



श्री माता वैष्णो देवी विश्वविद्यालय  
Shri Mata Vaishno Devi University  
Kakryal, Katra-182320 (J&K)

No: SMVDU/Adm./Estt./19/ 5391-97

Dated: 17-07-2019

**ORDER**

**Sub: Deputing of helper deployed in SoLL from outsourcing agency at PRO, Jammu**

Sanction of the Competent Authority is hereby conveyed for deputing of Mr. Naresh Kumar, Helper deployed in School of Languages & Literature from outsourcing agency to Public Relations Office, SMVDU, Jammu till the weekend, during the absence of Mr. Bhushan Kumar, Helper who shall be proceeding on 03 days of Casual Leave for the period w.e.f. 18<sup>th</sup> to 20<sup>th</sup> July, 2019.

Mr. Naresh Kumar shall report to Public Relations Officer for all his duties & assignments during the absence of Mr. Bhushan Kumar. Further, he shall resume his normal duties on Monday, i.e. 22<sup>nd</sup> July, 2019 at SoLL, SMVDU campus.

Mr. Naresh Kumar shall be paid an amount of Rs. 400/- as "Special Allowance" for performance of his duties at PRO during the above said period.

  
Registrar  


Copy to:

1. Dean, FoHSS, SMVDU for information.
2. Head, School of Languages & Literature, SMVDU for information.
3. Finance Officer, SMVDU for information.
4. I/c Security, Security wing, SMVDU for information & necessary action.
5. I/c Website for information and updation in website.
6. Mr. Rajan Badyal, PRO, SMVDU, Jammu for information.
7. PS to VC, for the kind information of Hon'ble Vice Chancellor.
8. Personal file of the concerned.
9. Order file