



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra-182 320 (J&K)

No: SMVDU/Adm/Estt./19/ 6278-6283

Dated: 28 Aug 2019

OFFICE ORDER

Sub: In-charge of Matrika Auditorium.

In the interest of Administration, and as approved by the Competent Authority, Sanction is hereby accorded to appoint Sh. Ashok Sharma, Assistant Engineer [Civil] as In-charge of the Matrika Auditorium.

He may seek the help of any Junior Engineer / Office Assistant / Junior Assistant deployed in the Engineering Wing for overseeing the regular upkeep / maintenance of the Auditorium and ensure its availability for various official engagements.

He shall co-ordinate with Mr. Amit Kumar Sinha, Assistant Professor SoME & Faculty in-charge Central Facilities, for day-to-day functioning of the Auditorium.


Registrar
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Copy to:

1. All Deans/ Heads/Section Heads, for information.
2. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
3. Faculty in-charge Central Facilities, for information.
4. Faculty I/c Website, for information and uploading on the University Website.
5. All Concerned Staff:, for information & immediate compliance.
6. Office Order / Circular file.
7. Personal file of the concerned.