



**OFFICE ORDER**

**Sub - "Grant of permission to attend TEQIP – III / CEP sponsored Short Term Course on Technologies for Organic Biomass Production at IIT Delhi Sonapat Campus, Haryana w.e.f 3<sup>rd</sup> – 5<sup>th</sup> December 2018".**

With reference to the application submitted by Dr. Eswaramoorthy M., Professor, School of Mechanical Engineering and as approved by the Competent Authority. Sanction is hereby accorded for the following:

- a) Grant of permission to attend TEQIP – III / CEP sponsored Short Term Course on topic - "Technologies for Organic Biomass Production" at IIT Delhi Sonapat Campus, Haryana w.e.f 3<sup>rd</sup> – 5<sup>th</sup> December 2018.
- b) Re-imburement of "TA/DA", out of funds available under TEQIP – Phase III, as per University rules.

Dr. Eswaramoorthy M. shall apply for kind of leave due to him in the ERP software separately, before proceeding for attending the aforesaid course providing therein the alternate teaching arrangement during the period of his absence.

Dr. Eswaramoorthy M. shall also submit a copy of his attendance / participation certificate to this office after resuming his duties at this University, along with his joining report.

  
Registrar  


Copy to: -

1. Dean, FoE, for information.
2. Head, SoME, for information.
3. Finance Officer, SMVDU, for information & needful please.
4. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
5. Dr. Sumeet Gupta, TEQIP Coordinator, for information.
6. Concerned: Dr. Eswaramoorthy M., Professor, SoME.
7. Office Order file.
8. Personal file of the concerned.