



श्री माता वैष्णो देवी विश्वविद्यालय  
**Shri Mata Vaishno Devi University**

Kakryal, Katra – 182 320(J&K)

No. SMVDU/Adm/Estt./18/2482-85

Dated : 23<sup>rd</sup> Mar'2018

**C I R C U L A R**

**Sub : J&K Govt. Employees Group Health Insurance Scheme.**

It is for the information of all employees of SMVDU that the University is going to implement the J&K Govt. Employees Group Health Insurance Scheme. For the purpose, enrollment forms are being submitted to the Finance Department, Govt. of J&K.

In this regard, the following are hereby conveyed for the information of all the Employees of SMVD University ;

- a) Since, SMVDU follows the medical re-imburement policy of SMVDSB, Katra, the employees premium for the J&K Govt. Employees Group Health Insurance Scheme for all enrolled employees of SMVDU shall be paid by the University, on the pattern of SMVDSB.
- b) All employees who have not opted for the above Group Health Insurance Scheme are hereby intimated to submit in writing / via e-mail to the undersigned regarding their reasons thereof, latest by 24<sup>th</sup> March 2018 by 5:00 P.M.
- c) Once the above scheme is implemented by the J&K State Govt. & SMVDSB covering SMVDU, no IPD claim of any employee shall be entertained/re-imbursed by the University from its own resources.
- d) On implementation of the above Scheme, the current OPD medical re-imburement rules shall be discontinued. Henceforth, the OPD medical re-imburement claims for all employees, shall be governed by the Medical Re-Imbursement Policy which the SMVDSB Authorities may notify, subsequently.

All the employees are requested to note the above instructions for information & compliance.

  
**Registrar**

Copy to:

1. All Deans/Heads of School/Section Heads for information, circulation & compliance.
2. Finance Officer, SMVDU for information.
3. PS to VC for the kind information of the Hon'ble Vice Chancellor.
4. I/c Website for uploading the same of University Website.
5. Notification/Circular file.