



श्री माता वैष्णोदेवी विश्वविद्यालय SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, (J&K)

Recognized under Section 2(f) & 12(B) of the UGC Act, 1956

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MINUTES OF THE 31ST MEETING OF THE EXECUTIVE COUNCIL OF SMVDU

The 31st meeting of the Executive Council of Shri Mata Vaishno Devi University (SMVDU) was held on 18th October, 2019 at 11:30 A.M. at the Jammu & Kashmir House, 5 - Prithviraj Road, New Delhi, with Shri Satya Pal Malik, Hon'ble Chancellor SMVDU (Governor J&K) in Chair.

The following members were present in the meeting:

i) Prof. Ravindra Kumar Sinha	Vice Chancellor, SMVDU
ii) Prof. K.K Aggarwal, Former Pro Vice-Chancellor, GJU Hisar and founder GGS Indraprastha University, Delhi	Member
iii) Prof. A.K.Bakhshi, Vice Chancellor, PDM University, Bahadurgarh, Haryana	Member
iv) Prof. Talat Ahmad, Vice Chancellor University of Kashmir	Member
v) Prof. Manoj Dhar, Vice Chancellor University of Jammu	Member
vi) Sh. UmangNarula, IAS, Financial Commissioner to Governor	Permanent Invitee (ex-Officio)
vii) Sh. Simrandeep Singh, IAS, Chief Executive Officer, SMVDSB	Permanent Invitee (ex-Officio)



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viii) Prof. D. Mukhopadhyay, Dean, Faculty of Management and Dean, Faculty of Humanities & Social Sciences, SMVDU	Member
ix) Dr. Eswaramoorthy Muthusamy, Dean, Faculty of Engineering, SMVDU	Member
x) Dr. Yugal Khajuria, Dean of Students Welfare, SMVDU	Member
xi) Prof. V.K. Bhat, Registrar, SMVDU	Secretary
Prof. Raghunath K. Shevagaonkar, Vice Chancellor, Bennett University, Greater Noida, (Member), could not attend the meeting and was granted Leave of Absence.	
Prof. Ravindra Kumar Sinha, Vice Chancellor, SMVDU welcomed the Hon'ble Chancellor; newly appointed Executive Council Members viz. Prof. K.K Aggarwal & Prof. A.K. Bakhshi and all other members to the meeting to the Executive Council of SMVD University. Thereafter, Vice Chancellor, with the permission of the Chair started the proceedings of the 31 st meeting of the Executive Council (EC) and asked Dean (Academic Affairs) to proceed with Agenda of the Meeting. A Power Point Presentation, highlighting the achievements of the University were presented and Hon'ble Chancellor appreciated the progress made by the University.	
Thereafter, the Agenda Items were taken up for consideration and the details of deliberations/decisions/resolutions in regard thereto are as under:	

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Item No. 31.1	Confirmation of the Minutes of the 29th & 30th Meeting(s) of the Executive Council held on 5th April, 2019 & 25th April, 2019 (through circulation) respectively
Resolution	EC confirmed the Minutes of the 29 th & 30 th Meeting(s) of the Executive Council held on 5 th April, 2019 & 25 th April, 2019 respectively.
Item No. 31.2	Action Taken Report on the decisions taken in the 29th meeting of the Executive Council held on 5th April, 2019
Resolution	While noting the reported position on various issues in the Action Taken Report, the following observations were made: <u>Point (f) (Chancellor desired that the University must conduct seismic audit of the SMVD Shrine, SMVD University and surrounding areas)</u> Chancellor directed that immediate necessary action on the matter be taken at the earliest.
	<u>Item No. 29.3.1 (Proposal regarding offering of research program in Vedic Studies by School of Philosophy & Culture)</u> The Executive Council approved the recommendations of the Academic Council made in its 32 nd meeting regarding reduction of the tuition fee from Rs. 40,000/- to Rs. 10,000/- per annum for the M.A.(Philosophy) & PG Program in Vedic Studies. Further, the students admitted to these two programs, from Session 2020-21 onwards shall not be mandatorily required to stay in University Hostel(s) and avail the Mess facility. However, the students shall be required to attend the classes regularly and the

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	University shall not provide transport facility to the students.	
AGENDA ITEMS		
Item No.31.	Recommendations of the Academic Council in its 32nd Meeting held on 25th September, 2019	
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	Item No. 31.3.1	Adopting revised guidelines for conducting written examination for Persons with Benchmark Disabilities
	Resolution	EC approved the recommendations of the Academic Council regarding adopting revised guidelines of Department of Empowerment of Persons with Disability (Divyangjan), Ministry of Social Justice & Empowerment, dated 8 th February 2019, for conducting written examination for Persons with Benchmark Disabilities.
	Item No. 31.3.2	Proposal for adoption of UGC Guidelines for Recruitment of Faculty in Universities, Colleges and Institutions Deemed to be Universities
	Resolution	EC approved the recommendations of the Academic Council regarding adoption of UGC Guidelines issued vide D.O. No. F.1-14/2019(CPP-II) dated 4 th June 2019 for Recruitment of Faculty in Universities, Colleges and Institutions Deemed to be Universities.

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	Item No. 31.3.3	Proposal for adoption of Govt. of India guidelines for forwarding of applications for employment outside the University
	Resolution	EC approved the recommendations of the Academic Council regarding adoption of guidelines as issued by Ministry of Personnel, Public Grievance and Pensions, Govt. of India vide its Office Memorandum issued under endorsement No. 28011/1/2013-Estt (C) dated: 23 December 2013 read in conjunction with Annexure to DOPT O.M.No.28020/1/2010-Estt (C) Dated: Dec 2013 has issued guidelines for forwarding of Applications of Employees, and Clause 3 pt (b), for forwarding of applications for employment outside the University.
	Item No. 31.3.4	Proposal regarding constitution of School Council as a Statutory body of SMVD University
	Resolution	EC approved the recommendations of the Academic Council regarding constitution of School Council as a Statutory body of SMVD University and approved the necessary amendments in the University Statutes thereof.
	Item No. 31.3.5	Proposal for re-constitution of School Research Committee
	Resolution	EC approved the recommendations of the Academic Council regarding re-constitution of School Research Committee as under: i. Head of the School - Chairman

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		<p>ii. Five Faculty (Preferably Professors/Associate Professors with higher preference to Professors, if available) or Associate Faculty members in case sufficient Ph.D. qualified faculty members are not available in the School, on rotation basis with 50% members changing every year unless sufficient members are not available in the School. Further, these Ph.D. qualified faculty members must have a minimum of one year of post-Ph.D. teaching experience, and have at least 02 papers (Post-Ph.D.) in refereed journals (SCI, SCIE, SSCI, Scopus, ABDC (only A&B)) to be eligible to be included in the School Research Committee - Member</p> <p>iii. Other faculty members of the School including supervisor & co-supervisors may be invitees to the meetings as per need.</p> <p>Only those members of the AAC of the School, who are Ph.Ds, shall nominate the members to the SRC.</p>
	Item No. 31.3.6	Policy regarding incorporation of changes suggested by External Examiner in Ph.D. Thesis
	Resolution	EC approved the recommendations of the Academic Council regarding incorporation of changes suggested by External Examiner in Ph.D. Thesis.
	Item No. 31.3.7	Comprehensive review of Academic Rules, Guidelines & Regulations
	Resolution	EC approved the amended recommendations of the Academic Council regarding comprehensive review of Academic Rules,



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		Guidelines & Regulations.
	Item No. 31.3.8	Consideration of proposal for change of guidelines for appointment of Ph.D. Co-Supervisor
	Resolution	EC approved the recommendations of the Academic Council regarding change of guidelines for appointment of Ph.D. Co-Supervisor.
	Item No. 31.3.9	Considering the guidelines for conduct of final defense of Ph.D. students
	Resolution	EC approved the recommendations of the Academic Council regarding the guidelines for conduct of final defense of Ph.D. students i.e. "Every attempt must be made so that the final defense of the Ph.D. student is conducted within 6 months from the date of receipt of Ph.D. thesis for evaluation by R&D Wing, provided the thesis received is complete in all respect".
	Item No. 31.3.10	Considering the guidelines for publication of at-least two papers by Faculty Members every year
	Resolution	EC approved the recommendations of the Academic Council regarding the guidelines for publication of at-least two papers by Faculty Members every year and the consequent change in the appraisal scheme.
	Item No.	Proposal for offering of Certificate Course(s)



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	31.3.11	
	Resolution	EC, granted an in-principle approval to the recommendations of the Academic Council regarding offering of specialized programs/courses and designation of some seats in different programs, for defense personnel and their families, which could enable them to improve their educational qualifications and prepare them for a productive post retirement professional life. The fee for such personnel can be significantly reduced and the personnel may not be required to stay in the Hostel and avail Mess facility.
	Item No. 31.3.12	Proposal for change of eligibility criteria for admission to M.Tech. / M.Sc. / MBA / M.A. / B.Arch./ Integrated programs
	Resolution	EC approved the recommendations of the Academic Council regarding the change of eligibility criteria for admission to M.Tech. / M.Sc. / MBA / M.A. / B.Arch./ Integrated programs, applicable from Session 2020-21 onwards.
	Item No. 31.3.13	Proposal regarding change of Ordinances governing Admissions, Evaluation, Faculty Selection, Academics for SMVD College of Nursing
	Resolution	EC approved the recommendations of the Academic Council regarding the change of Ordinances governing Admissions, Evaluation, Faculty Selection, Academics for SMVD College of Nursing.

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Item No.31.4	Proposal for enhancement of Maternity Leave from existing 135 to 180 in favour of Non-Teaching Female Employees of SMVDU
Resolution	<p>After detailed discussion on the matter, EC approved the proposal for enhancement of Maternity Leave for non-teaching Female Employees of SMVDU with change in the Leave Rules in the ordinance as below:</p> <p>36 Maternity Leave</p> <p>36.1 Female employees, whether temporary or permanent may be granted maternity leave by the Competent Authority for a period up to 180 days from the date of its commencement. Salary for such leave shall be paid equal to the pay drawn immediately before proceeding on leave.</p>
Item No.31.5	Proposal for change of constitution of Board of Studies at SMVDU
Resolution	<p>After detailed discussion on the matter, EC approved the change of constitution of Board of Studies at SMVDU and necessary amendments in the University Statutes thereof as below:</p> <p>i. Head of the School Chairperson ii. All Faculty of the School Member(s) <i>One of the Faculty member shall be nominated as Member Secretary by Head of the School</i></p> <p>iii. Two External Experts External Member Experts All the External Member Experts shall hold office for a period of three years from the date of the date of notification.</p> <p>Presence of the Chairman along with 50% of the Members of the Committee shall form quorum.</p> <p>The recommendations of the Board of Studies shall be reviewed by a committee Chaired by the Dean of the Faculty with the Heads of the</p>



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	<p>various School of the faculty as members.</p> <p>These ratified recommendations then shall be forwarded to BARC/AC for consideration.</p> <p>The amendment in the relevant statutes of the University was approved.</p>																																											
Item No.31.6	Recommendations of the Finance Committee of SMVD University in its 28th meeting held on 11th October, 2019																																											
Item No. 31.6.1	Revised Budget Estimates for the FY 2019-20 and Budget Proposals for FY 2020-21																																											
Resolution	<p>EC approved the recommendations of the Finance Committee regarding revised Budget Estimates for the FY 2019-20 and Budget Proposals for FY 2020-21.</p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: center;">S.N O</th> <th style="text-align: center;">HEAD</th> <th style="text-align: center;">BUDGET ESTIMATE S FY 2019- 20</th> <th style="text-align: center;">REVISED BUDGET ESTIMATE D 2019-20</th> <th style="text-align: center;">BUDGET PROPOSAL S FOR FY 2020-21</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center;">RECEIPTS</td> </tr> <tr> <td style="text-align: center;">I)</td> <td style="text-align: center;">REVENUE</td> <td style="text-align: right;">5276.38</td> <td style="text-align: right;">5328.76</td> <td style="text-align: right;">5436.40</td> </tr> <tr> <td style="text-align: center;">II)</td> <td style="text-align: center;">CAPITAL</td> <td style="text-align: right;">5000.00</td> <td style="text-align: right;">2540.00</td> <td style="text-align: right;">2558.44</td> </tr> <tr> <td colspan="2" style="text-align: center;">TOTAL</td> <td style="text-align: right;">10276.38</td> <td style="text-align: right;">7868.76</td> <td style="text-align: right;">7994.84</td> </tr> <tr> <td colspan="5" style="text-align: center;">EXPENDITURE</td> </tr> <tr> <td style="text-align: center;">I)</td> <td style="text-align: center;">REVENUE</td> <td style="text-align: right;">5276.38</td> <td style="text-align: right;">5328.76</td> <td style="text-align: right;">5436.40</td> </tr> <tr> <td style="text-align: center;">II)</td> <td style="text-align: center;">CAPITAL</td> <td style="text-align: right;">5000.00</td> <td style="text-align: right;">2540.00</td> <td style="text-align: right;">2558.44</td> </tr> </tbody> </table>				S.N O	HEAD	BUDGET ESTIMATE S FY 2019- 20	REVISED BUDGET ESTIMATE D 2019-20	BUDGET PROPOSAL S FOR FY 2020-21	RECEIPTS					I)	REVENUE	5276.38	5328.76	5436.40	II)	CAPITAL	5000.00	2540.00	2558.44	TOTAL		10276.38	7868.76	7994.84	EXPENDITURE					I)	REVENUE	5276.38	5328.76	5436.40	II)	CAPITAL	5000.00	2540.00	2558.44
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		TOTAL	10276.38	7868.76	7994.84
Item No. 31.6.2	Final Accounts (Audit Report) FY 2018-19				
Resolutio n	EC approved the recommendations of the Finance Committee regarding Final Accounts (Audit Report) FY 2018-19.				
Item No. 31.6.3	Appointment of Statutory Auditors M/s Amarjeet Singh & Co., Jammu for FY 2018-19 & 2019-20				
Resolutio n	EC approved the recommendations of the Finance Committee regarding appointment of Statutory Auditors M/s Amarjeet Singh & Co., Jammu for FY 2018-19 & 2019-20.				
Item No. 31.6.4	Proposal for starting of New Programs with Additional Faculty Members				
Resolutio n	EC, granted an in-principle approval, as suggested by the Finance Committee, to the recommendations of the Academic Council, regarding starting of New Programs with Additional Faculty Members subject to the availability of resources with the University; with the decision that the name of the proposed program M.A. (Journalism & Mass Communication) be changed to Master of Journalism & Mass Communication.				

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	Item No. 31.6.5	Facilitation and preference to SMVD-TBIC incubated startups for securing work/ assignments/ providing products to SMVD University
	Resolution	EC approved the recommendations of the Finance Committee regarding facilitation and preference to SMVD-TBIC incubated startups for securing work/ assignments/ providing products to SMVD University.
	Item No. 31.6.6	Regarding restoration of Medical re-imburement policy for employees of SMVD University
	Resolution	EC approved the recommendations of the Finance Committee as below: <ol style="list-style-type: none">1. The benefits of the policy being finalized by SMVDSB shall be extended to the employees of the University as and when the SMVDSB opts for the same by incorporating the employees of SMVD University in the said policy on the same terms and conditions as applicable to the staff of SMVDSB.2. Restoration of Medical re-imburement policy for employees of SMVD University from 1st January 2019 till the finalization of the Medical Policy as applicable to the employees of SMVDSB.
	<u>ITEMS FOR RATIFICATION</u>	



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Item No. 31.7	Re-appointment of Dr. Yugal Khajuria, Associate Professor, School of Physics as Dean of Students Welfare at SMVD University
Resolution	EC ratified the decision taken with regard to the re-appointment of Dr. Yugal Khajuria, Associate Professor, School of Physics as Dean of Students Welfare at SMVD University.
Item No. 31.8	Ratification of the decision taken w.r.t. Consideration of approval for Award of Degree to the students of B. Arch., B.Tech. (Electronics & Communication Engineering), B.Tech. (Computer Science & Engineering), B.Tech. (Mechanical Engineering), B.Tech. (Industrial Biotechnology), M.Tech. (Electronics & Communication Engineering), M.Tech. (Computer Science & Engineering), M.Tech. (Electronics & Communication Engineering), M.Tech. (Renewable Energy), M.Tech. (Manufacturing and Automation), M.Sc. (Mathematics), M.Sc. (Physics) M.Sc. (Biotechnology) M.A. (English), MBA, MCA, Five Years Integrated M.Sc. Economics Integrated & Ph.D. students during the Academic Session 2018-19
Resolution	EC ratified the decision taken with regard to the decision taken w.r.t. Consideration of approval for Award of Degree to the students of B. Arch., B.Tech. (Electronics & Communication Engineering), B.Tech. (Computer Science & Engineering), B.Tech. (Mechanical Engineering), B.Tech. (Industrial Biotechnology), M.Tech. (Electronics & Communication Engineering), M.Tech. (Computer Science & Engineering), M.Tech. (Electronics & Communication Engineering), M.Tech. (Renewable Energy), M.Tech. (Manufacturing and Automation), M.Sc. (Mathematics), M.Sc. (Physics) M.Sc.



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	(Biotechnology) M.A. (English), MBA, MCA, Five Years Integrated M.Sc. Economics Integrated & Ph.D. students during the Academic Session 2018-19.
Item No. 31.9	Ratification of the decision taken w.r.t. nomination of Members to the Finance Committee of the University
Resolution	EC ratified the decision taken regarding the decision taken w.r.t. nomination of Members to the Finance Committee of the University.
Item No. 31.10	Ratification of Contractual re-appointment of Dr. V.Verma as Professor in School of Biotechnology at SMVD University
Resolution	EC ratified the decision taken with regard to the contractual re-appointment of Dr. V.Verma as Professor in School of Biotechnology at SMVD University.
Item No. 31.11	Ratification of Contractual appointment of Dr. I.K. Pandita as Professor in School of Mechanical Engineering at SMVD University
Resolution	EC ratified the decision taken with regard to the contractual appointment of Dr. I.K. Pandita as Professor in School of Mechanical Engineering at SMVD University.
Item No. 31.12	Extension of engagement of Assistant Professors appointed in at various schools on contractual basis at SMVD University

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Resolution	EC ratified the decision taken with regard to the extension of engagement of Assistant Professors appointed in at various schools on contractual basis at SMVD University.
Item No.31.13	Ratification of promotions under CAS of Assistant Professors at SMVD University
Resolution	EC ratified the decision taken with regard to the promotions under CAS of Assistant Professors at SMVD University.
Item No.31.14	Closure of Probation of Faculty Members and Confirmation against substantive Post
Resolution	EC ratified the decision taken with regard to the closure of Probation of Faculty Members and Confirmation against substantive Post.
Item No.31.15	Regarding Implementation of TEQIP-III Project at SMVDU
Resolution	EC ratified the decision taken with regard to the regarding Implementation of TEQIP-III Project at SMVDU.
<u>ITEMS FOR INFORMATION</u>	

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Item No.31.16	List of Non-Teaching Employees who have joined at this University w.e.f. 05-03-2019 to till date
Resolution	EC noted the information regarding the list of Non-Teaching Employees who have joined at this University w.e.f. 05-03-2019 to till date.
Item No.31.17	List of Non-Teaching Employees who have resigned/relieved from the services of this University w.e.f. 02-03-2019 to till date
Resolution	EC noted the information regarding the list of Non-Teaching Employees who have resigned/relieved from the services of this University w.e.f. 02-03-2019 to till date.
Item No. 31.18	Admission Status 2019-20
Resolution	EC noted the information regarding the Admission Status 2019-20 and decision taken thereof.
Item No.31.19	Long Leave accorded to Faculty Members at SMVD University
Resolution	EC noted the information with regard to the Long Leave accorded to Faculty Members at SMVD University.
Item No.31.20	Withdrawal of Re-designation from Assistant Professors (AGP 8000) to Associate Professors (AGP 9000) under CAS and Reinstatement to Associate

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Professor through Direct Recruitment at SMVDU	
Resolution	EC noted the information with regard to the withdrawal of Re-designation from Assistant Professors (AGP 8000) to Associate Professors (AGP 9000) under CAS and Reinstatement to Associate Professor through Direct Recruitment at SMVDU.
Item No.31.21	List of Faculty members who have left the services of this University due to Resignation/ Completion of Term of Service since 1st April 2019 till date
Resolution	EC noted the information with regard to the list of Faculty members who have left the services of this University due to Resignation/ Completion of Term of Service since 1st April 2019 till date.
Item No.31.22	Status of ongoing works
Resolution	EC noted the information with regard to the Status of ongoing works.
Item No.31.23	Details of Sponsored Projects and Consultancy sanctioned in favour of Faculty members of SMVDU
Resolution	EC noted the information with regard to the details of Sponsored Projects and Consultancy sanctioned in favor of Faculty members of SMVDU.
TABLED AGENDA	

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Item No. 31.24.1	Consideration of proposal for change in Convocation Procedure
Resolution	<p>EC approved the proposal for addition to Chapter 30 Ordinance 25 pertaining to the process of receiving of degree by student during Convocation and the same may be read as below:(Applicable from 7th Convocation onwards)</p> <p><u>Addition to Chapter 30 Ordinance number 25 last para to be read as:</u></p> <p><u>"The Candidates of various degrees <u>individually/ in groups/ a single collective lot</u> walk to the dais to receive their degrees from the <u>Chancellor/ Vice Chancellor</u>, bow to the <u>Chancellor & Chief Guest</u> and Walk back to their seats/ the candidates stand at their respective places <u>and after they are admitted, collect their degrees from the respective Deans/ Heads.</u></u></p> <p>Or</p> <p>The degrees shall be distributed among the Degrees recipients physically present during the convocation through their respective Heads and thereafter they shall be seated in their respective seats designated for the purpose at the venue. As soon as the candidates are admitted to their respective degrees by Chancellor/ Vice- Chancellor, the topper of that particular batch shall walk to the dais to receive his/ her Degree from the <u>Chancellor/ Vice Chancellor</u>, bow to the <u>Chancellor & Chief Guest</u> and Walk back to his/ her seat while all the other degree recipients of the said batch shall remain in standing posture at their respective seats <u>and display their respective Degree.</u></p> <p>The Vice Chancellor is authorized to allow either of the above procedure to be followed."</p>

The meeting ended with a vote of thanks to the Chair.


Registrar

No. : SMVDU/EC Affairs/20/086

Dated : 3rd January, 2020