



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra-182 320 (J&K)

No: SMVDU/Adm/Estt./19/ 5423- 32

Dated : 18th July 2019

OFFICE ORDER

Sub: Appointment as Associate Dean, Academic Affairs

As approved by the Competent Authority, Dr. Uday Pratap Singh, Associate Professor, School of Mathematics, is hereby appointed as Associate Dean Academic Affairs with immediate effect, and shall manage the Academic Affairs as well as the EC Affairs Wing.

Mr. Samir Vohra Assistant Registrar shall handover the charge of Academic Affairs as well as the EC Affairs Wing to Dr. Uday Pratap Singh, Associate Professor, School of Mathematics, with a copy to Registry.

Dr. Uday Pratap Singh shall be responsible for all the matters concerning the Academic Affairs as well as the EC Affairs Wing and shall ensure its smooth functioning and shall share the load of Dean Academic Affairs.

The services of Mr. Samir Vohra, rendered as Assistant Registrar [AA] & [EC Affairs], are appreciated.

All Staff members namely, Mr. Amit Gupta, SO, Ms. Antima Kohli, OA, Ms. Kiran Nagpal, OA and Ms. Vandana Sharma, JA, deployed with Mr. Samir Vohra, shall henceforth report to Dr. Uday Pratap Singh, for discharge of all official duties.

This issues with the approval of Competent Authority.


Registrar

Copy to:

1. All Deans/ Heads/Section Heads, for information.
2. Dean [Academic Affairs], for information.
3. Dr. Uday Pratap Singh, Associate Professor, School of Mathematics, for information & immediate compliance.
4. Mr. Samir Vohra Assistant Registrar [AA] & [EC Affairs], for information & immediate compliance.
5. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
6. Faculty I/c Website, for information and uploading on the University Website.
7. All Concerned Staff:, for information & immediate compliance.
8. Office Order / Circular file.
9. Personal file of the concerned.