

SHRI MATA VAISHNO DEVI UNIVERSITY

MINUTES OF THE 8TH MEETING OF THE EXECUTIVE COUNCIL HELD ON 24TH NOVEMBER 2005 AT 10:30 AM AT RAJ BHAWAN, JAMMU

PRESENT

1. Lt. Gen (Retd) S.K. Sinha, - Chairman
HIS EXCELLENCY The Governor, J&K &
The Chancellor, SMVD University.
2. Prof. N.K. Bansal, - Member (Ex-Officio)
Vice-Chancellor,
SMVDU.
3. Prof. Amitabh Mattoo, - Member (Ex-Officio)
Vice-Chancellor,
University of Jammu,
Jammu.
4. Prof. Abdul Wahid Qureshi, - Member (Ex-Officio)
Vice-Chancellor,
University of Kashmir,
Srinagar (J&K).
5. Prof. O.P. Suri, - Member (Ex-Officio)
Dean of Students,
SMVDU.
6. Prof. N.D. Mathur, - Member
Dean College of Management,
SMVDU.
7. Prof. R.V. Rao, - Member
Dean College of Engineering,
SMVDU.
8. Prof. B.C. Sharma, - Member
Director School of Business,
SMVDU.

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| 9. Dr. Sunil Kr. Wanchoo,
Director In-Charge,
School of Applied Physics & Maths.
SMVDU. | - | Member |
| 10. Dr. Arun Kumar, IAS
Chief Executive Officer, SMVDSB &
Principal Secretary to HEG, J&K. | - | Member |
| 11. Sh. Rajendra. S. Pawar,
Managing Director, NIIT Ltd.,
8, Balaji Estate, Sudarshan Munjal Marg,
Kalkaji, New Delhi. | - | Member |
| 12. Prof. V.S. Raju,
Former Director, IIT & Prof. IIT Madras,
Lead Partner, Byrraju Foundation,
Satyam Enclave 2-74, Jeedimetla Village,
NH-7, Hyderabad - 500 055 (AP) | - | Member |
| 13. Dr. Binod Kumar Singh,
Registrar
SMVDU. | - | Secretary (Ex-Officio) |

His Excellency The Governor, J&K & The Chancellor, SMVD University, Lt. GEN (Retd) Sh. S.K. Sinha welcomed the members, specially the new members and advised that the University should gear up for its first Convocation which was scheduled to be held on 19th August 2006 and for which honourable Prime Minister of India had accorded his consent to be the Chief Guest.

His Excellency further added that this augurs a very good beginning for the University & provides an opportunity to make its mark. He noted that there had been a good response from students and advised that the University should launch even more ambitious programmes for future.

He also added that although the University does not provide any reservation, it should find ways to encourage adequate local participation for which University may think of coaching local aspirants for acquiring admissions to the University without any compromise on merit.

His Excellency also emphasized that this University is a flagship of Shri Mata Vaishno Devi Shrine Board and is fully funded by SMVDSB. He assured that the development of the University will not suffer for want of funds & impressed upon the need for the best use of funds of the SMVDSB.

HEG thereafter asked Prof. N.K. Bansal, Vice-Chancellor, SMVDU to take up the agenda of the meeting which was discussed by the Council as under:-

8.1 Considering changes in the membership of the Executive Council since the last (7th) meeting held on 14/02/2005.

The Council extended warm welcome the following new members who were present in the meeting:-

- 1) Prof. V.S. Raju, Former Director, IIT
Nominated member of SMVDSB.
- 2) Prof. N.D. Mathur,
Dean College of Management.
- 3) Prof. R. Venkata. Rao,
Dean College of Engineering.
- 4) Prof. B.C. Sharma,
Director College of Business.
- 5) Dr. Sunil Kr. Wanchoo,
Director I/c School of Applied Physics & Maths.
- 6) Dr. Binod Kumar Singh,
Registrar (Ex-Officio Secretary to the Council).

The Council further resolved to place on record its appreciation for the outstanding services rendered by outgoing member Sh. P.K. Tripathi during his membership of the Council. It was also resolved that the Vice-Chancellor may write a letter of appreciation to Sh. Tripathi.

8.2 Considering confirmation of the minutes of the last (7th) meeting of the Executive Council held on 14/02/2005.

The Council considered the minutes of its last (7th) meeting held on 14/02/05 and resolved unanimously to confirm the same.

8.3 Action Taken/Present position about the decisions of the Executive Council made on last (7th) meeting held on 14/02/2005.

8.3.1 **Restructuring of Colleges/Schools at the University & changes in its nomenclature.**

The Executive Council considered the restructuring of College/School at University with proposed changes in its nomenclature and approved as under:

S.No.	College	Schools
1.	College of Engineering	School of Computer Science & Engg. School of Industrial Biotechnology. School of Electronics & Communication. School of Mechanical Engg.
2.	College of Management	School of Business Mgt. School of Infrastructure & Resource Management. School of Global Trade. School of Economics.
3.	College of Science	School of Applied Physics & Mathematics. School of Biology & Chemistry.
4.	College of Philosophy & Culture	School of Science & Religion. School of Culture & Spirituality. School of Languages.

The Chancellor laid emphasis on the teaching of Sanskrit in the School of Languages. Chief Executive Officer, SMVDSB suggested the inclusion of a course on Tourism and Hospitality Management in the School of Infrastructure and Resource Management.

8.3.2 Introduction of new courses in the Colleges of the University.

The council considered the proposal & approved adoption of courses as under:

Title of the Course	Duration
B.Tech (Computer Sc. & Engg.)	4 years
B.Tech (Electronics & Comm.)	4 years
B.Tech (Industrial Biotechnology)	4 years
M.Sc. Economics	2 years
M.Tech (Energy Management)	2½ years

8.3.3 Intake of Students in the various courses conducted at University.

The Council considered the proposal and resolved to approve the intake of Students as proposed in the agenda.

The Vice-Chancellor informed the members that the University was planning to introduce a Master's degree course with title Master of Business Economics (MBE) in the next semester in place of M.Sc. (Economics) for which proposal was being formulated for consideration by Academic Council.

8.3.4 Phasing out of B.Tech (IT) Degree Course.

The Council noted the information.

8.3.5 Revised Examination System at SMVDU.

The Council noted the information.

8.3.6 Changes/Amendments necessitated in the provisions of the SMVDU Act/Statute.

The Council noted the information.

8.3.7 Fee chargeable from students seeking admission at SMVDU.

The Council noted the reduction in fees from Rs. 50,000/- to Rs. 30,000/- in respect of M.Sc (Eco) & M.Tech (Energy Mgt) courses. In this context, Sh. Rajendra. S. Pawar observed that it would have been better if the reduction in fees had been offered in the form of scholarship keeping the approved fee structure intact. Sh. Pawar further observed that University should make a systematic study of the fee structure existing at similar Institutions in India to know the market view of the fees & submit the same for reference of the Council at its next meeting.

However, the Council approved the reduction in fees already granted in the current academic year.

8.3.8 Payment of honorarium to visiting faculty & allowance payable to the Warden.

The Council noted the information.

8.3.9 Creation & filling up of non-teaching posts.

The Council noted the information. Shri Pawar suggested that in the long-term, maintaining a ratio of 2:1 for faculty vs. non-faculty (including outsourced staff) would be useful for the University.

8.3.10 Budget allocation to S MVDU by the SMVDSB for the year 2005-06.

The Council noted the information.

8.3.11 Investment of surplus funds in the year 2005-06.

The Council noted the information.

8.3.12 Extension of mediclaim policy & appointment of Medical Officer.

The Council noted the information & expressed satisfaction. Dr. Arun Kumar, Chief Executive Officer SMVDSB & Principal Secy. to HEG however suggested that the University may also explore the possibility of adopting a new scheme of ICICI-Lombard circulated recently by the Govt. of J&K and made applicable to other Universities of the State.

8.3.13 Extension of Children Education Allowance & LTC to the staff.

The Council noted the information.

8.4 Reporting Items:

8.4.1 New Appointments & Resignations.

The Council noted the information & expressed satisfaction & happiness over joining of new Faculty & other staff at university & resolved to approve the cases of new appointments which took place after the last (7th) meeting of the Council.

The Council also resolved to accept the resignations of three faculty members as proposed in the agenda.

Sh. Pawar, however, expressed his concern over new faculty resigning from University & was explained the background of the cases.

8.4.2 Signing of MOU with RRL, Jammu & Aachen University of Applied Sciences, Germany.

The Council noted the information.

8.4.3 Sponsorship of Faculty members by MHRD, GOI & UGC to Institutions abroad.

The Council noted the information & expressed its happiness & satisfaction.

8.4.4 Inauguration of the Building for College of Philosophy & Culture.

The Council noted the information with great satisfaction.

In this context, His Excellency mentioned that he was much impressed by the work & pursuits carried out at the Ramakrishna Mission, Kolkata, many of which may be directly relevant for the College of Philosophy & Culture at SMVD University.

The Vice-Chancellor informed that he was already in touch with the Ramakrishna Mission & perhaps one of the renowned faculty from the Mission was likely to make a visit to the University in a couple of months.

The Vice-Chancellor further informed that Dr. Shiv Bhushan Sharma with a commendable academic background had been recently appointed as visiting Associate Professor for six months.

8.4.5 Inauguration of Boys Hostel & Independence Day celebrations.

The Council noted the information.

8.4.6 Introduction of Student Assistantship Programme.

The Council approved the Student Assistantship Scheme as proposed & observed that it was a very welcome step by the University which will help inculcate a healthy culture of competitiveness amongst the students at the University.

8.5 Considering recommendations made by the Academic Council at its 5th meeting held on 19/10/05.

8.5.1 Approving Draft Ordinance relating admission to Ph.D degree course.

The Council considered the proposal in detail.

Sh. Rajendra. S. Pawar emphasized that there was a need to take a lead for providing better employment opportunities for Ph.D scholars. In this context, he also suggested that the University could get in touch with prospective industries and try to ensure good employability for students completing Ph.D at SMVD University so that compensation wise, the current trend of declining salaries from B.Tech. to M.Tech. to Ph.D is reversed. He also suggested to use existing Ph.D scholars for teaching assignments.

The Council further resolved to recommend the Draft Ordinance relating to admission to Ph.D degree with correction as suggested below for approval of Shri Mata Vaishno Devi Shrine Board:-

Reference no. of Agenda	For items in the proposed Draft Ordinance	Read following terms recommended for replacement
General (B) Page No. 33	The Committee shall elect a Chairman from any of its own members.....	The Dean of College concerned shall be the Chairman & if he declines to accept the Chairmanship, the Committee shall choose a person by consensus amongst its own members.....
General (C) Page No. 35	SRC	Student Research Committee (SRC)

8.5.2 Approving Draft Ordinance for Convocation Procedure.

The Council resolved to recommend the proposed Draft Ordinance for approval of Shri Mata Vaishno Devi Shrine Board. In this context, the Council was also shown the samples of Academic Gowns brought by the representative from M/s Pioneers, New Delhi who are a reputed manufacturer for such gowns. The Council authorized the Vice Chancellor to settle the needful formalities with M/s Pioneers and get the required number of Gowns made with the approval of the Chancellor, SMVDU.

8.5.3 Approving establishment of Central Workshop for the University.

The Council considered the proposal and approved the estimated cost of equipment as also manpower (creation & filling up of post) as under:-

a. Equipments:-

S.No.	Name of the Shop	Estimated cost (Rs. in lac)
1.	Machine Shop	120.0
2.	Carpentry Shop	3.0
3.	Sheet Metal Shop	2.0
4.	Smithy Shop	3.0
5.	Foundry Shop	5.0
6.	Fitting Shop	2.0
7.	Welding Shop	5.0
8.	CNC Machine Shop	50.0
	Total	Rs: 190.0

b. Manpower:-

S.No.	Post & Scale of Pay	No.	Annual Remuneration (Rs. in lac)
1.	Technical Officer/Workshop Suptt. (Rs. 8000-275-13500)	1	2.5
2.	Sr. Technical Asstt./Foreman (Rs. 6500-200-10500)	1	2.0
3.	Technical Asstt./Technician (Rs. 4500-125-7000)	8	11.0
4.	Operator/Tradesman(Fitter/Welder) (Rs. 3050-4590) (Machinist/Carpenter)	4	4.0
5.	Attendants (Rs. 2550-3200)	4	3.0
Total			Rs. 22.5

8.5.4 **Approving adoption of scheme of IIT relating grant of advance increments to Teachers recruited with Ph.D/M.Phil/M.Tech degrees.**

The Council considered the proposal & suggested that the extension of scheme of Advance increment to Teachers recruited with Ph.D/M.Phil/M.Tech degrees as per UGC Guidelines be deferred till UGC extends its norms and assistance to this University.

8.5.5 **Approving opening of Liaison Offices at Jammu & Delhi.**

The Council resolved to approve for having a Liaison Office at Jammu as proposed.

The Council however observed that the University may post one of its Official at Delhi at the site where SMVDSB has already hired space & operate its Liaison Office from there.

8.6 **Considering recommendations made by the Building & Work Committee at its meeting held on 8/11/05.**

8.6.1 **Approving cost estimates of construction for Phase-II Development Plan of SMVDU @ Rs. 2464.163 lacs.**

The Council resolved to approve the Developmental Plan (Phase II) of the University which was presented by the Vice-Chancellor through a power point presentation.

The Council also resolved to accord administrative approval for the work as follows:-

a) Cost Estimate for Academic Buildings:	Rs. 1527.557 lacs.
b) Cost Estimate for the Auditorium	: <u>Rs. 936.606 lacs.</u>
Total	: <u>Rs. 2464.163 lacs.</u>

8.6.2 Approving engagement of M/s Consultancy Engineering Services Ltd., New Delhi as Consultant Architect for Phase-II Development of SMVDU.

The Council resolved to accord ex-post facto approval to the engagement of M/s Consultancy Engineering Services Ltd., New Delhi as architect for Phase II Developmental Plan of the University at a fee payable @ 2.5% of the Contract Value of the work executed.

8.6.3 Approving award of work order to M/s Topline Build-Tech, New Delhi for construction of VC lounge & Staff Quarters etc. @ Rs. 10.445 crores.

The Council resolved to accord approval for award of work @ Rs. 10.445 crore to M/s Topline Build-Tech, New Delhi for construction of VC lounge & Staff Quarters etc as proposed. The Administrative approval has also been accorded for the above mentioned works.

8.6.4 Approving award of work order to M/s ERA Constructions (I) Ltd. New Delhi for construction of Auditorium & Academic Buildings.

The Council resolved to accord approval for the subject construction work to M/s ERA Constructions (I) Ltd., New Delhi @ Rs. 2370.675 lacs as proposed.

8.6.5 Approving allotment of land to DPS society for opening of school at SMVDU premises.

The Council resolved to accord approval for allotment of land subject to approval of the formalities to be completed on the subject which when finalized should be placed before the Council for approval.

8.7 Considering accord of approval to the recommendations of the Finance Committee.

The Council considered the recommendations of the Finance Committee & resolved to approve the same.

8.8 Considering proposal for adoption of Pension Rules at par with IITs/Govt. of India.

The Council considered the proposal with observations that a detailed financial liability of the subject be worked out & resubmitted to the Council with the recommendations of the Finance Committee.

8.9 Considering restructuring & organizing Administrative and other support & maintenance services at SMVDU.

The Council considered the proposal in detail. It was explained to the Council that the proposed manpower for Administrative & other support and maintenance services may not be required immediately but the ultimate structure of Administrative Services will have to be as proposed in view of increasing volume & complexities involved in the work.

The Council therefore approved (a) proposal in principle with observations that size of the Administrative Staff may be kept in accordance with the observations at 8.3.9 and the need to involve students for many such jobs.

8.10 Considering approval for release of Dearness Allowance.

The Council resolved to grant ex post facto approval the increase in the rate of DA from 17% to 21% w.e.f 1st July 2005 in line with GOI letter dt 7/10/05. For all such future increases, however, it was advised that the case should be brought through the Finance Committee to the Chancellor.

8.11 Any other item with the permission of Chair.

a) **Considering proposal for commencement of B.Tech (Mechanical Engg.) Degree course from the year 2006-2007:-**

The Council resolved to accord approval for commencement of B.Tech (Mech. Engg.) course from the year 2006-2007 as proposed in the Agenda.

b) **Considering rules for attending Conferences and Workshops by the faculty of SMVDU:-**

The Council considered the proposal & resolved to approve financial support to faculty as under:-

- I. Travel & Lodging expenses as per rules with registration fee for participation in a National Conference one in a year.
- II. 50% of International Fare & Registration Fee for participation in International Conferences once in two years.

c) **Considering modification in the categorization of staff at SMVDU:-**

The Council approved the modification in categorization of staff at SMVDU as proposed.

d) **Considering Annual Report of the University for the year 2004-2005:-**

The Council considered & approved the proposed Annual Report and appreciated its presentation.

e) **Considering observations made by Sh. Rajendra. S. Pawar, MD, NIIT Ltd.**

At the end of the meeting, Sh. Pawar made the following observations for consideration by the university:

- 1) The university should endeavor to take a big lead and accordingly it should reconcile its yearly plan to ensure a good grip in the market/public.
- 2) A five year plan of the University should be made & put up to the Council at its next meeting.
- 3) The University should revisit the key question of its sustainability & furnish required details at the next meeting of the Executive Council relating to expected yearly income & expenditure.
- 4) An academic vision & mission plan of the University defining its parameters be also formulated & put up at the next meeting of the council.
- 5) University may plan to institute some kind of award & explore for getting sponsors.
- 6) University should formulate a documented finance & audit method & develop a systematic structure for expenditure & its control.
- 7) University should include some prominent industrialists from sectors as Biotechnology on their Academic/Executive Council.