



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
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No. SMVDU/ADM./ESTT./28TH EC-ATR/18/6128-33

DATED: 13th AUGUST, 2018

OFFICE ORDER

Sub: "Grant of Children Education Allowance to Faculty members at SMVD University".

In pursuance of the minutes of the 28th Executive Council Meeting of SMVD University, held on dated: 13th April 2018 and as approved by the Competent Authority, it is hereby notified for the information of all Faculty members concerned that, Children Education Allowance shall be released to all the Faculty members at SMVD University w.e.f 1st April 2018, as per the Central Government norms on the pattern of Central Universities on production of documents required vide order no. A-27012/02/2017-Estt, (AL) of Government of India, Ministry of Personnel, P.G and Pensions Department of Personnel & Training dated: 16th August 2017.

Also, the above limit would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. The Children Education Allowance for teaching staff shall be effective w.e.f 1st April 2018.

The reimbursement of Children Education Allowance can be claimed only for the two eldest surviving children with the exception that in case the second child birth results in twins/multiple birth.

In order to claim reimbursement of Children Education Allowance, the Faculty member should produce a certificate issued by the Head of the Institution for the period / year for which claim has been preferred. The certificate should confirm that the child studied in the School during the previous academic year alongwith self – attested copy of the report card of self-attested fee receipt(s) {including e-receipt(s)} confirming/indicating that the fee deposited for the entire academic year can be produced as a supporting document to claim CEA. The period/year means academic year i.e twelve months of complete academic session.

Further, in case both the spouses are Government servants, only one of them can avail reimbursement under Children Education Allowance.


Registrar
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Copy to:

1. All Deans/Heads, for information and circulation among their faculty members.
2. Finance Officer, SMVDU for information & needful please.
3. PS to VC, for the kind information of Hon'ble Vice Chancellor.
4. I/c Website, for information & uploading the same on University Website.
5. AR (Establishment), for information.
6. AR (P&C), for information.
7. Office Order / Circular file.