



श्री माता वैष्णो देवी विश्वविद्यालय  
**SHRI MATA VAISHNO DEVI UNIVERSITY**

Kakryal, Katra-182320, Jammu & Kashmir  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
[registrar@smvdu.ac.in](mailto:registrar@smvdu.ac.in)

Ref. No. SMVDU/AA/23/487

Date: 11/8/2023

**NOTIFICATION**

**Sub: Refund Policy for candidates (non-reporting) admitted through CSAB/JoSSA**

With reference to recommendations of the Committee constituted for framing the Refund Policy for candidates (non-reporting) admitted through CSAB/JoSSA and as approved by the Competent Authority, the Refund Policy as under is hereby notified for the information of all concerned:

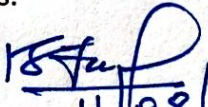
1. A processing fee of Rs. 1000/- (One thousand only) shall be deducted and full refund of fee shall be given to all such candidates applying before the formally notified last date of submission of application for refund of fee by the candidates.

*The last date of submission of request for the refund of fee shall be 01 month after the formally notified date of closure of the admissions by the University.*

2. All such applications shall be processed only after receiving the fee from CSAB/JOSAA.
3. No application regarding refund for fee in favour of non-reporting candidates shall be considered after the due date as mentioned above is over.

All requests for refund of fee shall be forwarded/ submitted to Chairman, UG admissions ([ugadmissions@smvdu.ac.in](mailto:ugadmissions@smvdu.ac.in)) well before the last date.

The above shall be applicable from the Academic Year 2023-24 and onwards.

  
11/08/23.  
Registrar  
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**Copy to:**

1. All Chairman (s) of Admission Committee, for information.
2. All Deans, for information.
3. Finance Officer, for information.
4. Heads, I/C Heads for information and necessary action.
5. AR (VC Office) for information of Hon'ble Vice Chancellor.
6. I/c Website, for information & uploading the same on the University Website.
7. Concerned file.