SMVDU/DQA/2023/ 434-42   Dated: 4ᵗʰ July, 2023
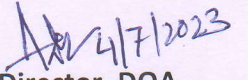
NOTIFICATION

Subject: Organizing of one day Quality Circle Convention by QCFI- Delhi Chapter at SMVDU.

As proposed by Mr. B.K. Bhatia, Training and Placement Officer, SMVDU and as approved by the Competent Authority, Sanction is hereby conveyed for the following:

a) Organizing of one day Quality Circle Convention at SMVDU on 21ˢᵗ August 2023 in collaboration with Quality Circle Forum of India (QCFI) - Delhi Chapter.

b) The Financial assistance of ₹30,000/- (Rupees Thirty Thousand only) for the said event from University funds for all expenses.

c) Utilization of Matrika Auditorium, 07 class rooms/ Conference rooms on complimentary basis for the said event.

d) Utilization of Rooms and Dining Hall of University Guest house for the said event on payment basis by QCFI- Delhi Chapter.

e) Utilization of main parking opposite Matrika Auditorium.

f) Shri Mata Vaishno Devi University name be used in Radio message advertisement by QCFI.

Further, Mr. B.K. Bhatia, Training and Placement Officer, SMVDU and Dr. Balbir Singh, Associate Professor, SoME are hereby appointed as Coordinator and Convener respectively for the said event. The Coordinator shall take feedback at the end of the event and submit a report on the proceedings (in the enclosed format) and feedback analysis to DQA for perusal and records.

This event shall have the unique no. SMVDU/RO/T&P/2023/261 for future reference.

4/7/2023

Director, DQA

Copy to:

1. Registrar, SMVDU for information.
2. Finance Officer, SMVDU for information.
3. All Concerned _____ for information and compliance.
4. AR to VC, for kind information of the Hon'ble Vice Chancellor.
5. I/c Guest House, for information and compliance.
6. I/c Auditorium, for information and compliance.
7. AR Security, for information and compliance.
8. I/c Website, for uploading on University website.
9. Concerned file.