



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Sub Post Office, Kakryal (Katra) - 182 320

No. SMVDU/Adm/Estt./13/1466-70

Date: 21.6.13

OFFICE ORDER

With reference to application dated 8th March, 2013 of Dr. Kumud Ranjan Jha, Assistant Professor, School of Electronics & Communication Engineering forwarded by Director, School Electronics & Communication Engineering and Dean, College of Engineering and as approved by the Executive Council Sanction is hereby conveyed for grant of Study Leave for a period of one year w.e.f. July, 2013 to June, 2014 in favour of Dr. Kumud Ranjan Jha for accepting the Post Doctoral Fellowship in USA sponsored by UGC, India.

Consequent upon above, Dr. Kumud Ranjan Jha shall be relieved from his duties and responsibilities in the School of Electronics & Communication Engineering on 30th June, 2013 (A/N) to avail Study Leave subject to the following:-

- That he shall complete all his pending academic assignments at School of ECE before proceeding on Study Leave.
- That he shall hand over the charge of documents / property which may be in his possession to the next concerned at School of ECE as may be directed by the Dean, College of Engineering.
- That he shall submit the No Dues Certificate from all concerned at this University.
- That the rules governing payment of salary (basic pay & all allowances), leave, medical benefits, gratuity, CPF, GIF, GSLI etc would continue to be applicable to him during the entire period of fellowship and he will have to join his present post on the completion of tenure of his fellowship.
- He shall submit his departure and joining report respectively while proceeding on and returning from leave to be forwarded to this office for record.
- He may be eligible to the benefit of the annual increment(s) after his return and re-joining the service of the university which he would have earned in the course of time if he had not proceeded on study leave. He shall however not be eligible to receive arrears of increments.
- Study leave shall count as service for contributory provident fund, provided he joins the university on the expiry of his study leave.
- Dr. Jha before availing the leave shall furnish a service bond to the University giving an undertaking that he shall serve the University for a minimum period of two years after the successful completion of his Post Doctoral Fellowship in USA w.e.f the date of his rejoining duties at this University, after availing his Study Leave.
- He has to keep the University informed with the progress of his research by submitting 6 monthly progress reports in the office of Registrar for perusal of the Competent Authority
- He shall be required to submit the proof of his successful completion of Post Doctoral Fellowship in USA sponsored by UGC, India at the time of rejoining the services at this University

Further, he will be eligible for the allowances sanctioned by UGC vide letter no F.No.5-96.2013(IC) dated 21st May, 2013 (copy enclosed) towards his visit to USA under:

- Fellowship amount of US \$ 3000 per month.
- Grant of US \$ 1200 to travel within USA.
- Contingency ₹ 50,000/- to cover expenses for visa, airport, transfer, medical insurance.

Dr. A. Kaur
21.6.13
Registrar

Copy to:-

- Finance Officer, SMVDU for information.
- Dean, COE for information.
- PS to VC for the kind information of Hon'ble Vice-Chancellor.
- Director, I/c School of ECE, for information.
- Concerned: Dr. Kumud Ranjan Jha.
- Office Order file.
- Personal file of the concerned.