



श्री माता वैष्णो देवी विश्वविद्यालय  
Shri Mata Vaishno Devi University  
Sub-Post Office, Pin-182320, Jammu & Kashmir, India

DATED:- 21<sup>ST</sup> JUNE 2017

REF NO: SMVDU/ADM./ESTT./26<sup>TH</sup> EC-ATR/17/3157-62

**NOTIFICATION**

**Sub:- Enhancement of amount and scope of Professional Development Assistance (PDA).**

In pursuance of the minutes of the 26<sup>th</sup> Executive Council Meeting of SMVD University, held on 10<sup>th</sup> April 2017, issued vide No: SMVDU/P&C/17/26-EC/Min/068, dated: 14th June 2017, as approved by the Council and in continuation of this office notification issued vide no. SMVDU / Adm / Estt. /14/21<sup>st</sup>EC/455-59, dated: 3<sup>rd</sup> June'14, it is hereby notified for the information of all concerned that,

- The amount of PDA is enhanced from existing limit of Rs. 50,000/- per annum to Rs. 70,000/- per annum and Rs. 1,50,000/- to Rs. 2,10,000/- for a block period of three years.
- An advance out of PDA of 1 additional year shall be allowed to be drawn by the faculty member during the 1st & 2nd Year of the 3 Year Block for PDA. Therefore, a faculty member may draw an advance of Rs. 70,000/- in 1st year of the three year block thus providing access to at-most Rs. 1.40 Lacs in 1st Year and similarly at-most Rs. 2.10 lacs in the 2nd year of the block year. However, in case the advance is drawn for the objective of attending International Conference Abroad or payment of Membership Fee of a professional body and the faculty member after availing this facility leaves the services of the University before the commencement of next financial year, then an equivalent amount so drawn as advance shall have to be refunded by the faculty member to the University before he/she is relieved from services.
- The Principal Investigator (PI) of the projects, for timely execution of Projects, shall henceforth be allowed to draw an advance up-to a maximum of the PDA grant available and lying unspent in their account in a block period of 03 years. This shall be termed as Research Start-Up Grant. This amount shall be issued by the Finance wing as an advance in the name of the concerned Principal Investigator (PI) of the project, with an intimation to the Establishment and Research Wing. It shall be recouped as and when the Project Grants are released by the Sponsoring Agency.
- In case a student presents a paper, co-authored with a faculty member, at a conference then the faculty member may choose to use the funds from his/her PDA, to financially assist the student in addition to the financial assistance received by the student from the University for the purpose to make up for the deficit, if any, with respect to the expenditure.
- The effectiveness of PDA shall be reviewed every 2 years to assess its effectiveness in professionally developing the Faculty Members of SMVDU, and to particularly assess the increase in the number of Faculty members who have presented quality papers in the Conferences sponsored by reputed societies like IEEE, ACM, SME, IEE etc. or indexed by bodies like SCI/SCI-E (Thomson Reuters), SCOPUS and PUBMED, etc.

By Order.

  
Registrar  
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Copy to:

- All Deans / HoD's, for information of all Faculty Members.
- Finance Officer, for information.
- PS to VC for the information of the Hon'ble Vice Chancellor.
- I/c. Website, for information and uploading the same on the Univ. website.
- AR [Establishment], for information and compliance.
- AR [P&C / IRDU / Academics], for information.
- Order File.