



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Kakryal, Katra – 182 320 (J&K)

No: SMVDU/Adm/Estt./2021/7358-63

Dated : 3rd of March, 2021

ORDER

Subject: Transfers and Postings - reg.

In the interest of Administration and as approved by the Competent Authority, the following transfers/postings are hereby ordered, with immediate effect:

S. No.	Name of Employee with Designation	Present place of posting	New place of transfer	Reporting Officer
1	Mr. Kishori Lal, Junior Assistant	O/o the Head, SoECE	O/o the Head, SoL&L	Head I/c, SoL&L

Mr. Kishori Lal shall move to his new place of posting immediately and simultaneously after handing/taking over the charge of the files, equipments, property, which might be in his possession of respective office under the supervision of the HoD, to Ms. Antima Jamwal, Office Assistant, if any; and send a copy of the same to Registry for records.

Ms. Sakshi Jamwal, Office Assistant, who is supposed to be relieved from her duties w.e.f. 05/03/2021 (AN) shall handover the charge of Office of the Head, School of Languages & Literature, SMVDU, to Mr. Kishori Lal, Junior Assistant, with a copy to Registry for records.


Registrar
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Copy to:

1. Head, SoECE, SMVDU, for information
2. Head, SoL&L, SMVDU, for information.
3. PS to VC for the kind information of Hon'ble Vice Chancellor.
4. Dy. Registrar, SMVDU, for information.
5. Concerned: _____, for information and compliance
6. Office order file
7. Faculty I/c Website, for uploading on university website.
8. Personal files of the concerned