



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY
Kakryal, Katra-182320 (J&K)

Ref No: SMVDU/AA/17/.....^{6.31}
Date: 18/08/2017

NOTIFICATION

Subject: Refund policy for such of the students leaving the Program of study in-between (after completion of first year) and refund of Fee in case of cancellation of admission by the students who have not submitted full-fee at the time of admission.

As recommended by Academic Council and as approved by the Executive Council in its 26th meeting, the following refund policy for such of the students leaving the Program of study in-between (after completion of first year) and refund of Fee in case of cancellation of admission by the students who have not submitted full-fee at the time of admission is *hereby* notified for the information of all concerned.

- i. In case of student(s) who discontinues the program of study, after completion of 1st Year of study, and has deposited full fee for the 2nd year, the tuition fee of the succeeding semester along with the security fee shall be refunded to the student. The Mess Fee shall however be refunded on *pro-rata* basis. No other fee, besides Security Fee shall be refunded.
- ii. In case of student(s) who are allowed to deposit partial Tuition Fee at the time of admission in the 1st Year (2nd Year in case of Lateral Entry) and wish to discontinue the program of study during the 1st year, shall be refunded the Security Fee on request only upon submission of NDC by all concerned.

Copy to:

1. All Deans, for information.
2. Heads/I/c Heads, for information.
3. I/c Associate Dean (Academic Affairs), for information.
4. PS to VC for the information of Hon'ble Vice Chancellor.
5. I/c Website, for uploading the same on the University website.
6. Concerned file.


Registrar
