.

Item No: 15.11 Promotion Policy for members of teaching staff.

3.32 The Executive Council was informed that the draft Minutes of the 2nd Pay Review Committee meeting have been sent to the Chancellor for consideration. It was suggested that subject to the approval of the Chancellor, the University needs to follow the **UGC norms** notified under the **Career Advancement Scheme**, for career advancement of its teaching staff and in case they appear below par, more stringent norms should be prescribed by the University to ensure maintenance of high academic standards. The Council further decided that **"Peer Review" should also be considered** while effecting promotions.

Item No.15.12 Reporting Items:

- 3.33 The Council noted the reported position in respect of the appointments and resignations of Teaching and Non-Teaching Staff.
- 3.34 The Executive Council noted with satisfaction the grant of accreditation by **Tata Consultancy Services [TCS]**, which is expected to help SMVDU to have a fruitful association with TCS, particularly for Campus recruitment of students.
- 3.35 The Council noted the reported position regarding on the Grant-in-Aid received from UGC under the XI Plan.

Item No.15.13 Issues for discussions.

3.36 The Executive Council suggested that **a detailed proposal on the grant of fellowships to Ph.D students**, including its financial implication, be tabled at its next meeting.

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- 3.37 The Executive Council accorded approval to the signing of MoU with IIM Jammu for facilitating Joint Research, Faculty-Student exchange, allowing the Scholars to register for Ph.D. at SMVDU, etc. Prof. Varun Sahni suggested that the University should exercise caution while signing such MoUs, to safeguard the University's interests.
- 3.38 The Executive Council approved the proposal for starting Incubators, Diagnostics at SMVDU. The Vice Chancellor observed that this would encourage tie-ups with the industry, facilitating not only technology exchange but also employability of the students.
- 3.39 The Council suggested that the University should forward a comprehensive proposal to the Shri Mata Vaishno Devi Shrine Board for exploring the feasibility of setting up SMVDU kiosks enroute the Shrine, where the products made by the local artisans trained by the University could be put to sale.
- 3.40 The Executive Council approved the proposal for conducting SMVDU Colloquium, once a month, where leading experts could be invited to deliver lectures.
- 3.41 The Council desired that a detailed proposal on "SMVDU Teachers Training Programme", highlighting its objective, target audience, finances required, and other modalities, should be brought up for consideration at its next meeting.

Supplementary Agenda

Item No.15.14

Any Other Item with the permission of the Chair.

- 3.42 The Vice Chancellor mentioned that several independent units like Entrepreneurship Development Cell, Scientific Research and Development Division, etc needed to be brought under the aegis of a School proposed to be titled as the "School of Innovation and Community Development". He added that this proposal would not involve any financial implication.
- 3.43 In the aforesaid background, the Executive Council agreed to the setting up the School of Innovation and Community Development, subject to carrying out suitable amendments being brought about in the Statutes/Ordinances, as may be necessary.

SMVDU to act as an Admission Centre for Central Counseling Board of AIEEE

- 3.44 The Executive Council noted the information regarding SMVDU acting as the Admission Centre for Central Counseling Board of AIEEE, constituted by MHRD, GOI.

Pending Legal Cases

- 3.45 The Chancellor urged the Vice Chancellor to deal with each case pending before the Courts, in consultation with the legal Counsel, on most urgent basis.

Miscellaneous matter

Rajesh Kumar

3.46 Prof. Vinayshil Gautam, expressing gratitude to the Chancellor (H.E. the Governor) for providing valuable guidance and support to the University suggested that the Meetings of the Executive Council should continue to be chaired by him, particularly in view of the very special relationship between the Shri Mata Vaishno Devi Shrine Board and Shri Mata Vaishno Devi University. The Chancellor observed that he had been chairing these meetings as per past practice with a view to ensuring the required synergy between the Board and the University and also receiving inputs regarding the affairs of the University (set up by the Board) which are separately taken up for discussion at the Board Meetings. Prof. Varun Sahni said that the Chancellor heads the University Councils of both the Universities of Jammu and Kashmir, lending a great support to their functioning and SMVDU would benefit a great deal with the Chancellor chairing its Executive Council. Prof. Bamezai and Prof Raju endorsed the views of Prof Gautam and Prof. Sahni. All the members requested the Chancellor to kindly continue with the past practice of chairing the meetings of the Executive Council. While going to do so the Chancellor urged the Vice Chancellor to separately examine whatever changes as may be required in the related covenants.

The meeting ended with a vote of thanks to the Chair.

Rajpala
Registrar

No: SMVDU/A&E/10/333 - 334
Date: 7th June 2010.

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Copy to:

- a. All members concerned.
- b. PS to the Hon'ble Vice Chancellor for information of the Hon'ble Vice Chancellor.
- c. Office Copy / Guard File of EC Minutes.