



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320, (J&K)
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
registrar@smvdu.ac.in

MINUTES OF THE 25TH MEETING OF THE EXECUTIVE COUNCIL OF SMVDU

1. The 25th meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held on 14th November, 2016 at 10:30 A.M. in the Executive Council Room, Matrika Auditorium, SMVD University Campus, under the Chairmanship of the Governor N. N. Vohra, Chancellor SMVDU.

2. The following participated in the meeting:

- | | | |
|-------|--|------------------------------------|
| i) | Dr. Sanjeev Jain
Vice Chancellor, SMVDU; | Vice Chancellor,
SMVDU |
| ii) | Prof. K.L.Chopra
Former Director, IIT Kharagpur; |(Member) |
| iii) | Sh. R.P.Agrawal, IAS (Retd)
Former Secretary, MHRD, GOI; |(Member) |
| iv) | Prof. Khurshid I. Andrabi
Vice Chancellor, University of Kashmir; |(Member Ex-Officio) |
| v) | Sh. Pradip Kumar Tripathi, IAS
Principal Secretary to Governor; |Permanent Invitee(Ex-Officio) |
| vi) | Sh. Ajeet Kumar Sahu, IAS
Chief Executive Officer, SMVDSB; |Permanent Invitee(Ex-Officio) |
| vii) | Prof. V. Verma
Dean, Faculty of Engineering, SMVDU; |(Member) |
| viii) | Prof. V.K. Bhat
Dean, Faculty of Sciences, SMVDU; |(Member) |
| ix) | Dr. Yugal Khajuria
I/c Dean of Students, SMVDU; |(Member Ex-Officio) |
| x) | Dr. Vandana Sharma
Head, Department of Languages & Literature,
SMVDU; |(Member) |
| xi) | Sh. Ajay Khajuria, KAS (Retd.)
Registrar, SMVDU. |(Secretary) |

Ajay Khajuria



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3. Prof. Goverdhan Mehta and Prof. R.D.Sharma, could not attend the meeting and were granted leave of absence.
4. Dr. Sanjeev Jain, Vice Chancellor, welcomed the Chancellor and all the members and invitees and requested the Chancellor to chair the 25th meeting of the Executive Council (EC).
5. The Vice Chancellor (VC) then asked the Registrar to make the presentation on the achievements of the University after the last meeting of the EC. While appreciating the progress made by the University, the following observations were made by Chancellor and members of Executive Council.
 - i. While noting the status of admissions for the year 2016-17, the EC expressed serious concern over the continuing rapid decline in number of students admitted from outside the state of J&K during the last few years. Chancellor observed that a well thought out approach was required to attract meritorious students from the top bracket and desired that a separate meeting of the EC be convened to discuss the matter in detail and to consider a policy frame for admissions for the next academic year.
 - ii. EC observed that it will be desirable to have at-least one Professor in every Department before the University applies for NAAC Accreditation as the process of accreditation by NAAC has become very stringent, and directed that vigorous efforts be made by the VC in this regard. An appropriate policy would need to be prepared so that faculty in the age group of 65-70 years could also be appointed through direct recruitment or on deputation for 3-5 years from prestigious institutes. The appointment of Professors from amongst persons with outstanding experience in the Corporate Sector could also be explored in terms of academic equivalence. With a view to attracting senior faculty of high standing from IITs and other similar reputed institutes, a financial package should be worked out which may be 25% over and above the salary package payable for the post of Professor in IITs. Such potential senior faculty members may be identified and invited to the University for guest lectures and the University shown to them for a first-hand view of the facilities available in the Campus as also the medical facilities now available in the adjoining SMVDNSSH.
 - iii. EC further directed that, with a view to attracting good faculty, while ensuring compliance with the minimum standards and eligibility criteria of UGC, the University should formulate an appropriate policy for assessing the suitability of faculty members for promotion by laying down criteria to assess exceptional academic achievement such as Consultancy work done, Research funding obtained, publications in SCI/Scopus index journals,

Jain Sharma



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- MOOC certification, attending FDP's etc. Chancellor desired that a comprehensive proposal in this regard be placed before the Academic Council for its consideration and its recommendations be put up to the Executive Council.
- iv. EC was informed that IIT Jammu, which has recently started functioning, is inviting the Professors in various subjects from outside to visit Jammu for taking classes. The University should also invite Visiting Professors from nearby reputed institutions, like IIT Delhi etc., for teaching a course in the relevant subject where there is shortage of faculty at the senior level, by offering suitable remuneration/incentives.
 - v. EC suggested that the University should approach Ph.D. students who are about to pass-out from IITs to fill the vacant positions of Assistant Professors in various departments. Copies of advertisements for recruitments at the level of Assistant Professor should be sent to the various IITs in the country for information of the passing out / passed out Ph.D. students.
 - vi. EC directed that the University should regularly organize Alumni meets and invite the Alumni who have accomplished notable milestones in their respective fields for guest lectures, interactive sessions etc. by considering them as Distinguished Guests/Distinguished Visiting Faculty.
 - vii. EC suggested that the University should adopt a new method of teaching-learning by creating a local cloud to facilitate the students in their learning. The University should also develop an offline repository of NKN lectures which should also be accessible to students at any time. Webcast of Lectures in IITs should also be recorded. It was further desired that at least 10% of the lectures will be out of MOOC and NPTEL resources which should be made mandatory for faculty members. FDP be arranged for faculty members to equip them with proficiency in smart class rooms and appropriate incentives given to those faculty members who come forward to record their lectures to students in the University. Faculty should also be encouraged to attend the FDPs in important areas in IITs / NITs and other Institutes of the national repute for 2 weeks duration.
 - viii. Chancellor desired that the online resources of Harvard University and other world renowned institutions could also be explored for online lectures of the subject experts for the students of SMVDU. If the same is not permissible, the recorded lectures as available in their websites should be downloaded and used as one of the teaching resources for the students. The possibility of having classes upto 8:00 P.M. be also explored on the lines of the practice already being followed in many IITs.

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- ix. Chancellor directed that every Department should have its own E-classroom/Smart classroom. The requirement of smart classroom and laboratories be reviewed and a proposal for further extension of facilities in the academic block be put up in keeping with the norms of the regulatory bodies.
- x. Chancellor desired that the University should also work out the details of a project for construction of an indoor stadium with facilities like Table Tennis, Squash Court, Badminton Court, Skating Ring, Handball Court and Swimming Pool etc. with other basic amenities.
- xi. Chancellor desired that the quality and rates of the newly opened food outlets should be closely monitored and regulated. He further directed CEO, SMVDSB, to discuss the matter with M/S Sagar Ratna (whose outlet is already in place at the Holy Shrine at Bhavan) to further lower the rates in its outlet being shortly opened at SMVDU Campus.
- xii. Chancellor desired that all the girl students who have been adjusted in the residential accommodation (Staff Quarters) of the University for the time being should be shifted to Girls Hostel by next year.
- xiii. Chancellor desired that VC and CEO, SMVDSB, should jointly explore the possibility of securing Medical Insurance for the students at the minimum possible premium and Medical Cards got issued to them for treatment at SMVDNSSH.
- xiv. EC directed that University should early explore the feasibility of switching over to LED bulbs in the Campus in a phased manner to reduce the electricity bills. The University should also expedite feasibility of setting up a 1MW Solar Roof Top Power Plant by utilizing the subsidy available under the schemes of MNRE (GOI).
- xv. EC directed that each faculty member should have at least one or two good research projects. The University should explore the possibility of incentivizing faculty members who produce good research work.
- xvi. EC directed that University to take urgent necessary steps to make SMVDU-TBIC fully functional. It was suggested that each student, particularly M.Tech. students, and faculty member of the University, should be encouraged to take projects under SMVDU-TBIC. It was suggested that one such project could be for controlling the monkey menace at the University and at the tracks enroute the Shrine. The TBIC should also have a Design Centre. All M.Tech. projects, as far as possible, should be connected with the Incubation Centre.

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Chancellor desired the VC to widely publicize the Incubation Centre. The University should also organize a seminar regarding TBIC, wherein J&K CII, ASSOCHAM, FICCI, SKUAST-J/K and State Industries Associations should be invited to discuss the possible ways to promote the productive usage of TBIC.

- xvii. EC desired that Placement Agencies be invited for setting up their Centres in the University so that students can easily take projects in these Centres which will ultimately help them in getting good placements. The Chancellor desired the VC to take all necessary steps to see that the University improves its standing and also bring about improvement in the average value of the package being offered to our students by the companies visiting the Campus. Feedback of the Companies who have already visited the University should also be obtained.
- xviii. It was desired by the Chancellor that the University should draw a plan for undertaking plantation of forest trees, flowering trees, flowering shrubs, creepers and varied flowers (some of which should be hardy annuals) in an organized manner, in the whole Campus especially in the areas where, as per the Master Plan, buildings are not proposed to be constructed.
- xix. EC resolved that renowned persons should be invited for Convocations of the University and awarded Honorary Degrees to make the University widely known outside J&K.
- xx. EC suggested that the Faculty should be encouraged to take up Consultancy work and the University should identify the areas in which it needs to improve and maintain its standards. It was also suggested that the process of NBA accreditation for MBA program can be initiated early, as the "Management" format has not yet been changed while other formats have already been revised and have become more stringent.
- xxi. EC desired that the VC should early promulgate outcome-based realistic targets for the Key Result Areas (KRAs) and Key Performance Indicators (KPIs), valid for the next three years, such as Research Funding Proposals, Funds to be generated by Consultancy, Growth and Development etc.

6. Thereafter the Agenda Items were taken up for consideration. The details of deliberations/decisions/resolutions in regard thereto are as following:

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Item No. 25.1 Confirmation of the Minutes of the 24th Meeting of the Executive Council held on 23rd November, 2015

6.1.1 Executive Council (EC) confirmed the Minutes of the 24th meeting of the Executive Council held on 23rd November, 2015.

ACTION TAKEN REPORT

Item No. 25.2 Action Taken Report on the decisions taken in the 24th meeting of Executive Council held on 23rd November, 2015

6.2.1 While noting the reported position on various issues in the Action Taken Report, the following observations were made:

I. **Online Feedback (Point 5):** EC desired that Feedback of the faculty members given by the students as obtained and monitored by IQAC should be examined by the Vice Chancellor along with the Deans of the concerned faculty. HsoD should also sit randomly in classes of faculty members and submit his observations to VC. It was also suggested to constitute Class Committees which shall regularly meet the concerned HoD for reviewing and discussing the feedback regarding those faculty members regarding whose teaching the students are facing problems. Vice Chancellor may issue advisory/warning letters where ever required, and if there is still no improvement, poorly performing faculty may even be discharged from the services of the University.

II. **Annual Calendar of the University. [Item No. 24.2 sub item 6.2.1 (I)]**

EC desired that the Academic Calendar of the University should be revised to include national / international events. It was further suggested that the dates for Industry-Academia interaction should also be included in the Academics calendar. Chancellor desired that the 2017 calendar for extracurricular activities and meetings of the statutory bodies be submitted to him.

III. **Proposal to set up Hoardings. [Item No. 24.2 sub item 6.2.1 (V)]:**

Chancellor desired that the installation of hoardings (English and Hindi language) at identified locations enroute the track be expedited by CEO, SMVDSB and VC should ensure action.

IV. **NAAC Accreditation. [Item No. 24.2 sub item 6.2.1 (VII)]:**

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Chancellor desired that before the University applies to any of the Accreditation bodies, it should prepare itself thoroughly especially in respect of appointing an adequate number of senior faculty (Professors/ Associate Professors) in each Department/School. EC also advised that the University should have its own formula for admitting NRIs after examining and formulating an appropriate equivalence test for NRIs. However, the legal framework of the Govt. of India for admitting NRIs/Foreign student be kept in view. The possibility of AICTE and other funding agencies providing scholarship for foreign students studying in J&K be also explored.

V. Annual Account (Balance Sheet) for the FY 2013-14 (Exemption from Service Tax on Mess Fee) [Item No.24.2 sub item 6.2.1 (viii)]

Chancellor desired that the matter be followed up with Commissioner/Secretary, Finance Department.

VI. Review of Students Merit-cum-Means Scholarship Scheme (SMMSS) [Item No. 24.3 sub item 24.3.1 (6.3.1.1 & 6.3.1.2)]

Chancellor desired that the University should undertake a comprehensive review of strategy on all scholarships to attract the meritorious students and put up for discussion in the Special Meeting of the EC to be held in January 2017.

VII. Adoption of UGC Choice Based Credit System (CBCS) at SMVDU. [Item No. 24.3 sub item 24.3.2 (6.3.2.1)]

It was suggested that the curriculum for Engineering Programs may be reviewed as it needs to be reorganized. It was suggested that 40% of the Curriculum should comprise of Core Courses and a framework worked out to rationalize total credits with flexibility, to the extent feasible, to allow the students to complete the program at their own pace.

VIII. Introduction of Scheme of Inter-University Credit transfer at SMVDU [Item No. 24.3 sub item 24.3.4 (6.3.4.1 & 6.3.4.2)]

While noting the reported position, Chancellor asked VC, University of Kashmir, to convene a meeting of the VCs Forum to explore the possibility of applicability of the scheme within the Universities established in the State, in the first instance. The University may explore the possibility for implementation of the same with other Universities/Institutes of Higher Education outside the State and also with foreign Universities.

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- IX. Continuation of Admission of Ms. Apoorva Jamwal, provisionally admitted to Five-Years Integrated M.Sc. (Economics) program and Framing of policy for such cases for future. [Item No.24.3 (24.3.16.1 & 16.2)]**

Chancellor desired that the University should have a regular policy in this regard to ensure that individual cases are not required to be taken up.

- X. Augmentation/Improvement of Water Supply to the Campus [Item No. 24.6 sub item 24.6.5 (6.6.5.1)]**

Chancellor desired that a study be conducted to ascertain the time period up to which the underground water at the site of the bore wells is likely to sustain sufficient discharge of water to meet the needs of the University.

- XI. Proposal for Establishment of Human Resource Development (HRD) Centre at SMVDU [Item No. 24.6 sub item 24.6.10 (6.6.10.1)]**

Chancellor desired that the concrete objectives, types of programmes to be undertaken by HRD Centre should be clearly defined and it should undertake more programs on regular basis. Further, the calendar of various programs for the next year be prepared immediately for its dissemination amongst the potential participants in its programs.

- XII. Appointment of Adjunct Professors in the different Schools at SMVD University. [Item No. 24.23 sub item 6.23.2]**

EC approved the payment of remuneration to Adjunct Professors and Visiting Professors @ Rs. 5,000/- per lecture of one hour with a maximum ceiling of Rs. 10,000/- per day for maximum 30 lectures in a Semester.

- XIII. Consideration of finalization of 10 years perspective plan 2015-2025**

Chancellor desired that the matter be discussed in a separate meeting of EC to be convened sometime in the month of Jan 2017 at Delhi. A copy of the Perspective Plan be given to the EC members before the meeting. Chancellor further desired that status of admissions in various courses be also discussed in this Special Meeting.

- XIV. Proposal for affiliation of the proposed Nursing College and Medical College to be set up at Shri Mata Vaishno Devi Narayana Super speciality Hospital by the Shri Mata Vaishno Devi Shrine Board. [Item No. 24.27 sub item 6.27.1]**

EC noted the reported position and observed that once the Medical College of SMVDNSSH comes up it will have to be necessarily considered as a Constituent College of the University and not as an Affiliated College. Chancellor directed

Chancellor
Chancellor



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CEO, SMVDSB, to study the Guidelines in the matter and apprise the correct position to the Chancellor.

AGENDA ITEMS

Item No.25.3 Recommendations of the Academic Council in its 25th Meeting held on 29th March, 2016

Item No. 25.3.1 Consideration of the Introduction of New Grade "Z" for NSS and for other similar courses

- 6.3.1.1 The proposal was not approved.
- 6.3.1.2 EC directed that the students should qualify the NSS Course like other courses, within the semester in which the course has been registered. Failure to qualify the NSS course within the same semester would render it as backlog.
- 6.3.1.3 However, one time relaxation may be granted in exceptional cases, which may be placed before Academic Council for ratification.

Item No. 25.3.2 Review of Maximum Time duration for Completion of Degree Program in view of fresh UGC guidelines

- 6.3.2.1 EC resolved that the cases requiring extension beyond the presently permissible duration be dealt with on case to case basis.

Item No. 25.3.3 Award of Ph.D. degree to Mr. V.K.Dogra, AP, DoALD

- 6.3.3.1 EC endorsed the recommendation of the Academic Council to award Ph.D. Degree to Mr. V.K.Dogra in the discipline of Civil Engineering as a one-time exception subject to full satisfaction of all academic conditions/credentials.

Item No. 25.3.4 Fee refund policy for candidates admitted to Programs not falling under the purview of AICTE

- 6.3.4.1 EC endorsed the recommendations of the Academic Council for adoption of Fee refund policy for candidates admitted to Programs not falling under the purview of AICTE w.e.f. Academic Session 2016-17.

Joay Chauria



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Item No. 25.4 Quality Policy of the University

6.4.1 EC approved the proposal of the IQAC for adoption of the Quality Policy of the University.

Item No. 25.5 Recommendations of the Finance Committee in its 21st Meeting held on 27th April, 2016

Item No. 25.5.1 Revised Estimates for 2015-16 and budget estimates for FY 2016-17

6.5.1.1 The matter was deliberated in conjunction with Agenda Item No. 25.51.2.

Item No. 25.5.2 Proposed Rules For Management of Shri Mata Vaishno Devi University Corpus Fund of Rs 20 Crore given by Smvd Shrine Board

6.5.2.1 EC approved the Rules for Management of Shri Mata Vaishno Devi University Corpus Fund, as recommended by the Finance Committee with the modification that the Corpus shall be maintained at Rs.20 crore. However upto 20% of interest earned on Corpus Fund every year could be utilized for undertaking activities contributing towards the intellectual development of the University.

Item No. 25.6 Recommendations of the Academic Council in its 26th Meeting held on 8th August, 2016

Item No. 25.6.1 Approval for confirmation of Admission of Mr. Rakesh Sharma, AEE(Electrical) to the Ph.D. program at DoECE being presently on deputation to SMVD University and framing a policy thereof

6.6.1.1 EC approved the following recommendations of the Academic Council as:

- Grant of provisional admission to Mr. Rakesh Sharma to Ph.D. part-time program at DoECE for and up to the period 05/04/2016.
- Ex Post-facto approval for confirmation of admission of Mr. Rakesh Sharma in Ph.D. program at DoECE for the Session 2015-16 (First Semester) w.e.f. 10/08/2015 in relaxation of the related Ph.D. ordinances concerning provisional admission.

Dr. Anshu Chaurasia



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6.6.1.2 EC also directed that, in future, candidates seeking admission to part-time Ph.D. Program shall be required to submit their NOC from their employer at the time of submitting the application for admission to the Ph.D. program. In case of non-submission of the NOC by the candidate along with the Application Form, the Application Form shall stand rejected.

Item No. 25.6.2 Consideration of recommendations of Board of Studies of School of Business

6.6.2.1 EC approved the increase in the requirement of credits from 80 to 90 for award of MBA Degree from the Academic Session 2016-17.

6.6.2.2 EC further desired periodical review of requirement of credits from time to time, as may become necessary.

Item No. 25.6.3 Consideration of recommendations of Board of Studies of Department of Mathematics

6.6.3.1 EC approved the revised Course structure and curriculum of the M.Sc. (Mathematics) program and other courses offered by Department of Mathematics for B.Tech. and Ph.D. programme from the Academic Session 2017-18.

Item No. 25.6.4 Re-considering the number of Fellowships/ Assistantships to Ph.D. Students

6.6.4.1 EC endorsed the following recommendations of the Academic Council w.r.t. re-consideration of the number of Fellowships/Assistantships to Ph.D. students:-

- The rule concerning "One Full-time Ph.D. Student (eligible for Assistantship) to each of the eligible Ph.D. Supervisor (Faculty Member)" be dispensed with.
- Each eligible Faculty Member as Ph.D. Supervisor can supervise any number of Ph.D. Students receiving Assistantship either from the University resources or from any other external source as decided by the Department Research Committee in the desirable research areas, subject to the maximum number of Ph.D. Students who may be supervised by a faculty member as per UGC regulations.

Jian Chawia



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- Item No. 25.6.5** **Consideration of proposal for Amendment in Academic Rule regarding Requirements for Continuation and conditions for Termination of Admission for all programs**
- 6.6.5.1 EC approved the Amendment in Academic Rule regarding Requirements for Continuation and conditions for Termination of Admission for all programs.
- 6.6.5.2 Chancellor desired that the University should conduct special classes for which students should be allowed to register on self-study basis.
- Item No. 25.6.6** **Proposal for consideration of Library Staff [Assistant Librarian and above] as Academic and Non-Vacational Staff and extending applicability of UGC 2010 regulations and its subsequent amendments with respect to Minimum Qualifications for Direct Recruitment, Stages of Promotion under CAS, Pay Scales and Career Advancement Schemes, Regulations and Incentives for Higher qualifications and Leave Rules**
- 6.6.6.1 EC approved the recommendations of the Academic Council w.r.t. consideration of its Library employees [Assistant Librarian and above] as "Academic and Non-Vacational Staff" and extension of applicability of the UGC 2010 Regulations and subsequent amendments, relating to their minimum qualifications for direct recruitment, the stages of promotion under the Career Advancement Scheme, Pay Scales and Incentives for acquiring Ph.D. / M.Phil. and other higher qualifications, and UGC Leave Rules as applicable to Faculty members of the University.
- Item No. 25.7** **Recommendations of the Finance Committee in its 22nd Meeting held on 22nd Sept., 2016**
- Item No. 25.7.1** **Revision of the Assistantship to Full-Time Ph.D. students**
- 6.7.1.1 EC approved increase in the Assistantship from the existing rate of Rs. 14,000/- p.m to Rs. 25,000/- p.m. for the first two years and from Rs. 15,000/- to Rs. 28,000/- p.m. for the third year. The maximum period of Assistantship will be three years extendable by one more year subject to review of performance by the DRC of the concerned department and on the approval of the Vice Chancellor. The revision shall be applicable to the existing Ph.D. students and new students admitted to Ph.D. programs from the date of issuance of orders. The University

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will work out and define cutoff marks for eligibility to avail the Assistantship in accordance with the UGC/AICTE guidelines/rules. Yearly contingency will be payable only if permissible under UGC/AICTE guidelines/rules.

Item No. 25.7.2 Proposed Amendments in the Scholarship Scheme for attracting Meritorious Students

- 6.7.2.1 Chancellor desired that the proposal for the revised Scholarship Scheme to attract students of higher merit be reworked and discussed in the Special meeting of the EC scheduled to be held in January, 2017.

Item No. 25.7.3 Appointment of Statutory Auditors for FY 2016-17 & 2017-18

- 6.7.3.1 EC approved the extension in the term of appointment of the Statutory Auditors for a further period of two years i.e., 2016-17 and 2017-18.

Item No. 25.9 Grant of Extra Ordinary Leave for 02 years in favour of Dr. Samantha Vaishnavi, Assistant Professor, Department of Biotechnology, SMVDU

- 6.9.1 EC approved the grant of Extra Ordinary Leave for a period of 02 years without pay and allowances in favour of Dr. Samantha Vaishnavi for her accepting the post of Assistant Professor in Department of Plant Sciences at Central University of Jammu, Jammu w.e.f. 12th August 2016(A/N).

Item No. 25.10 Implementation of Persons with Disabilities (Equal opportunities, Protection of rights & Full participation) Act, 1995 at SMVDU

- 6.10.1 EC approved the proposal for Implementation of Persons with Disabilities (Equal opportunities, Protection of rights & Full participation) Act, 1995 at SMVDU.
- 6.10.2 It was observed by the Chancellor that the mode of reservation shall be horizontal.

ITEMS FOR RATIFICATION

Item No. 25.11 Nomination of Prof. Goverdhan Mehta, Prof. K.L.Chopra and Shri R.P.Agrawal as Members of Executive Council of SMVDU

Gian Chavira



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- 6.11.1 EC ratified the nomination of Prof. Goverdhan Mehta, Prof. K.L.Chopra and Shri R.P. Agrawal as members of Executive Council of SMVDU.
- Item No. 25.12 **Ratification of the decision taken w.r.t. nomination of Experts as members of the Academic Council of the University**

- 6.12.1 EC ratified the decision regarding nomination of the following Experts as members of the Academic Council of the University.

S No.	Member Experts
1.	Prof. Rajesh Srivastava, Head, Department of Physics, Indian Institute of Technology, Roorkee
2.	Prof. K. K. Biswas, Emeritus Professor, Department of Computer Science & Engineering, Indian Institute of Technology Delhi
3.	Prof. P.K.Jain, Professor, Department of Management Studies, Indian Institute of Technology Delhi
4.	Prof. V. K. Jain, Professor, Department of Electrical Engineering, Indian Institute of Technology Delhi
5.	Prof. Sunil Pandey, Professor, Department of Mechanical Engineering, Indian Institute of Technology Delhi
6.	Prof. S. Dharmaraja, Professor & Head, Department of Mathematics, Indian Institute of Technology Delhi
7.	Shri Lokesh Saxena, Vice President, Industrial Business & Services, SKF India Ltd.

- Item No. 25.13 **Ratification of the decision taken for award of Ph.D. Degree to 10 Ph.D. students who qualified for the award of degree, during the 5th Convocation of the University**

- 6.13.1 EC ratified the decision taken for award of Ph.D. Degree to 10 Ph.D. students who qualified for the award of degree, during the 5th Convocation of the University.

- Item No. 25.14 **Resuming the program of M.A. (Philosophy) by Department of Philosophy & Culture (DoPC)**

- 6.14.1 EC ratified the decision taken for resuming the program of M.A. (Philosophy) by Department of Philosophy & Culture (DoPC). The Chancellor desired that this decision be reviewed once again in detail.

- Item No. 25.15 **Ratification of the recommendations of the Academic Council w.r.t. Ordinances governing Admissions, Evaluation, Faculty Selection, Academics for SMVD College of Nursing**

- 6.15.1 EC ratified the recommendations of the Academic Council w.r.t. the Ordinances governing Admissions, Evaluation, Faculty Selection, Academics for SMVD College of Nursing.

Jain Jainia



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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- Item No. 25.16** Ratification of the decision taken w.r.t. providing of scholarship to meritorious students at the time of admission
- 6.16.1 EC ratified the decision regarding provision of scholarship to meritorious students at the time of admission.
- Item No. 25.17** Ratification of Appointment of Assistant Professors in the Department of Architecture on Contractual Basis at SMVD University
- 6.17.1 EC ratified the appointment of 04 Assistant Professors in the Department of Architecture on Contractual Basis at SMVD University w.e.f. July 2015 till 31st December 2015 and for the period from 4th January 2016 to 31st May 2016.
- Item No. 25.18** Ratification of Contractual appointment of Dr. V. Verma as Professor in Biotechnology at SMVD University
- 6.18.1 EC ratified the decision regarding contractual appointment of Dr. V.Verma as Professor in Biotechnology at SMVD University for a period of 02 years w.e.f. 1st June 2016.
- Item No. 25.19** Ratification of long leaves (Extra Ordinary Leave, Child Care Leave and other kind of leave) accorded to Faculty members at SMVD University
- 6.19.1 EC ratified the decision regarding grant of long leaves (Extra Ordinary Leave, Child Care Leave and other kind of leave) accorded to Faculty members at SMVD University.
- 6.19.2 EC further directed that in future such items shall be put up before the EC only if there is any basis to do so.
- Item No. 25.20** Grant of Study Leave for pursuing Raman Fellowship for Post-Doctoral Research
- 6.20.1 EC ratified the decision regarding grant of Study Leave for pursuing Raman Fellowship for Post-Doctoral Research.
- Item No. 25.21** Ratification of promotions under CAS in respect of Assistant Professor in the Department of Physics at SMVD University
- 6.21.1 EC ratified the decision taken w.r.t. promotions under CAS in respect of Dr. Ram Prakash, Assistant Professor, Department of Physics from AGP of Rs. 6,000/- (Stage 1) to the other higher AGP of Rs. 7,000/- (Stage 2) w.e.f 4th March 2015.

Dr. Ram Prakash



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SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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Item No. 25.22 Ratification of the decision taken w.r.t. nomination of Members to the Finance Committee of the University

- 6.22.1 EC ratified the decision taken w.r.t. nomination of following Members to the Finance Committee of the University.
- 1. Nominees of Chancellor**
 - i. Shri B.B.Vyas, IAS, Financial Commissioner, Planning and Development Department, Government of J&K
 - ii. Chief Executive Officer, SMVD Shrine Board (Ex-Officio)
 - iii. Shri Ravi Magotra, Ex-Director General (Budget), Government of J&K
 - 2. Nominees of Executive Council**
 - i. Shri R.K.Goyal, IAS, Principal Secretary to Government, Home Department, Government of J&K.
 - ii. Shri Mandeep Kumar Bhandari, IAS, Secretary Health & Medical Education Department, Government of J&K.
 - 3. Permanent Invitees (Ex-Officio)**
 - i. Principal Secretary to Governor, J&K.
 - ii. Registrar, SMVD University.
 - iii. Chief Accounts Officer, SMVD Shrine Board.

Item No. 25.23 Ratification of promotions under CAS in respect of Assistant Professor in the Department of Physics at SMVD University

- 6.23.1 EC ratified the decision taken w.r.t. promotions under CAS in respect of Dr. Vinay Kumar, Assistant Professor, Department of Physics from AGP of Rs. 6,000/- (Stage 1) to the other higher AGP of Rs. 7,000/- (Stage 2) w.e.f. 4th February 2015.

Item No. 25.24 Ratification of the decision taken for award of Degree to the students of B.Tech. (Electronics & Communication Engineering), B.Tech. (Mechanical Engineering), B.Tech. (Computer Science & Engineering), B.Tech. (Industrial Biotechnology), B.Arch., MBA, M.Tech. (CSE), M.Tech. (ECE), M.Tech.(M&A), M.Tech.(EM), M.Sc. (Mathematics), M.Sc. (Physics), M.Sc. (Biotechnology) and M.A. (English) during the Academic Session 2015-16

- 6.24.1 EC ratified the decision taken by the Academic Council for award of Degree to the students of B.Tech., B.Arch., MBA, M.Tech. (CSE), M.Tech. (ECE), M.Tech.(M&A), M.Tech.(EM), M.Sc. (Mathematics), M.Sc. (Physics), M.Sc. (Biotechnology) and M.A. (English) during the Academic Session 2015-16.

Jai Shri Mata



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
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- Item No. 25.25** Consideration of application of Mr. Shyam Ruhela (2011EEC58) for restoration of admission to the B.Tech. (E&CE) programme at DoECE for the second time and an additional Semester Withdrawal for Aug-Dec 2015 & Jan-May, 2016 Semester on Medical Grounds
- 6.25.1 EC noted the decision taken for consideration of application of Mr. Shyam Ruhela (2011EEC58) for restoration of admission to the B.Tech. (E&CE) programme at DoECE for the second time and an additional Semester Withdrawal for Aug-Dec 2015 and Jan-May, 2016 Semester on Medical Grounds.
- Item No. 25.26** Ratification of the decision taken w.r.t. addition of the requirement of publication of Research Papers for award of MBA and M.Tech. Degree
- 6.26.1 EC noted the decision taken w.r.t. addition of the requirement of publication of Research Papers for award of MBA and M.Tech. Degree to publish at-least one paper – in Journal (Not Paid journal) or Conference (in National/International Society) before appearing for final evaluation of Project/Dissertation and for award of MBA and M.Tech. Degree. Acceptance of the paper by the Conference/Journal shall be deemed to be meeting the condition. This shall be applicable to the students admitted from the Academic Session 2016-17.
- 6.26.2 EC further directed that, in future, such items may be placed before the EC only if there is clear basis to do so.
- Item No. 25.27** Consideration of application of Mr. Adhish Siawal (2012EAL08) for an additional Semester Withdrawal for Aug.-Dec., 2016 Semester on Medical Grounds
- 6.27.1 EC noted the decision taken for consideration of application of Mr. Adhish Siawal (2012EAL08) for an additional Semester Withdrawal for Aug.-Dec., 2016 Semester on Medical Grounds on exception basis.
- 6.27.2 EC further directed that, in future, such exception be placed in the meeting only as a reporting item.
- Item No. 25.28** Ratification of Appointment of Assistant Professors in Economics on Contractual Basis at SMVD University
- 6.28.1 EC ratified the appointment of the 03 candidates selected for the post of Assistant Professor in Economics on temporary & contract basis w.e.f. their date of joining till 31st December 2016; on a consolidated salary of Rs. 40,000/- per month (all inclusive).

Dr. Anshu



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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- Item No. 25.29** Re-appointment of Dr. Yugal Khajuria, Assistant Professor, Department of Physics as I/c Dean of Students at SMVD University
- 6.29.1 EC ratified the decision taken for re-appointment of Dr. Yugal Khajuria, Assistant Professor, Department of Physics as I/c Dean of Students at SMVD University for a further period of One year w.e.f 5th Oct, 2016 to 4th Oct, 2017.
- Item No. 25.30** Ratification of promotions under CAS in respect of Assistant Professor in the School of Business at SMVD University
- 6.30.1 EC ratified promotions under CAS in respect of Dr. Roop Lal Sharma, Assistant Professor, School of Business for his promotion under CAS from AGP of Rs. 6,000/- (Stage 1) to the other higher AGP of Rs. 7,000/- (Stage 2) w.e.f. 24th December 2014, subject to the following conditions.
- He shall contribute Research papers in International Journals of repute.
 - He shall participate in Conferences/Workshops being organized by the IITs/IIMs or Institutions of National importance.
 - He must put more emphasis on value added teaching.
- Item No. 25.31** Ratification of Appointment of Assistant Professors in Architecture on Temporary and Contractual Basis at SMVD University
- 6.31.1 EC ratified the appointment of 04(four) Assistant Professors in Architecture on Temporary and Contractual Basis at SMVD University for the semester ending 31st December, 2016
- REPORTING ITEMS**
- Item No. 25.32** Award of various Medals/Prizes to the students during the 5th Convocation of SMVD University
- 6.32.1 EC noted the information regarding award of various Medals/Prizes to the students as were approved by the Academic Council in its meeting held on 29/03/2016 during the 5th Convocation of SMVD University held on 19th April, 2016.
- Item No. 25.33** Joining of Sh. Kewal Krishan, as I/c Executive Engineer at SMVDU from State Govt. on deputation basis
- 6.33.1 EC noted the information regarding Joining of Sh. Kewal Krishan w.e.f. 4th December 2015 (F/N) as I/c Executive Engineer at SMVD University.
- 6.33.2 The Chancellor desired that the University should examine the possibility of recruiting and employing qualified people in the Civil

Jian Khajuria



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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Engineering Wing to strengthen it instead of repeatedly seeking engineers on deputation from the State Government.

- Item No. 25.34** Joining of Sh. Kuldeep Kumar, as I/c Assistant Executive Engineer at SMVDU from State Govt. on deputation basis
- 6.34.1 EC noted the information regarding Joining of Sh. Kuldeep Kumar w.e.f. 22nd April 2016 (F/N) as I/c AEE at SMVD University.
- Item No. 25.35** Appointment of Adjunct Professors in the different Departments/School at SMVD University
- 6.35.1 EC noted the information regarding appointment of Adjunct Professors in different Departments/Schools at SMVD University.
- Item No. 25.36** Change in format of Degree Certificate
- 6.36.1 EC noted the information regarding change in format of Degree Certificate. Chancellor desired that the degree format should mention the area of research rather than the specific topic of research. Further, the person specific word "his" or "her", as the case may be, should be mentioned instead of "his/her".
- Item No. 25.37** Key Result Areas to be achieved
- 6.37.1 EC noted the information regarding Key Result Areas to be achieved by the University. Members desired that VC should also set other Key Result Areas (KRAs) in spheres such as Incubation; Patents; Consultancy; FDP/MOOC; Internships; Industry - Academia interactions etc. and report on the same to EC accordingly. EC also directed that the benchmarks be formulated for the various Key Result Areas.
- Item No. 25.38** Status of Admissions for the Academic Session 2016-17
- 6.38.1 EC noted the status of Admissions for the Academic Session 2016-17 of the University. It also expressed concern over the sharp continuing fall in the number of students admitted in the University from outside J&K in last few years. EC directed that the matter be discussed in detail in the Special Meeting scheduled to be held in January, 2017.
- Item No. 25.39** Details of Sponsored Projects sanctioned in favour of Faculty members of SMVDU after 24th Meeting of EC held on 23rd Nov, 2015
- 6.39.1 EC noted the details of Sponsored Projects sanctioned in favour of Faculty members of SMVDU after 24th Meeting of EC held on 23rd Nov, 2015.

Dian Sharma



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
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- Item No. 25.40** List of Non-Teaching Employees who have joined and resigned/relieved from the services of this University
- 6.40.1 EC noted the information regarding joining of non-teaching staff from November 2015 onwards.
- 6.40.2 EC noted the information regarding resignation/relieving of non-teaching staff from the services of this University w.e.f. November 2015 onwards.
- Item No. 25.41** Engagement of Dy. Medical Officer purely on temporary & contractual basis at Medical Aid Centre, SMVDU University
- 6.41.1 EC noted the engagement of Dr. Rana Zahoor Ahmed as Dy. Medical Officer purely on temporary & contractual basis at Medical Aid Centre, SMVDU University w.e.f. 12-08-2016 at monthly emoluments of Rs. 45,000/-.
- Item No. 25.42** List of Teaching Employees who have joined and resigned/relieved from the services of this University
- 6.42.1 EC noted the information regarding the faculty members who have joined their services purely on temporary and contractual basis from November 2015 onwards.
- 6.42.2 EC noted the information regarding faculty members who have left the services of this University due to Resignation /Completion of Terms of Service.
- Item No. 25.43** Status of Ongoing Works
- 6.43.1 EC noted the information regarding the status of ongoing works and directed the VC to closely monitor the implementation of all projects to ensure their completion within the stipulated time frame.
- Item No. 25.44** Construction of Girls Hostel Phase-I; Guest House Extension Phase-I; and, Construction of Level-2 Quarters by NBCC (I) including Consultancy Services
- 6.44.1 EC noted the information regarding entrusting the construction of Girls Hostel Phase-I; Guest House Extension Phase-I; and, construction of Level-2 Quarters to NBCC (I) including Consultancy Services to National Building Construction Corporation, India Limited [NBCC (I)], a Public

Dr. Chaitanya



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
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Sector Undertaking notified as a Public Works Organization (PWO) in terms of Rule 126(2) of the General Financial Rules 2005.

Item No. 25.45 Engagement of medical personnel on the following positions purely on temporary & contractual basis at Medical Aid Centre, SMVD University

- 6.45.1 EC noted the information regarding engagement of Dental Surgeon, Physiotherapist, and Dietician purely on temporary & contractual basis at Medical Aid Centre, SMVD University.
- 6.45.2 Chancellor desired that the University should expedite appointment of good professionals on regular basis.

SUPPLEMENTARY AGENDA

Item No. 25.46 Recommendations of the Academic Council in its 27th Meeting held on 15th October, 2016

Item No. 25.46.1 Proposal for Constitution of University Research Committee (URC)

- 6.46.1.1 EC approved the proposal for constitution of the University Research Committee (URC). The University Research Committee will decide on policy matters pertaining to Research & Consultancy activities in the University. It will take decisions on extra-ordinary issues emanating out of the various DRCs, on matters not covered under standard policy and also decide contentious issues. The URC will endeavor to ease the process of carrying out research, including Ph.D. and Sponsored Research & Consultancy, in the University. The decision taken by URC shall be final and binding in respect of all matters related to research, including Ph.D., and Consultancy at the University. The constitution of URC shall be as following:-

- Vice Chancellor-Chairman
- All Deans of Faculties
- Dean (Academic Affairs) / Associate Dean(AA) -Member Secretary

Item No. 25.46.2 Proposal for Change of Constitution of Department Research Committee

- 6.46.2.1 EC approved the change of constitution of the Department Research Committee (DRC) as under

- Head of the Department - **Chairman**

Chairman



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

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2. Four Faculty members of the Department (Ph.D. qualified) or Associate Faculty members in case sufficient number of Ph.D. qualified faculty members are not available in the department (on rotation basis with 50% members changing every year if sufficient number of faculty is available in the department) - Member
3. Other faculty members of the Department including Supervisor & Co-Supervisors may be invitees to the meetings as per requirement.

6.46.2.2 The Four Faculty members will be nominated by the Academic Affairs Committee of the department as under existing rules. The term of the DRC will be for 1 year (1st Oct-30th Sept) and the Academic Affairs Committee (AAC) of the Department shall recommend the four school faculty members. DRC will be responsible for the conduct and monitoring of all matters relating to research, consultancy and Ph.D. program including admissions, comprehensive examination, mid-term review of progress, approval of synopsis and panel of examiners etc.

Item No. 25.46.3 Adopting UGC Regulations, 2008 for Grant of Degrees and other Awards by Universities & Case of Mr. Sudhakar Kumar B.Tech.(ECE)-2012-16

6.46.3.1 EC approved adoption of the UGC Regulations, 2008 for grant of Degrees and other awards by the University with the following proviso:

- i. that in all such cases, where the award of degree has been requested by the student before the actual Convocation ceremony, provided sufficient reasons exist for the same, (as ascertained by the University), the award of degree must be approved by the Vice Chancellor, in his/her capacity as the Chairman of the Academic Council, in case no meeting of the Academic Council is planned in the immediate future;
- ii. that all such cases shall be put-up in the next meeting of the Academic Council for information of the decision;
- iii. that all such cases must be reported in the next meeting of the Executive Council;
- iv. that the award of the degree may be allowed in-absentia, also.

Sudhakar Kumar



श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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6.46.3.2 The relevant Ordinances & Statutes of the University shall be suitably amended, as required, for implementation of the same for the benefit of the students.

6.46.3.3 EC approved the request of the Mr. Sudhakar Kumar B.Tech.(ECE)-2012-16 for award of Degree on an emergent basis in view of the Visa and related requirements in connection with his having joined the Master's degree program at Institute of Communications Engineering, National Tsing Hua University in Taiwan on a scholarship, in-absentia and outside the purview of the Convocation proceedings, in general alignment with the procedure mentioned at above.

Item No. Consideration of recommendations of Board of Studies of Faculty of Nursing

25.46.4

6.46.4.1 EC approved the recommendations of the Academic Council w.r.t. Board of Studies (BOS) of Faculty of Nursing concerning Course Structure, Syllabus and Evaluation pattern of B.Sc. (Nursing) program.

Item No. Adoption of UGC Regulations with respect to the Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of the Standards in Higher Education, (4th Amendment), Regulations, 2016

25.46.5

6.46.5.1 EC approved the Adoption of the Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of the Standards in Higher Education, (4th Amendment), Regulations, 2016 issued by UGC.

Item No. Creation of Industrial Research & Development (IRD) unit at SMVDU

25.46.6

6.46.6.1 EC approved the creation of an Industrial Research & Development Unit (IRDU) in order to devote greater focus on Research & Consultancy in the University and to streamline and strengthen the administrative and managerial processes involved.

6.46.6.2 The Unit will be headed by a Dean who will be a serving faculty member on the position of Professor or Associate Professor. Accordingly, creation of the position of Dean (R&D) without any additional financial liability upon the University was approved.

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श्री माता वैष्णो देवी विश्वविद्यालय

SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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This Unit besides the Dean (R&D) shall comprise an Assistant Registrar and a Section officer with subordinate clerical positions as required.

6.46.6.3 The IRD Unit shall primarily be responsible for providing administrative support w.r.t. following:

- Sponsored Research Projects
- Consultancy Jobs
- Issuance of Advertisements regarding the Projects for recruitment of Project Staff.
- Professional Development Fund (PDF)
- Intellectual Property Rights (IPR)
- Summer Internship at SMVDU
- Project Staff Fellowships from Projects.

6.46.6.4 The Unit will also act as centralized Resource Information Centre and also make efforts to publicize the expertise available with the various faculty members for the purpose of attracting Consultancy projects. This Unit shall also maintain coordination with TBIC. The University shall also put in place a comprehensive software package which will ensure automation of all aspects of projects/consultancy.

Item No. 25.47 Adoption of Council of Architecture (CoA) Norms in Department of Architecture & Landscape Design for Direct Recruitment at the level of Assistant Professor, CAS Promotion [From Stage 1 to 2 and 2 to 3] and adoption of incentives for acquiring higher qualification for Architecture Faculty

6.47.1 The matter was deliberated in detail. EC directed that the pattern being followed in other institutions of repute imparting architectural education, such as IIT Roorkee, be studied in the context of the policy of the concerned regulatory body.

ITEMS FOR RATIFICATION

Item No. 25.48 Ratification of the enhancement in retainership of Sh. D.C.Raina, Sr. Advocate appointed as Senior Standing Counsel and Legal Advisor, SMVDU

6.48.1 EC ratified the decision taken w.r.t. enhancement in retainership of Sh. D.C.Raina, Sr. Advocate, appointed as Senior Standing Counsel and Legal Advisor.

Dian Chawla



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

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Item No. 25.49 Ratification of the approval accorded regarding Grant of provisional admission to the candidates to program of Study in Academic Session 2016-17 whose result of the qualifying examination is awaited

6.49.1 EC ratified the decision taken w.r.t. approval accorded regarding Grant of provisional admission to the candidates to Program of Study in Academic Session 2016-17 whose result of the qualifying examination is awaited.

SUPPLEMENTARY AGENDA
PART-II

Item No. 25.51 Recommendations of the Budget Sub-Committee of the Finance Committee of SMVDU in its meeting held on 26th Oct., 2016

Item No. 25.51.1 Annual Accounts (Balance Sheet) for the Financial Year 2015-16

6.51.1.1 The EC approved the Audited Annual Accounts (Balance Sheet) for the Financial Year 2015-16 as recommended by the Budget Sub-Committee. It observed that the level of current liabilities is on the high side and directed that the University shall keep a close watch on it. EC further desired that the level of Sundry Receivables should be brought down.

Item No. 25.51.2 The Revised Budget Estimates for the year 2016-17

6.51.2.1 The EC approved the Revised Budget Estimates for the year 2016-17, under the Revenue Receipt and Revenue Expenditure heads and desired that the amount to be adopted under the Capital Expenditure head shall be considered and fixed by the Finance Committee.

6.51.2.2 EC further desired that sharp attention should be devoted to repair and maintenance such as maintenance of Hostels, Toilets in Hostels, Electrical fixtures, Water Supply scheme etc. It was also desired that the entire Campus should be covered under STP.

Item No. 25.50 Any other item with the permission of the Chair.

6.50.1 Chancellor desired that another meeting of EC should be held in the month of January 2017 to discuss important issues relating

Jai Chaitanya



श्री माता वैष्णो देवी विश्वविद्यालय SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)
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to (i) Perspective Plan of the University (ii) Admissions Policy
(iii) Review of the Scholarship Schemes to meritorious students
out of the University funds.

The meeting ended with a vote of thanks to the Chair.

Anil Chaurasia
Registrar