



# श्री माता वैष्णो देवी विश्वविद्यालय

## SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

[registrar@smvdu.ac.in](mailto:registrar@smvdu.ac.in)

### MINUTES OF THE 23<sup>RD</sup> MEETING OF THE EXECUTIVE COUNCIL OF SMVDU

1. The 23<sup>rd</sup> meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held on 17<sup>th</sup> April, 2015 at 11:00 A.M. at Conference Room, Matrika Auditorium, SMVD University Campus, under the Chairmanship of the Chancellor, Shri N. N. Vohra (Governor of J&K State).
2. The following participated in the meeting:
  - i) Prof. Sudhir K Jain .....Vice Chancellor, SMVDU  
Vice Chancellor, SMVDU;
  - ii) Prof. Khurshid I. Andrabi .....Member Ex-Officio  
Vice Chancellor, University of Kashmir;
  - iii) Prof. R.D.Sharma .....Member Ex-Officio  
Vice Chancellor, University of Jammu;
  - iv) Shri R. S. Pawar .....Member  
Chairman, NIIT;
  - v) Shri R.P.Agrawal, IAS (Retd) .....Member  
Former Secretary to Government of India,  
Ministry of Human Resource Development;
  - vi) Prof. Vinayshil Gautam .....Member  
Chairman, D.K International Foundation,  
'O' 27, South City 1,  
Gurgaon, Haryana-122001;
  - vii) Sh. Pradip Kumar Tripathi, IAS .....Permanent Invitee Ex-Officio  
Principal Secretary to Governor;
  - viii) Dr. M.K Bhandari, IAS .....Permanent Invitee Ex-Officio  
Chief Executive Officer, SMVDSB;
  - ix) Prof. Dinabandhu Mukhopadhyay ..... Member  
Dean, Faculty of Management, SMVDU;
  - x) Prof. V.K. Bhat .....Member  
Dean, Faculty of Sciences, SMVDU;





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- xi) Prof. V. Verma** .....Member  
Director, School of Biotechnology, SMVDU;
- xii) Dr. Yugal Khajuria** .....Member Ex-Officio  
I/c Dean of Students, SMVDU;
- xiii) Sh. Ajay Khajuria, KAS (Retd.)** .....Secretary  
Registrar, SMVDU.

3. Prof. Sudhir K. Jain, Vice Chancellor, formally welcomed the Chancellor, and all the members and invitees, to the University and requested him to chair the 23<sup>rd</sup> meeting of the Executive Council.
4. The VC then brought up the Agenda Items; the deliberations/decisions/resolutions in regard thereto are recorded as hereunder:

**Item No. 23.1 Confirmation of the Minutes of the 22nd Meeting of the Executive Council held on 21st November, 2014.**

- 4.1.1 The Executive Council (EC) confirmed the Minutes of the 22<sup>nd</sup> meeting of the Executive Council held on 21<sup>st</sup> November, 2014.

### ACTION TAKEN REPORT

**Item No. 23.2 Action Taken Report on the decisions taken in the 22<sup>nd</sup> meeting of the Executive Council held on 21<sup>st</sup> November, 2014.**

- 4.2.1 While noting the reported position, the following observations were made in regard to certain issues listed in the Action Taken Report:

- i) **Possibility of enhancing Assistantship of Full Time Ph.D. Scholars. [Point No.5(a)]**  
This matter is discussed as agenda item no. 23.17.4 of the Supplementary agenda.
- ii) **Triggering growth & excellence in identified key areas of teaching and research to match emerging challenges in the educational arena. [Point No.5(b)]**

The observations of Chancellor in this context, as general guideline for future growth of the University, were noted by the EC.





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iii) **Providing regular guidance/assistance to students preparing for GATE and other competitive examinations. [Point No.5(c)]**

The action taken was noted by the EC. The Chancellor emphasized that a specific time-frame be fixed for working out the detailed modalities for providing regular guidance to students preparing for GATE and other competitive examinations. He also emphasized the timely submission of report by the Committee constituted for the purpose and timely implementation of its recommendations.

Chancellor advised the VC to bring out a well considered and comprehensive Annual Calendar of the University which, inter-alia, reflects all academic and co-curricular activities; dates of meetings of various competent bodies of the University (viz EC, Academic Council, Finance Committee) etc. He also desired the VC to ensure that the agenda for the EC meeting is invariably prepared and circulated well in advance, which is not being done.

iv) **Monitoring the progress of research projects. [Point No.5(d)]**

The action taken for organizing a "Research Day" in every semester to review the progress of research projects as well as Ph.D. research scholars at School level was noted by the EC.

v) **Verification of impact factor analysis of research papers. [Point No.5(e)]**

The action taken was noted by the EC. The Chancellor directed that a specific time-frame should be fixed for submission of periodic reports to the VC by the Committee.

vi) **Viewing of programs webcast by MIT/IITs & other world class Universities/Institutions. [Point No.5(f)]**

The action taken was noted by the EC. The Chancellor directed that the possibility of making use of National Knowledge Network for establishing virtual class rooms should be early explored by the University.

vii) **Setting up of UGC HRD Centre (Academic Staff College). [Point No.5(g)]**

The Chancellor desired that while the matter regarding setting up of UGC HRD Centre should be followed up vigorously with the UGC, a proposal may also be formulated by the University for setting up of the proposed Centre out of its own resources for consideration of the appropriate competent bodies of the University.

*Amended*

*Chancellor*





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viii) **Establishing a System for ascertaining placements of pass-out students. [Point No.5(h)]**

The action taken was noted by the EC. The EC was informed that information about pass out students who got jobs on their own was also being collected through Alumni Association of the University. It was also informed that during the current year, placement of a good number of students had already been made out of eligible final year students and several placement events scheduled by several Companies were still in the pipeline. Chancellor desired that the matter may be followed up to establish a robust system for obtaining the desired information and maintaining continuous interaction with the Alumni of the University.

ix) **Ensuring availability of Hostel rooms in consonance with the proposed increase in number of Programs and intake of students. [Point No.5(j)]**

The Chancellor desired the VC to take urgent action regarding the addition of more hostel rooms in consonance with the projected requirements.

x) **Providing pension portability for attracting senior level faculty (Professors). [Point No.5(k)]**

- The recommendation of the Finance Committee to reimburse pension contribution to the following categories of senior faculty (Professors) who may be entitled to pensionary benefits in their parent organizations were approved by the EC.
  - a) Professors who come to SMVDU on deputation.
  - b) Professors who are appointed as fresh candidates but who retain their lien in their parent organizations. However, Pension contribution in such cases will be applicable only for the duration of the period their parent organization retains their lien. In case of their permanent absorption in the SMVD University, they would be entitled to CPF at par with other faculty of the University.
- The EC approved the proposal to consider contractual appointment of faculty at Professor level on last pay drawn basis (Basic + DA) upto age of 70 years without deducting pension (if any) drawn by them provided those engaged have exceptional merit. Such appointments may be made initially for a period of 02 years and later, based on the contributions made by these Professors further extension of 02 or 03 years may be considered. An annual increment of 7% in emoluments in case of such faculty was also approved.

*Conced*

*Chancellor*





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- While the EC preferred not to place any cap on the financial and research support for the faculty, it directed that all non-performing and non-productive faculty must say farewell. This would introduce balance between the quality/performance of faculty and the support extended to the faculty vis-à-vis the facilities and opportunities made available to attain and retain academic excellence.

xi) Earmarking key result areas to be achieved. [Point No.5(l)]

The point was noted by the EC. Sh. R.P. Agrawal observed that key result areas identified by the VC, and the results achieved therein, should be placed before the EC.

xii) Proposal to set-up kiosks enroute to Shrine. [Item no. 22.2 sub para 6.2.1 (iv)]:

EC directed the VC and the Chief Executive Officer, SMVDSB, to finalise the design/format of the hoardings en-route to Shrine and install them without any further delay.

xiii) Proposal for UGC XII Five Year Plan projections. [Item no. 22.2 sub para 6.2.1 (vi)]

Sh. R.P. Agrawal informed that the matter concerning framing of a policy for optimization/utilization of UGC funds was under examination and after considering various aspects in consultation with the various concerned authorities, he would be very early reverting with concrete recommendations on the issue.

xiv) Considering minutes of the meeting of the Board of Studies of School of Philosophy & Culture and Institution of "Chair in Religious Philosophy" in the School of Philosophy & Culture. [Item no. 22.2 sub para 6.2.1 (ix)]

EC asked that feedback is being sought by the VC from eminent Professors/Professionals regarding the establishment of "Chair in Religious Philosophy".

xv) Progress of Civil Works [Item no. 22.2 sub para 6.2.1 (xxvii)]

The EC took note of discussion being held on the terms of the agreement to be entered into with the contractor M/s Niagara Metals (India) Ltd Ludhiana, and

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directed that while resolving the matter, the interests of the University should be fully safeguarded.

- xvi) **Annual Budget Estimates for 2014-15 along with revised estimates for 2013-14. [Item no. 22.2 sub para 6.2.1 (xxxvii)].**

VC noted the Chancellor's observation that "the Capital cost of all projected civil works which are to be taken up during an ensuing financial year should be precisely estimated at the beginning of the year and the estimated costs got timely approved from Finance Committee for inclusion in the Annual Budget". This has already been noted by the Finance Committee.

### **AGENDA ITEMS OF 22<sup>ND</sup> MEETING OF THE EXECUTIVE COUNCIL.**

- xvii) **Consideration of revised curricula of the various UG/PG programs as submitted by the concerned School Directors. [Item no. 22.3.1 subpara: 6.3.1.1, 6.3.1.2 & 6.3.1.3]**

EC noted that the matter concerning Introduction of new courses in the Academic Curricula had been referred to a Committee, as suggested by the EC. It was informed that the new courses are proposed and recommended at the School Level, and then approved by BARC and the Academic Council.

- xviii) **Considering proposal for Starting of new School viz. School of Economics under Faculty of Management. [Item no. 22.3.2 subpara: 6.3.2.1 & 6.3.2.2]**

EC noted that the decision to start the School of Economics under Faculty of Management is under implementation.

- xix) **Consideration of finalization of 10 years Perspective Plan [Item no. 22.3.3 subpara: 6.3.3.1 & 6.3.2.2]**

The matter has been discussed as a separate Agenda item no. 23.3 (main agenda).

- xx) **Re-considering the number of Fellowships/ Assistantships to Research Scholars in each School. [Item no. 22.3.4 subpara: 6.3.4.1]**

The implementation of the decision for providing one full time research scholar (eligible for assistantship) to each eligible Research Supervisor faculty member by the University was noted by the EC.

*Chaitanya*





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- xxi) Leadership Development and other relevant Programmes for the staff holding University Administrative positions besides programme in Financial Management of Universities for the Finance and Accounts Section Officers be organised. [Item no. 22.3.5 subpara: 6.3.5.1]

The action taken in the matter was noted by the EC.

- xxii) Admission against NRI/Foreign seats allocated to the various degree programs at SMVDU including the fee to be charged and the mode of admission. [Item no. 22.3.6 subpara: 6.3.6]

The matter has been discussed as a separate Agenda item no. 23.8 (main Agenda).

- xxiii) Considering proposal for establishing the Nano-Technology Cell at SMVDU and resubmitting Proposal to DST, GOI, New Delhi for Starting 'Centre for Nano-Technology' at SMVDU. [Item no. 22.3.7 subpara: 6.3.7.1]

Exploring the possibility of working jointly in the field of Bio-molecular Electronics, being an emerging area of research in Nano-Technology, as communicated to all the Directors of the Schools for appropriate action, was noted by the EC.

The Chancellor desired that progress in this matter needs to be personally monitored by VC and expedited.

- xxiv) Consideration of recommendations of Board of Studies of SBT for renaming B.Tech. (IBT) program as B.Tech. (BT) and Modifications in the Admission Procedure. [Item no. 22.3.8 subpara: 6.3.8.1]

The action taken concerning re-naming of B.Tech. (IBT) program as B.Tech. (BT) and modifications in admission procedure was noted by the EC.

- xxv) Considering the Proposal of Additional Security Deposit (ASD) as rider and discouragement on the University Assistantship Recipient Full-time Research Scholars from discontinuing Ph.D. Program. [Item no. 22.3.9 subpara: 6.3.9:1]

The implementation of the condition regarding retention of 20% of the amount of University Assistantship as Additional Security Deposit on monthly basis from the recipients of University Assistantships (full time Research Scholars) against discontinuation of the Ph.D. program was noted by the EC.

*Amal*

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- xxvi) Constituting of Board of Academics, Research and Consultancy (BARC) by amalgamating both BPGS & BUGS. [Item no. 22.3.10 subpara: 6.3.10:1]

The EC noted the action taken.

- xxvii) Consideration of approval to the recommendations of Academic Council for Award of Degrees to 06 Research Scholars and to the students of B.Tech. (Electronics & Communication Engineering), B.Tech. (Mechanical Engineering), B.Tech. (Computer Science & Engineering), B.Tech. (Industrial Biotechnology), B.Arch., MBA, MBA(BE), M.Tech. (CSE), M.Tech. (ECE), M.Sc. (Mathematics), M.Sc. (Physics), M.Sc. (Biotechnology), M.A. (English) and M.A. (Philosophy) who have qualified for the award of respective degrees, during the Academic Session 2013-14. [Item no. 22.3.11 subpara: 6.3.11:1]

The action taken was noted by the EC. The matter regarding change in the format of the degree has been discussed as separate Agenda item no. 23.14 (of the main Agenda).

- xxviii) Consideration of approval for the issuance of Duplicate Degree of B.Arch. program in favor of Ms. Saakshi Terway (2007EAL05), a pass out student of B.Arch. programme Session 2012-13. [Item no. 22.3.12 subpara: 6.3.12:1]

The implementation of the decision concerning issuance of a duplicate degree in favour of a passout student, namely Ms. Saakshi Terway (2007 EAL 05), was noted by the EC.

- xxix) Consideration of approval for the inclusion of mother's name in the Academic Qualification and Related Certificates issued by the University such as Provisional Certificate, Migration Certificate, Degree etc. [Item no. 22.3.13 subpara: 6.3.13:1]

The decision concerning inclusion of mother's name in the Academic qualification and related certificates issued by the University, as implemented by the VC, was noted by the EC.

- xxx) Consideration of Recommendations of the Meeting of Board of Studies of School of Computer Science & Engineering. [Item no. 22.3.14 subpara: 6.3.14.1]

The action taken was noted by the EC.

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xxxix

### Setting up of Technology Business Incubation Centre (TBIC) at SMVDU. [Item no. 22.3.15 subpara: 6.3.15.1 & 6.3.15.2]

The Chancellor desired that further detailing be carried out and the main areas of focus and the envisaged outcomes of setting up of the TBIC should be placed before the EC.

Prof. Vinayshil Gautam observed that there could be different models for setting up TBIC i.e it could function as a Product Development Centre, a Transference Centre or an Innovation Centre. The Chancellor observed that the development of suitable infrastructure for the purpose would need to be taken up timely.

xxxixii)

### Norms of Honorarium for Visiting Faculty at SMVDU. [Item no. 22.3.16 subpara: 6.3.16.1, 6.3.16.2 & 6.3.16.3]

The norms of Honorarium for Visiting Faculty for teaching a full course, as implemented by the University, was noted by the EC.

xxxixiii)

### Entering into MoU by SMVD University with Foreign Universities/Institutions. [Item no. 22.3.17 subpara: 6.3.17.1]

The reported position regarding adherence to the 'in principle' norms laid down by the EC for entering into MoU by the University with Foreign Universities/Institutions was noted by the EC.

xxxixiv)

### Proposal for changing the Panels of Expert Nominees of Academic Council for faculty Selection Committees in two Schools [Item no. 22.3.18 subpara: 6.3.18.1]

The change in the panel of expert nominees of Academic Council for Faculty Selection Committees in School of Computer Science & Engineering and School of Philosophy and Culture, as implemented by the University, was noted by the EC.

xxxixv)

### Entering into a fresh MoU with Indian Institute of Integrative Medicine (IIIM), Jammu. [Item no. 22.3.19; subpara: 6.3.19.1].

The reported position regarding the fresh MoU entered into with IIIM, Jammu, was noted by the EC.

xxxixvi)

### Proposal for Modification in the 'R&D Projects and Related Activities Management System' at SMVDU. [Item no. 22.3.20 subpara: 6.3.20.1]





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The reported position regarding Modification in "R&D Projects and related Activities/Management System" was noted by the EC.

- xxxvii) **Memorandum of Understanding with Shri Mata Vaishno Devi Institute of Medical Excellence. [Item no. 22.4 subpara: 6.4.1]**

The reported position was noted by the EC.

- xxxviii) **Proposal for change in the Statutes of the University owing to the constitution of "Students Affairs Council" [Item no. 22.5 subpara: 6.5.1]**

The modification in the Statutes concerning "Students Affairs Council", "Boards of Sports and Students welfare" was noted by the EC.

- xxxix) **Proposal for changing the Panel of Expert Nominees of Executive Council for Faculty Selection Committee in School of Philosophy & Culture. [Item no. 22.6 subpara: 6.6.1]**

The implementation of the decision concerning change in the EC's nominees in the panel of expert nominees for Faculty Selection Committee in School of Philosophy & Culture was noted by the EC.

- xl) **Proposal for adoption of norms governing Direct Recruitment and Career Advancement Scheme (CAS) as per COA and UGC norms for Faculty Members of SALD. [Item no. 22.7 subpara: 6.7.1]**

The implementation of the decision concerning adoption of COA norms for direct recruitment and CAS promotions, incorporating the modifications recommended by the Committee constituted by the VC and appropriate provisions from the UGC guidelines, as per decision of the EC, was noted.

- xli) **Proposal for the correction in the Grade Pay of Deputy Medical Officer and deciding the Pay Scale of Assistant Security Officer. [Item no. 22.8 subpara: 6.8.1]**

The implementation of the decision concerning correction in Grade Pay of Deputy Medical Officer and deciding the pay scale of Assistant Security Officer by the University was noted by the EC.

- xlii) **Proposal for adoption of UGC revised guidelines concerning Study Leave to University and College Teachers. [Item no. 22.9 subpara: 6.9.1].**

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The adoption of revised guidelines of UGC concerning study leave to University teachers, as implemented by the University, was noted by the EC.

**xliv) Proposal for creation of the post of Pro-VC and subsequent appointment.**  
**[Item no. 22.10 subpara: 6.10.1]**

The action taken by the VC w.r.t. notifying the decision of the 22<sup>nd</sup> EC for creation of post of Pro-Vice Chancellor, was noted by the EC.

### SUPPLEMENTARY AGENDA

**xliv) Appointment of Statutory Auditors for FY 2013-14 & 2014-15. [Item no. 22.24.1 subpara: 6.24.1.1]**

The appointment of Statutory Auditors and the assessment of their satisfactory performance during the current period of their appointment, as being undertaken by the University, was noted by the EC.

**xlvi) Report of Financial Consultant SH. M. R. Dogra, Director Finance (Retd).**  
**[Item no. 22.24.2 subpara: 6.24.2.1]**

The action taken was noted by the EC.

**xlvi) Adoption of audited Annual Accounts for FY 2011-12. [Item no. 22.24.3 subpara: 6.24.3.1].**

The action taken was noted by the EC.

**xlvi) Adoption of audited Annual Accounts for FY 2012-13. [Item no. 22.24.4 subpara: 6.24.4.1, 6.24.4.2 & 6.24.4.3]**

EC noted the action being taken concerning submission of a note to the Chancellor regarding steep increase in Administrative Charges during FY 2012-13 over 2011-12 and the taking up of the matter regarding exemption of mess charges from Service Tax with Principal Secretary, Finance, J&K Govt.

**xlvi) PDA to Faculty members. [Item no. 22.24.5 subpara: 6.24.5.1]**

The recommendations of the Finance Committee for earmarking a provision of Rs. 20 Lacs for FY 2014-15 for sanction of PDA and reflecting additional requirement of funds, if any, keeping in view actual utilization, in the revised budget for FY 2014-15, was noted by the EC.





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**xlix) Enhancement of DA from existing Rate of 100% to 107%. [Item no. 22.24.6 subpara: 6.24.6.1]**

The enhancement of rate of DA from 100% to 107%, as implemented by the VC, was noted by the EC.

**i) Revision of fee structure. [Item no. 22.24.7 subpara: 6.24.7.1]**

The revised fee structure w.r.t. the fresh batch (2015-16) and the previous batch (2014-15) for some of the programs, as implemented by the VC, was noted by the EC.

**ii) Proposal for Ph.D. Assistantship to doctoral students of the University. [Item no. 22.24.8 subpara: 6.24.8.1]**

The compliance by the University of the decision for reflecting the amount as required annually as an independent item of expenditure in the University's budget estimates was noted by the EC.

**iii) Utilization of Interest of Corpus Fund. [Item no. 22.24.9 subpara: 6.24.9.1 & 6.24.9.2]**

Implementation of the decision of the 22<sup>nd</sup> EC that income earned out of the investment from Corpus Fund shall not be added back to the Corpus Fund and shall be considered as a component of recurring income of the University, to be utilized for meeting expenditure towards scholarships, fellowships and assistantships etc to the students, was noted by the EC. Further, the investment of Corpus Fund of University in long term fixed deposits with banks providing the highest rates of interest on long term investments with flexibility of premature part withdrawal without any decrease in interest rate was noted by the EC.

**iiii) Proposed increase in the consolidated emoluments of the Non-teaching employees engaged on Adhoc / Contractual / Consolidated basis. [Item no. 22.24.10 subpara: 6.24.10.1]**

EC noted the implementation of the decision concerning 7% enhancement on annual basis in the consolidated emoluments of non-teaching contractual employees upon their executing a bond/agreement.

**lv) Status of on-going works. [Item no. 22.24.11 subpara: 6.24.11.1]**





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This point has been discussed as separate Agenda item no. 23.7 (main Agenda).

iv) New works. [Item no. 22.24.12 subpara: 6.24.12.1]

The matter has been discussed under (xv) of 4.2.1 of the ATR.

lvi) Construction of Water Treatment Plant. [Item no. 22.24.12.1 subpara:6.24.12.1.1]

The action taken concerning taking up of the matter with the PHE Department for early execution of the work was noted by the EC.

lvii) Water augmentation of campus. [Item no. 22.24.12.2 subpara:6.24.12.2.1]

The action taken concerning the PHE Department having being asked to execute the work for two x 200 mm dia deep borewells having an estimated capacity of 4000 gallons per hour each was noted by the EC.

lviii) Augmentation of Security in the Campus. [Item no. 22.24.12.3 subpara: 6.24.12.3.1]

The EC noted the: (i) action taken concerning Civil Works for raising the wall along with concertina wire and construction of sentry shelters along the wall; (ii) The stated position regarding security lighting along the wall and installation of CCTV cameras jointly with SMVDSB.

lix) Proposed Celebrations and Commemoration of successful completion of 10 years of Academic Programs in SMVDU. [Item no. 22.24.13 subpara: 6.24.13.(1), (2), (3), (4), (5) & (6)]

The EC noted: (i) the action taken concerning finalization of estimates for repairs/maintenance/painting of residential, hostels and academics buildings and seeking of expert advice regarding colour scheme and type of superior paint to be used in consonance with the environment of the campus, as also regarding repair/maintenance and black topping of internal roads and development of sports infrastructure; (ii) various steps being taken for organizing of Sports, Academic & Cultural activities by the University as part of Celebration and Commemoration of successful completion of 10 years of SMVDU. The Chancellor asked VC to ensure time-bound action regarding (i) foregoing.

*Chancellor*

*Chancellor*





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- ix) Consideration of reducing the fee appropriately for the Faculty members/Staff of SMVDU admitted to part-time Ph.D. program at this University. [Item no. 22.25 subpara: 6.25.1]

The EC noted the implementation of the decision concerning reduction of Annual Fee for Faculty/staff members admitted to part-time Ph.D. program in the University.

- ixi) Proposal for construction of Girls Hostel at the site proposed in the Original Master Plan. [Item no. 22.28 subpara: 6.28.1]

Matter has been discussed under item No. 4.2.1 (ix) of the ATR.

- ixii) Creation and filling up of Teaching Posts. [Item no. 22.29 subpara: 6.29.1.1]

The approval of the EC for maintaining the ratio of 1:2:6 w.r.t. three tier structure of faculty positions and a faculty student ratio of 1:15 as per AICTE norms as noted for future compliance by the University was noted by the EC.

- ixiii) Constitution of Emergency Committee of Students Affairs Council (SAC). [Item no. 22.29 subpara: 6.29.2.1]

The implementation of 22<sup>nd</sup> EC's decision regarding constitution of Emergency Committee of Students Affairs Council (SAC) by the University was noted.

- ixiv) Co-opting of Students to Hostel Affairs Committee. [Item no. 22.29 subpara: 6.29.3.1]

The implementation of the 22<sup>nd</sup> EC's decision regarding co-opting of students to Hostel Affairs Committee was noted.

*Omial*  
*Jai Chawla*





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### MAIN AGENDA ITEMS

#### Item No.23.3 10 year Perspective Plan.

- 4.3.1 The EC observed that while the 10 year Perspective Plan, focused mainly on linear growth in existing Schools, it is necessary to identify phase-wise growth, with review at the end of each phase of 3 to 4 years, allowing for course correction, if required.
- 4.3.2 The Chancellor observed that a perspective was required to be built around the core areas in which the University can distinguish itself based on its strength, and defining a strategy accordingly, keeping in view the market trends. A SWOT analysis should be carried out in all areas to know the strengths and also to identify the areas in which Schools were losing and whether there is scope for making up the losses. The growth potential of the School of Architecture & Landscape Design (SALD), being the only such School in the State, needed to be fully realized and reviewed. There was also need to lay emphasis on efficiency in the utilization of resources and exploring options for meeting the financial gap. It is also imperative to see how the direction of State Policy gets integrated into the Plan. The Chancellor observed that the options for offering modular Courses on Skill Development should also be explored.
- 4.3.3 Sh. R.P Agrawal observed that the possibility of the University, opening Schools in potential areas like Governance and Advanced Studies, Law School (focused on Business Law to support MBA programme), Public Policy, Medicine, Vocational Engineering etc. need to be explored. Ideas also need to be tapped from junior faculty and students in indentifying new potential areas of study which may ultimately grow in demand and enable focus on specific areas of growth. He emphasized that the introduction/progression of new Courses needs to be worked out accordingly.
- 4.3.4 Prof. Gautam observed that there is need to work out the projections on the basis of market analysis to know the demand. There is also need for a critical appraisal of the 'strengths and weaknesses' of the University. The emphasis needs to be on developing such curriculum as can attract students.
- 4.3.5 Sh. Pawar observed that while planning for the future, a qualitative internal assessment was required to be undertaken to see where we have done well and where we have not done well. Also we need to see what we have already built and where the world is going. The approach of the middle class parents towards funding of higher education, and the recruitment policies of the corporates would be important factors in defining our strategy. He also suggested that emphasis be placed on developing further what we have, which is distinct, and identifying the gaps in achieving excellence in whatever we have, based on critical appraisals of individual Departments/Schools.

*Example*

*Chandigarh*





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- 4.3.6 Sh. P. K. Tripathi, Principal Secretary to Governor, suggested that niche areas / core areas where we can excel need to be clearly identified and focused on.
- 4.3.7 The Chancellor observed that we also need to study whether a change in the Act is required to affiliate a Medical College or to start Medical Courses including Courses for para-medical staff. He directed that the statutory provisions be urgently examined and a base paper be prepared by end June, 2015.
- 4.3.8 It was decided that after incorporating the above and due examination by the Committee constituted for finalizing the Perspective Plan, a revised proposal may be put-up for consideration in a special meeting of the EC, to be convened within about 3 months.

### Item No.23.4 Award of various Medals/Prizes to the students during the 5<sup>th</sup> Convocation of SMVD University to be held shortly.

- 4.4.1 The EC approved the list of awardees for various medals/prizes. Chancellor observed that in future, such agenda points should be approved by the Academic Council before being placed before the EC for ratification.

### Item No.23.5 Proposal for creation of post of Dean (Academic Affairs) at SMVDU.

- 4.5.1 The EC, after considering the proposal, accorded approval for creating a position (and not a fresh post) for the purpose of assigning of academic responsibilities to the Dean and/or Associate Dean, Academic Affairs to an existing senior/suitable faculty member without sanction of separate post involving financial implications. VC clarified that the intention was this only and the term "post" was inadvertently used instead of "position".

### Agenda Proposal for change of Regulations governing Purchase and Management of Stores at SMVDU.

### Item No.23.6

- 4.6.1 The EC desired that the matter be placed before the next meeting of Finance Committee and, then put up to the EC.

### Item No. 23.7 Status of Ongoing Works.

- 4.7.1 The EC noted the progress of ongoing infrastructural works. The Chancellor desired that the next year's plan be timely framed and put up for approval of the EC.





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### Item No. 23.8 Admission under NRI/Foreign sponsored Seats.

4.8.1 The action taken was noted by the EC. It was desired that the possibility of taking up the matter with AICTE for an increase in the number of seats be explored.

### Item No. 23.9 Proposal for change in Regulations for Allotment of Residential Accommodation at SMVDU

4.9.1 The EC approved the proposal for change in Regulations for Allotment of Residential Accommodation at SMVDU.

### ITEMS FOR RATIFICATION

### Item No. 23.10 Ratification of promotions under CAS in respect of Assistant Professors in School of Business, School of Philosophy & Culture, School of Biotechnology and School of Computer Science & Engineering at SMVD University.

4.10.1 The EC observed that for better assessment of their capabilities, the Screening cum Evaluation Committee should also have interactions with the eligible CAS candidates and only those possessing high merit should be recommended for promotion.

### Item No. 23.11 Ratification of the recommendations of Selection Committee for appointment of Assistant Professor in School of Energy Management, School of Mathematics and School of Computer Science & Engineering at SMVDU.

4.11.1 The EC ratified the action taken for the appointment of Assistant Professor in School of Energy Management, School of Mathematics and School of Computer Science & Engineering.

### Item No. 23.12 Ratification of extension in contractual appointment of Sh. Rohit Khajuria, Finance Officer, SMVDU

4.12.1 The EC ratified the extension in the contractual appointment of Sh. Rohit Khajuria, Finance Officer.

### Item No. 23.13 Ratification of contractual appointment of Dr. Mohita Sharma as Assistant Professor of Chemistry in the School of Biotechnology at SMVD University.

*Dr. Mohita Sharma*





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4.13.1 The EC ratified the contractual appointment of Dr. Mohita Sharma as Assistant Professor of Chemistry in the School of Biotechnology.

**Item No. 23.14** Ratification of the inclusion of the words "Upon the Recommendation of Academic Council" instead of "Upon the Recommendation of Executive Council" in the format of Degree awarded by the University.

4.14.1 The EC ratified the inclusion of the words "Upon the Recommendation of Academic Council" instead of "Upon the Recommendation of Executive Council" in the format of Degree awarded by the University.

### REPORTING ITEMS

**Item No. 23.15** New faculty appointments since November, 2014 till date

4.15.1 The EC noted the information regarding the appointment of new teaching faculties in the University since November, 2014. EC advised the VC to ensure that the teaching faculties are staying in the campus.

**Item No. 23.16** New staff appointments and resignations since November, 2014 till date.

4.16.1 The EC noted the information regarding the appointments and resignations of the staff in the University since November, 2014.

### SUPPLEMENTARY AGENDA

**Item No. 23.17** Matters arising from the 19<sup>th</sup> Meeting of the Finance Committee held on 8<sup>th</sup> April, 2015.

**Item No. 23.17.1** Annual Budget Estimates for FY 2015-16 alongwith Revised Estimates for the FY 2014-15.

4.17.1.1 The Chancellor desired that the Finance Committee should look into the reasons for high increase in the Capital and Revenue Receipts as projected for FY 2015-16 (over the FY 2014-15) as well as to the projected shortfall in the revised expenditure estimate for 2013-14 over the original estimates for the same year, as pointed out by Sh. R.S Pawar.

*Chancellor*

*Gian Chandra*





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### Item No. 23.17.2 Incentives for attracting Senior (Professor Level) faculty in SMVDU.

4.17.2.1 The matter stands discussed under Item no.23.2 [4.2.1 (x)] of the Action Taken Report.

### Item No. 23.17.3 Annual Accounts (Balance Sheet) for the FY 2013-14.

4.17.3.1 The EC approved the Annual Accounts for FY 2013-14, as endorsed by the Finance Committee. The Chancellor desired the VC to ensure that the University fulfills its requisite tax obligations.

### Item No. 23.17.4 Revision of the amount of Assistantship to Full-time Ph.D. Scholars in the Pattern of revision of Assistantships to JRF/SRF by the UGC.

4.17.4.1 The EC resolved that the Finance Committee should look into this aspect at its next meeting and furnish its recommendations regarding enhancement of Assistantship. It further desired that specific entrance qualifications may be prescribed for grant of Assistantship and the amount of grant may not necessarily be limited by the UGC guidelines in respect of JRF/SRF.

### Item No. 23.18 Consideration of providing of Sitting Fee/Honorarium to the External members of the Finance Committee and the Building & Works Committee.

4.18.1 The EC approved the proposal of providing Sitting Fee/Honoraria to the External members of the Finance Committee and the Building & Works Committee.

### Item No. 23.19 Proposal for change in the Ordinances governing, "RECRUITMENT PROCEDURES & CONDITIONS OF SERVICE OF UNIVERSITY EMPLOYEES".

4.19.1 The EC approved the proposal of rolling advertisement for all levels of Faculty positions to attract outstanding talent. It was agreed that the applications received should be processed periodically and the information put up on University's website. Further, the newspaper advertisements may also be issued, as and when necessary, for inviting applications from prospective candidates other than those who might have applied in response to the rolling advertisement uploaded on the website of the University. EC also desired that the principles of affording equal opportunity for being aware of vacancies, for submitting applications and for being.





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considered for various vacancies with complete transparency and equity should be duly ensured.

*The meeting ended with a vote of thanks to the Chair.*

*Ciaudhainwa*

Registrar

NO: SMVDU/A&R/15/23-FC/Min/0598

Dated: 08/07/2015

Copy to:

1. All Hon'ble Members of the Executive Council for information, please.
2. PS to VC for Information of the Hon'ble Vice Chancellor.