



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Sub Post Office, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(D) of the UGC Act, 1956
registrar@smvdu.ac.in

MINUTES OF THE 18TH MEETING OF THE EXECUTIVE COUNCIL OF SMVDU HELD ON 1ST OF SEPTEMBER 2012.

1. The 18th meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held at India International Centre, New Delhi, at 2:30 P.M. on 1st September, 2012 under the Chairmanship of Shri. N. N. Vohra, Chancellor SMVDU (Governor of J&K State).

2. The following participated in the meeting:

- | | | |
|-------|---|-------------------------------|
| i) | Prof. R.N.K. Bamezai | Vice Chancellor, SMVDU |
| | Vice Chancellor-SMVDU | |
| ii) | Sh. R. S. Pawar | Member |
| | Chairman, NIIT limited | |
| iii) | Prof. Vinayshil Gautam | Member |
| | A. Al Sagar Chair Professor [Emeritus],
Department of Management Studies
IIT Delhi. | |
| iv) | Sh. Navin Kumar Choudhary, IAS | Member |
| | Chief Executive Officer-SMVDSB
& Principal Secretary to HEG, J&K, | |
| v) | Dr. Vipin Kakkar | Member Ex-Officio |
| | Dean of Students - SMVDU | |
| vi) | Prof. V. Verma | Member |
| | Dean, College of Sciences-SMVDU | |
| vii) | Prof. Dinabandhu Mukhopadhyay | Member |
| | Dean, College of Management-SMVDU | |
| viii) | Prof. V.K. Bhat | Member |
| | Director, School of Mathematics | |
| ix) | Ms. Roop Avtar Kaur, IFS | Secretary |
| | Registrar SMVDU | |

Prof. Mohan Paul Singh Ishar, Vice Chancellor, University of Jammu, and Prof. Talat Ahmed, Vice Chancellor, University of Kashmir, could not attend the meeting owing to their pre-scheduled engagements. They were granted Leave of Absence.

3. Welcoming the Chancellor and other Members to the 18th meeting of the Executive Council, the Vice Chancellor sought the permission of the Chancellor to initiate deliberations on the 18th Executive Council Agenda.

Roop Avtar Kaur



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The Agenda items were brought up, ad-seriatum, by the Vice Chancellor and the deliberations/decisions /resolutions in regard thereto are recorded hereunder.

Item No. 18.1 Welcoming new members to the 18th Executive Council.

- 4.1 The Executive Council welcomed the new members of the Executive Council (reconstituted on 14-05-2012) viz. Sh. R. S. Pawar, Chairman NIIT Ltd.; Prof. Vinayshil Gautam, Abdulaziz Al Sagar Emeritus Chair Professor of Management, Department of Management Studies, IIT Delhi; and Sh. Navin K. Choudhary IAS, CEO, SMVDSB.

Item No. 18.2 Minutes of the 17th meeting of the Executive Council held on 14th November, 2011, at IIC Delhi.

- 4.2 The Executive Council confirmed the Minutes of the 17th Meeting of the Executive Council (held on 14th November, 2011).

ACTION TAKEN REPORT

Item No. 18.3 Action Taken Report on the decisions of the Executive Council taken in its 17th Meeting held on 14th November, 2011.

- 4.3 While noting the reported position, the following observations were made in regard to certain issues listed in the Action Taken Report:

(i) Following of UGC 2010 Guidelines with regard to re-designation/ CAS.

The Council was informed that meetings of Selection Committees /Screening Committees are being held in line with the recommendations of the Committee constituted for the purpose (consisting of Vice Chancellor SMVDU, Prof. Vinayshil Gautam and Shri Navin K. Choudhary) which met on 21st May, 2012 at Srinagar. The Chancellor observed that the re-designation of faculty members would need to be carried out strictly as per the criteria prescribed in UGC Regulations, 2010.

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(ii) **Construction of Road Network, Drainage, Culvert, etc. in the Rehabilitation Colony**

The Council noted the reported position. The Chancellor asked CEO-SMVDSB to take up the matter with Deputy Commissioner, Reasi, to urgently examine if the proposed road network could be included under the Prime Minister's Grameen Sadak Yojana [PMGSY]; otherwise, SMVDU may take up the required work.

(iii) **Periodic review of the achievements of the various objectives envisaged in the MoU between SMVDU & IIM.**

The Chancellor emphasized that the outcome of the MoU with IIM, Jammu, should be regularly reviewed.

(iv) **Proposal to setup Kiosks en-route to Shrine.**

The Chancellor observed that the matter has been unduly delayed and should be expedited and a practically feasible approach should be finalized by 31st October, 2012.

(v) **Proposal for Teacher's Training Programme**

The Chancellor enquired about the reasons for delay in initiation of steps to establish an Academic Staff College in the University. Prof. Vinayshil Gautam suggested that the University should start taking tentative steps to start Quality Improvement Programmes and not wait for UGC's approval for the same. The Chancellor suggested to the Vice Chancellor to prepare a calendar of events to be conducted during the year under the suggested programme. The Vice Chancellor informed that the University has already initiated a Faculty Development Programme under the School of Innovation & Community Development in collaboration with Entrepreneurship Development Institute, Ahmadabad.

(vi) **Periodic Review of the outcome of the MoU signed by SMVDU with Ministry of Small and Medium Enterprises**

The Chancellor emphasized that meaningful Reviews of all MoU's should be carried out on regular basis and the outcome reported in the next Executive Council meeting.

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(vii) AICTE approval of Courses

The Council noted the reported position. Sh. Pawar observed that in seeking approvals from AICTE and UGC the University shall need to keep in view that such approvals result in the imposition of varied restrictions and cappings by the regulatory bodies which may not necessarily be in the long term interests of the institution. Prof. Gautam endorsed this view and said that students need to be counselled and explained that the University is already recognized under Section 2(f) and 12(B) of the UGC Act, 1956. He further added that the University should not lose its academic freedom merely for the sake of securing such approvals. The Chancellor advised the Vice Chancellor to see that the pros and cons of the above said approach are critically examined by the relevant Statutory Bodies of the University by 30th November, 2012, and the outcome intimated to him.

(viii) Lecture / Talks on "Ethical values"

Sh. Pawar emphasized that the purpose of the lecture series should be to provide a distinctive spiritual flavor to the students, which would differentiate SMVDU from other universities and imbue it with a unique character. Endorsing his views, Prof. Gautam pointed out that "ethics" should not be treated as a subject but as an approach. The Vice Chancellor agreed with the views of the Members and assured that all possible efforts will be made in this direction. In this context, he informed the Members about the lecture series on Professional Ethics & Ethics in Indian Tradition organized by the School of Philosophy & Culture.

(ix) Appointment of Public Information Officer

Sh. Navin K. Choudhary, informed the Council that the selection of the recommended candidate had not been approved by the Chancellor as the candidate did not meet the eligibility criteria prescribed in the Statutes. Sh. Pawar pointed out that Statutes can be reviewed as per the changing needs of the University. The Vice Chancellor said that necessary clarifications in the matter would be very early forwarded to the Chancellor's office.

Dr. P. K. Lall



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(x) **AICTE's approval for all PG Courses**

Sh. Pawar re-iterated that the University should rather go for NAAC accreditation as AICTE-UGC approvals would come laced with unnecessary restrictions. The Chancellor re-iterated the observations he had made in respect of the Item relating to seeking AICTE's approval for various courses (ref. para vii).

(xi) **Creation of posts of non-teaching staff for specific purposes.**

The Council advised that a well considered proposal in this regard should be forwarded to the Chancellor's Office by 5th November, 2012.

(xii) **Decisions taken by the University Building & Works Committee at its meeting held on 19th November, 2010**

The Chancellor expressed concern regarding the lack of progress in the execution of construction projects in the University and desired to know the reasons thereof. The Vice Chancellor clarified that revised Administrative Approvals have been sought because of the cost escalation in the earlier estimated values as also on account of changes in the scope of work. CEO, SMVDSB, informed that there has been a large unexplained escalation in the estimates submitted for revised Administrative Approval as compared to the May 2011 estimates. Vice Chancellor informed that this matter has already been debated in the University's Building and Works Committee and has been duly examined by the Technical Advisor, Sh. H. L. Maini. The Chancellor advised that Vice Chancellor should have a meeting with the Technical Advisor, Sh. H. L. Maini, before 31st October, 2012, to sort out the pending issue's which should be finally resolved no later than 30th November, 2012.

(xiii) **New Staff Appointments & Resignations of Faculty & Staff**

The Chancellor expressed concern regarding the high rate of attrition. Sh. Pawar informed that institutions in general are facing shortage of faculty and, therefore, we need to be open to varied approaches for recruiting the faculty. In this context he expressed satisfaction that SMVDU had been able to recruit new faculty. Prof. Gautam suggested that recruitment of faculty on part time or short term basis could also be explored to overcome the situation. The

Roop K. Gaur



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Chancellor suggested that internal brainstorming should be done in the University to discuss and resolve the obtaining problems.

(xiv) Admissions to B.Tech.[IBT] Course

The Council observed that if the University faces difficulty in running a particular course, it should consider phasing it out. Sh. Pawar observed that the University should bring some flexibility regarding admission at the entry level for addressing the issue of poor intake in B. Tech. (IBT) course. Vice Chancellor explained that a Committee is already looking into the issue and its report will be submitted shortly.

(xv) Granting Of Extra Time @ 20 Minutes Per Hour to the Disabled Students

As suggested by Prof. Gautam, it was decided that the word "disabled" shall be replaced with "challenged" in the related Notification.

(xvi) Proposal of the Board of Studies of School of Business and School of Business Economics, College of Management, to close MBA[BE] programme & to start MBA[Executive] programme from Academic Session 2012-13.

- a) The Chancellor enquired about the status of admissions in MBA & MBA (BE) programme during 2012-13. Dean College of Management explained that 50 seats have been filled in MBA & 18 in MBA (BE) and that students who have been admitted in MBA (BE) preferred to take admission in MBA. They have, however, been admitted in MBA (BE) because seats in MBA had already been filled on the basis of merit.
- b) Vice Chancellor endorsed the opinion of Dean College of Management that students have clear preference for MBA degree over MBA (BE) and the issue has already been discussed in the Academic Council which had recommended merger of the courses.
- c) Prof. Gautam stated that there is a general preference in the market for an MBA degree over a degree with specialization.

Dr. Kapil Kaur



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- d) Sh. Pawar, said that if the issue has already been deliberated in the Academic Council and has been recommended, then the Council should consider the proposal.
- e) Pursuant to the aforesaid deliberations, the proposal was approved by the Council.

(xvii) Creation of Posts of Non-Teaching Staff for specific purposes as approved and recommended by the Academic Council.

The Council observed that the proposal should be prepared immediately and sent for the consideration of the Chancellor by 5th November, 2012.

(xviii) Ratification of the recommendations of Selection Committees for appointments of faculty members to the Teaching position in the various Academic Disciplines at SMVD University.

The Council confirmed the action taken by the Chancellor to approve the recommendations of the Selection Committee for various Academic positions in the University.

(xix) Proposal to pay Special Allowance to Faculty members @ 10% of Basic Salary.

- a) Sh. Pawar expressed the view that senior Faculty members should be given pay and allowances which are competitive and attractive. Vice Chancellor explained that the University has been providing free accommodation to the Faculty members and a nominal license fee has been introduced only recently.
- b) On an enquiry from Sh. Pawar regarding the ratio of Teaching and Non Teaching staff, the Vice Chancellor informed that a much better ratio exists in SMVDU as compared to other Universities.
- c) Prof. Gautam advised that the initial project document envisaged in this regard be reviewed and a revised proposal, if required, prepared accordingly.

Keop A. Kaur



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Item No No.18.4.
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Recommendations of the Academic Council at
16th meeting held on 30th April'12.

18.4.1 Proposal for UGC XII Five Year Plan Projections 2012-17

4.4.1 The Executive Council deliberated on the proposal and made the following observations:-

- a) Prof. Gautam recommended that desirability of funding from UGC be examined afresh as this is expected to invite unnecessary restrictions on the functioning of the University. UGC recognition in term of Section 2(f) & 12(B) of UGC Act alone should be enough. Prof. Gautam's view was endorsed by Sh. Pawar.
- b) The Chancellor advised the Vice Chancellor that the pros and cons of this entire matter should be critically examined by the relevant University Bodies by 30th November, 2012, under advice to him.

18.4.2 Proposal to sign MoU with UGC under the Faculty Re-charge Programme.

4.4.2 The Council deliberated on the issue and apprehended that the proposed MoU could lead to discrepancies with respect to age of superannuation, emoluments, leave rules etc. between the SMVDU faculty and the faculty recruited through UGC's Faculty Recharge Programme. Pursuant to deliberations, it was resolved that the University may not join the programme for the present and the VC may review position in due course.

18.4.3 Proposal for re-constitution of the Board of Studies of School of Innovation and Community Development and School of Biology & Chemistry

4.4.3. The Executive Council approved the recommendations of the Academic Council (at its 16th meeting) regarding the re-constitution of Board of Studies in respect of the following Schools:

1. School of Innovation and Community Development
2. School of Biology & Chemistry

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18.4.4 Proposal for reconstitution of the Board of Studies of School of Biotechnology & School of Philosophy & Culture.

4.4.4 The Executive Council approved the recommendations of the Academic Council (at its 16th meeting) regarding the reconstitution of Board of Studies in respect of the following Schools:

1. School of Biotechnology
2. School of Philosophy & Culture

18.4.5 Proposal for lowering of Tuition fee for MBA & MBA(BE) courses.

4.4.5 The Council was informed by the Dean, College of Management, that the proposed lowering of tuition fee would make the annual fee for SMVDU's MBA programme more competitive. The Council, after considering the recommendations of the Academic Council (at its 16th meeting), and the clarification of Dean College of Management, approved the proposal.

18.4.6 Creation of positions in the School of Innovation and Community Development.

4.4.6.1 The Council was informed that the creation of one post of Professor and two posts of Assistant Professors (by reallocation of vacant posts) has been approved by the Chancellor who has also accorded approval to the proposed creation of non teaching positions (subject to the funding from UGC).

4.4.6.2 Sh. Pawar pointed out that such compartmentalization of positions and resources should be avoided. The University should rather encourage a common resource pool so as to promote freedom of movement & overall development.

18.4.7 Proposal for replacement of the word, "Casual students" with a suitable word.

4.4.7 The Executive Council approved the recommendations of the 16th meeting of the Academic Council for replacing the word

Accepted



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"Casual Students" with "Backlog Students" in the "Rules governing Continuation of Admission, Evaluation & Prevention of use of Unfair Means in SMVDU".

18.4.8 Minutes of the meeting of the Board of Studies of School of Infrastructure Technology & Resource Management

4.4.8 The Council approved the recommendations of the Board of Studies of the School of Infrastructure Technology & Resource Management, duly recommended by the Academic Council (at its 16th meeting), as mentioned in the Agenda note.

18.4.9 Minutes of the meeting of the Board of Studies of School of Innovation & Community Development

4.4.9 i) Vice Chancellor informed the Council that the School activities have helped the University in undertaking several social responsibility initiatives in the nearby areas which also helped in increased interaction among faculty from different streams. He also pointed out that the School has been able to run without much support from University resources.

4.4.9 ii) Sh. Pawar pointed out that the University needs to examine whether the programmes and facilities proposed are viable and sustainable. He pointed out that even if UGC provides funding for the programmes, it will come with some fixed running costs, which the University will have to bear in the coming years.

4.4.9 iii) The Council endorsed the views expressed by Sh. Pawar and asked Vice Chancellor to reconsider all these issues.

18.4.10 Proposal for amending the Rules governing Ph.D. in SMVDU to include Faculty & Staff (enrolled / completed) for Ph.D. programme under the ambit of point 4 of Rule R.3.

4.4.10 i) Vice Chancellor explained the rationale for the signing of service bond by teaching and non-teaching employees. He emphasized that this was done to retain talent among teaching and non-teaching employees, who are pursuing higher studies during their tenure at SMVDU. He also pointed out that the University has invested in these

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employees in terms of time & resources and, therefore, it is justified to invoke such provisions.

ii)The Chancellor advised that the proposal may be applied prospectively and not to cover past cases.

18.4.11 Proposal for exemption of Mess Fee for Final Sem [8th] students of B.Tech. [CSE] programme.

4.4.11 The Executive Council approved the recommendations of the Academic Council (at its 16th meeting) regarding the exemption from payment of mess fee to final Semester students of all UG/PG programmes, who are doing / will be doing Major Projects outside the University for the whole semester, after taking prior approval of the Competent Authority.

Item No No.18.5

Minutes of the meeting held on 11th April 2012 of the Committee for deliberating on the issue of fixation of pay and allowances of non-teaching employees of SMVD University.

4.5

i)The Council deliberated the recommendations of the Committee. Registrar, SMVDU, explained that the proposal for fixation of pay & allowances of Non-Teaching Employees at par with J&K State Government was initially recommended by the 1st Pay Review Committee. The recommendations of the 1st Pay Review Committee were approved by the Chancellor. However, when the matter was taken up with the Executive Council for ratification, the Executive Council suggested that the matter be examined by the Registrars of 03 Universities viz, SMVDU, University of Jammu and University of Kashmir in consultation with Principal Secretary Finance. Accordingly, the issue has been discussed and the recommendations have been placed before the Executive Council for approval.

ii)The Executive Council approved the proposal as brought out in the Agenda note.

Dr. A. Kaur



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Item No.18.6

Proposal for Grant of Fellowship to Non NET/Non GATE Scholars pursuing Ph.D at SMVD University.

4.6 i) The Council deliberated the proposal and approved Option II, as detailed below:

Option II: Full time SMVDU JRF to be paid Rs. 8,000/- per month for the first two years and Rs. 9,000/- per month for the next one year (SMVDU SRF) along with a contingency of Rs. 10,000/- per year. Two scholars per school per annum.

1st Yr & 2nd yr. 8000/- x 2 scholars = 16000/- x 24 months =
Rs
3,84,000/-

3rd Yr. 9000/- x 2 scholars = 18000/- = 18000/- x 12 months = Rs
Rs
2,16000/-

Total 3 yrs 3,84000/- + 2,16000/- = Rs
6,00000/-

13 schools x 600000/- = Rs
78,00000/-

Contingency

1st, 2nd & 3 yr 10,000/- x 2 scholars = 20000/- x 3 yrs =
Rs
60,000/-

13 schools x 60,000/- = Rs.
7,80,000/-

7800000 + 7,80,000/- = Rs
85,80,000/

expenditure

Total

ii) However, the Chancellor emphasized that due selection procedure should be followed for selection of Research Fellows for the grant of fellowship. Vice Chancellor, SMVDU assured that the existing bench mark for such selections is quite high

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and due care will be taken by the respective Schools in future also.

Item No.18.7 **Recommendations of the 12th meeting of the Finance Committee held on 3rd November 2011.**

18.7.1 **Ratification of the Appointment of M/s. Gupta Gupta & Associates Chartered Accountants Jammu, as Statutory Auditors of SMVDU for F.Y. 2011-12**

4.7.1 The Executive Council approved the Finance Committee's recommendation (at its 12th meeting) for continuing the services of M/s. Gupta Gupta & Associates, Chartered Accountants Jammu, as Statutory Auditors of SMVDU for F.Y. 2011-12 on the existing terms, i.e., at an annual Fee of Rs.1.2 lacs.

18.7.2 **Provision for Liability for Gratuity and Leave Encashment in the books of SMVD University.**

4.7.2 The Council noted the reported position.

18.7.3 **Proposed increase of 7% enhancement in the consolidated emoluments of the Non-Teaching Employees of SMVDU whose services are engaged purely on temporary basis on Adhoc/Contractual basis.**

4.7.3 The Council approved the recommendation of the Finance Committee (at its 12th meeting) regarding the 7% enhancement in the consolidated salaries/wages of the Non-Teaching Employees engaged on Adhoc/Contractual basis.

Item No.18.8 **Modification in the terms of Reference of Employment of Contractual Employees [Non-Teaching].**

4.8 Council deliberated the proposal and approved the same with the condition that the broad parameters for the appraisal

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should be fixed and these should be periodically reviewed, so as to bring objectivity in application of these criteria.

Item No.18.9 Modification in the Rules governing SMMSS

4.9 Executive Council approved the proposed amendment in the Rules governing SMMSS as brought out in the Agenda note.

Item No.18.10 Discussion on the feasibility of adopting Reservation Policy at SMVDU

4.10 i) Vice Chancellor informed that the Agenda item with respect to reservation had been brought up in the 8th meeting of the Executive Council (in the year 2005) and also in the 10th meeting of the Executive Council (held in the year 2007), but had been deferred by the Council.

ii) Sh. Pawar emphasized that University should be proactive in looking for competent people/students from SC/ST population.

iii) Registrar informed that UGC funding has been made subject to the adoption of a Reservation Policy by the University and funds have been split into sub sections; for General 77.5%; Scheduled Caste 15%; Scheduled Tribe 7.5%.

iv) Prof. Gautam observed that UGC needs to be informed that this type of proportionate funding does not apply to SMVDU, as it is a Minority Institution in J&K State and recommended that the data regarding the number of candidates belonging to SC/ST categories enrolled in the University for various courses, projected in the Agenda, must not remain in record, being derogatory.

v) Chancellor suggested that the University should run scholarships for SC/ST students who should be fully supported financially. A proposal in this regard should be finalized early, after examination by the relevant Statutory Bodies of the University.

Prof. A. Kumar



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Item No.18.11

Confirmation of action taken with respect to the suspension of Dr. Amit Sharma, Assistant Professor, SALD, and initiation of Disciplinary proceedings in regard thereto.

- 4.11 The Executive Council considered the proposal and asked the University to go ahead as per Rules.

Item No.18.12

Submission of report of Appeals Committee constituted under Rule (X) of Gender Sensitization Committee Against Sexual Harassment (GSCASH) against Mr. Vikas Bholra, Lecturer, School of Architecture and Landscape Design.

- 4.12 The Executive Council considered the proposal and asked the University to go ahead as per Rules.

Item No.18.13

Reporting Items:

4.13.1 to 4.13.4 concerning;

The Council noted the reported position

- New Faculty Appointments
- New Faculty likely to Join
- Resignation of Faculty Members/Completion of Terms of Service from 21st Oct'2011 to date.
- New Staff Appointments

18.13.5 Resignation of Staff Members

- 4.13.5 The Council observed that the high rate of attrition is a cause for concern and the reasons thereof should be closely looked into by the VC.

18.13.6 Elevation to the grade of Senior Member of the IEEE of Dr. Vipin Kakkar

- 4.13.6 The Council recorded its appreciation and asked the VC to convey it to Dr. Vipin Kakkar, Dean of Students and Director School of Electronics & Communication Engineering for his

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elevation as Senior Member of Institute for Electrical and Electronics Engineers [IEEE] this year.

18.13.7 Details of Ex-Staff members who have been paid the CPF till

April 2012 along with admissible interest.

4.13.7 The Council noted the information and observed that there is no need to furnish details regarding employees' name, designation etc.

18.13.8 Workshop for English & Mathematics teachers of DPS conducted by the faculty members of School of Languages & literature & School of Mathematics

4.13.8 The Council noted the reported position.

18.13.9 Proposal for the extension in the time limit for completion of Ph.D. Degree.

4.13.9 The Council noted the information. However, it was observed that these cases be kept under watch.

18.13.10 Report on the ERP Mission Project

4.13.10 The Council noted the information. The Chancellor observed that the viability and productivity of the Modules be examined.

18.13.11 A Brief report on the activities performed by School of Innovation & Community Development during the last one year.

4.13.11 The Council noted the reported position.

18.13.12 A Brief report on the activities performed by School of Biology & Chemistry during the last one year.

4.13.12 The Council noted the reported position.

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18.13.13 Grant of Dearness Allowance to University employees as per Central Govt. norms.

4.13.13 The Council noted the reported position.

18.13.14 An overview of the National / International Seminars/ Workshops / Conferences / Refresher Course / Short Term Course / Staff Development / Management Development Programme attended by the Faculty Members Of SMVD University during the period Nov, 2011 to till Date

4.13.14 The Council, while appreciating the extent of involvement and participation of the Faculty members in conferences/workshops /refresher courses etc., was of the view that broad guidelines be framed and followed while sanctioning such deputations.

18.13.15 Participation of Students in Events / Competitions / Festivals / Students Academic Visits, etc.

4.13.15 The Council noted the reported position.

18.13.16 Seminars/ Symposia/ Workshop/ Short Term Courses Conducted

4.13.16 The Council noted the reported position.

18.13.17 Reconstitution of Finance Committee.

4.13.17 The Council noted the reported position.

Item No.18.14 Any other item with the permission of the Chair.

18.14.1 Discharge of Mr. Manvinder Singh, Lecturer, School of Mechanical Engineering, from the services of the University.

4.14.1 The Executive Council considered the proposal and asked the University to proceed as per Rules.

K. A. Kaur



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18.14.2 Ratification of the recommendations of Selection Committee for appointment of faculty members in School of Biotechnology & School of Biology & Chemistry at SMVDU.

4.14.2 The Council ratified the appointment of faculty members in School of Biotechnology; School of Biology and Chemistry at SMVDU, on the approval of the Chancellor.

18.14.3 Grant of higher start in favour of the 02 (two) candidates as recommended by the Selection Committee for appointment to the post of Assistant Professor (Lecturer) in Biotechnology and Biology & Chemistry.

4.14.3 i) Vice Chancellor explained that Dr. Rakesh Kumar (Bio Technology) and Dr. Narender K. Bairwa (Biology & Chemistry) were recommended 05 advance increments in view of their outstanding experience in research, publications in high impact journals and exceptionally good performance during the interview.

ii) While the proposal was approved by the Council, the Chancellor observed that, in future, objective criteria should be evolved for assessing candidates and advance increments recommended by the Selection Committee only if they can stand the scrutiny of identified parameters.

18.14.4 Recommendations of the 13th Meeting of the Finance Committee held on 14th August 2012.

18.14.4.1 Annual Accounts of SMVDU for FY 2011-12.

4.14.4.1 The Council observed that the Balance Sheet has not been examined by the Finance Committee and, therefore, it should be circulated amongst the members of the Finance Committee for consideration and approval.

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18.14.4.2 Budget Estimates for the Financial Year 2012-13 together with the Revised Estimates for the Financial Year 2011-12.

4.14.4.2 The Chancellor enquired the reasons for Finance Committee's recommendations for reduction in Estimates under various heads. CEO, SMVDSB explained that projections under some of the heads had been unrealistically high and, therefore, had been recommended to be slashed. The Council approved the Budget proposal.

18.14.4.3 Group Gratuity Scheme for the employees of SMVD University

4.14.4.3 i) Vice Chancellor informed the Council that the hike in the premium offered, by LIC to SMVDU is because of the following reasons:

- a. There is a difference of 06 months in the premium offered to SMVDU now and the earlier offer. Some more employees have become eligible for the next year's gratuity during this period.
- b. Some of the employees have accrued more Gratuity because of the increase in their years of service.

(ii) The Council noted the information.

18.14.4.4 Appointment of Statutory Auditors of SMVD University for F.Y. 2012-13

4.14.4.4 Vice Chancellor informed the Council that the Finance Officer is already negotiating with Statutory Auditors for a suitable financial offer. The Council noted the information.

Roop A. Kaur



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18.14.5

Recommendations of the 17th Meeting of the Academic Council held on 24th August 2012.

18.14.5.1 Proposal for adoption of initial guidelines with regard to MoUs with the Industry / Universities / Institutes of Eminence, etc., along with IPR Policy at SMVDU.

4.14.5.1 The Council approved the recommendations of the Academic Council (at its 17th meeting) as brought out in the Agenda note.

18.14.5.2 Proposal for approving the list of Ph.D, MBA & MBA [Business Economics] and B.Tech. [Computer Science & Engineering], B.Tech. [Electronics & Communication Engineering], B.Tech. [Mechanical Engineering], B.Tech. [Industrial Biotechnology] and B.Arch. students, M.Tech.[Energy Mgt.], M.Tech.[Manufacturing & Automation] M.Sc.[Physics], M.Sc.[Biotechnology], M.Sc.[Mathematics], M.A.[English] and M.A.[Philosophy] Students, qualifying for the issue of their respective Degrees.

4.14.5.2 The Council approved the list of 360 students including Research Scholars, MBA & MBA [Business Economics] and B. Tech. [Computer Science & Engineering], B. Tech. [Electronics & Communication Engineering], B. Tech. [Mechanical Engineering], B. Tech. [Industrial Biotechnology] and B.Arch. students, M. Tech. [Energy Mgt.], M. Tech. [Manufacturing & Automation] M.Sc. [Physics], M.Sc. [Biotechnology], M.Sc. [Mathematics] and M.A. [English] students, who have qualified for the issue of their respective Degrees.

Roop A. Kaur



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18.14.5.3 Status of Admissions to various PG courses, for Academic Session 2012-13.

4.14.5.3 i) Prof. Gautam enquired the status of admissions in M. Tech. [Manufacturing & Automation] and M. Tech. [Energy Mgt.]. Vice Chancellor clarified that there were no admissions in M. Tech. [Energy Mgt.] as these had not been notified. The Council observed that this should have been mentioned in the Agenda Item at least as a foot note.

ii) Vice Chancellor informed that the University is making all attempts to strengthen School of Mechanical Engineering by recruiting qualified faculty.

iii) He also informed the Council that the M. Tech (M&A) & M. Tech. (EM) courses had to be floated, since ~~it these are~~ AICTE recognized.

Corrected with the kind approval of Hon'ble Chancellor.
Prof. A. Kumar
28.1.13
(R.A.M.V.)

iv) The Council expressed concern over the low intake in M.A. [Philosophy] programme. The Vice Chancellor informed that the number of students has been increasing over the years and assured the Council that all possible efforts would be made to strengthen the School. He also informed the Council that new faculty has already been recruited in the School.

18.14.5.4 An overview of the national / international seminars/ workshops / conferences/refresher course /short term course/staff development / management development programme / summer faculty research fellow programme attended by the faculty members of SMVD University during the period 1st July, 2012 to 31st July, 2012

Prof. A. Kumar



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4.14.5.4 The Council noted the reported position and appreciated the same.

18.14.5.5 Resignation of faculty members/completion of term of service from 30th April' 2012 to till date:

4.14.5.5 The Council noted the information.

18.14.5.6 New Staff Appointments

4.14.5.6 The Council noted the information.

18.14.5.7 Resignation of Staff Members

4.14.5.7 The Council noted the information.

18.14.5.8 Publications of Faculty Members

4.14.5.8 The Chancellor observed that the quality/standard of the writings (impact factor etc.) should also be brought out while presenting such data before the Executive Council. The Vice Chancellor explained that the bench mark of atleast two publications in a peer reviewed journal with impact factor is a pre-requisite for grant of Ph.D.

18.14.5.9 Research scholars working under various Projects and / or getting Scholarship / Fellowship

4.14.5.9 The Council noted the information.

18.14.5.10 Details of R&D Projects which have been sanctioned in favour of SMVDU and / or its faculty members

4.14.5.10 The Council noted the information.

Prof. A. Kaur



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18.14.5.11 Elevation to the grade of Senior Member of the IEEE of Dr. Amit Kant Pandit

- 4.14.5.11 The Council appreciated the elevation of Dr. Amit Kant Pandit, Lecturer, School of Electronics & Communication Engineering to the grade of Senior Member of Institute for Electrical and Electronics Engineers [IEEE] this year [2012].

18.14.5.12 Status of UG Admissions.

- 4.14.5.12 The Chancellor expressed concern over the low intake in IBT and observed that efforts should be made to strengthen admissions in the course. Vice Chancellor informed that a Committee has already been formed to examine the issue and the matter will be sorted out accordingly, after taking due approval from the concerned Statutory Bodies.

18.14.6 Confirmation of extension of term of appointment of Sh. S. K. Sadhotra as Finance Officer.

- 4.14.6 The Council confirmed the action taken.

18.14.7 Other observations made by the Executive Council

- 4.14.7.1 The Vice Chancellor advised the Council to consider increasing the Annual Revenue Grant to SMVDU from SMVDSB, from Rs. 3.00 crore to Rs. 6.00 crore.
- 4.14.7.2 The Vice-Chancellor informed the Council that the present Revenue Grant from SMVDSB is insufficient to meet the needs of the University, when the Revenue Expenditure has crossed Rs. 17.00 crore.
- 4.14.7.3 CEO, SMVDSB, brought out that while SMVDU has a Surplus under Revenue head, it is unable to utilize the

Joseph A. Khan



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Capital grant; therefore, the proposed increase from Rs. 3.00 crore to Rs. 6.00 crore in Revenue Grant is presently not justified. He also observed that SMVDU has placed considerable amounts in Fixed Deposits and questioned the objective of such investments. Members asked Vice Chancellor to instead approach SMVDSB for the assistance required for Capital Projects, which could be considered on case to case basis. This was agreed to.

- 4.14.7.4 The Vice Chancellor clarified that prudent investments had been made to cater to the needs of the employees with respect to Provident Fund, Gratuity, Leave Encashment etc. The Chancellor observed that the funds needed for such expenditures should be clearly worked out and investments in financial instruments should be made accordingly.
- 4.14.7.5 As Chairman SMVDSB the Chancellor announced that quarterly installments of the agreed annual Revenue Grant, shall be released to the University with immediate effect and desired the CEO to ensure this.
- 4.14.7.6 Prof. Verma raised the issue of retirement age being made 62. He mentioned that the University was following IIT system previously and had thereafter shifted to following UGC norms. He observed that the Senior Faculty members like him opted for SMVDU considering that the retirement age was as per IIT system. He attributed the increase in attrition rate to this shift from IIT pattern to UGC.
- 4.14.7.7 Sh. Pawar clarified that SMVDU was only simulating the IIT model but was not following IIT Rules and Regulations; therefore, the faculty needs to change its perception in this respect.
- 4.14.7.8 CEO, SMVDSB, stated that as the Vice Chancellor's present tenure is ending on 22/01/2013 the Executive Council should authorize the Chancellor to nominate members for Search Committee, keeping in view that the

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Executive Council would not likely meet again before January 2013.

- 4.14.7.9 The Executive Council authorized the Chancellor to constitute the Search Committee for recommending a panel of candidates for the selection of next Vice-Chancellor of SMVDU and take other required appropriate steps in this regard.

The Meeting ended with a vote of thanks to the Chair.

Deep A. Khan
22.10.12.
Registrar

NO: SMVDU/A&E/12/18th EC/Mini/1205

Dated 22-10-2012

Copy to:

- 1 All members of the Executive Council for information please
- 2 PS to VC for Information of the Hon'ble Vice Chancellor
- 3 Concerned file