



No: SMVDU/Adm/Estt./19/6345-49

Dated: 30th August, 2019

OFFICE ORDER


Sub: "Grant of permission to attend Malaysia Singapore Research Symposium 2019 on theme: Sustainable Development in Mechanical Engineering at National University of Singapore on dated: 05th November, 2019 with financial assistance from PDA".

With reference to the application submitted by Er. Mir Irfan Ul Haq, Assistant Professor, School of Mechanical Engineering, duly recommended and forwarded by Dean, FoE & Head, SoME and as approved by the Competent Authority, Sanction is hereby accorded for the following:

- a) Grant of permission in his favour for attending "Malaysia Singapore Research Symposium 2019 on theme: Sustainable Development in Mechanical Engineering being organized by Malaysian Tribology Society & National University of Singapore, Singapore at National University of Singapore, Singapore on dated: 05th November, 2019 for presentation of his research paper entitled: Effect of speed on the Friction and Wear Behaviour of AA7075/Si3N4/MoS2 Self-Lubricating Composites".
- b) Sanction is also accorded for reimbursement of Registration fee amounting to (135 SGD*51.59), VISA charges, Medical Insurance & TA (i.e Air travel by Economy class by shortest possible route), Train and local charges from SMVD University Campus to Singapore & back and Per Diem (DA), subject to a maximum of Rs. 41,876/- as per University rules.
- c) Sanction of an advance of Rs. 30,000/- to meet booking & travel expenses for visiting Singapore.

Er. Mir Irfan Ul Haq shall however, separately apply for the kind of leave as may be due to him on ERP software providing therein the alternate leave arrangement of his teaching load & other assignments for the period of his absence, before proceeding for attending the aforesaid Symposium.

Er. Mir Irfan Ul Haq shall also submit his participation certificate and a report of attending the aforesaid Symposium along with the feedback form to this office after resuming his duties at this University, along with his joining report. He shall also present a seminar on the same topic in his School for the benefit of all Faculty members & Students.


Registrar

Copy to:

1. Dean, FoE, for information.
2. Head, SoME, for information.
3. Finance Officer, SMVDU for information & needful please.
4. Concerned: Er. Mir Irfan Ul Haq, Assistant Professor, SoME, for information.
5. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
6. Office Order file.