



No. SMVDU/Adm/Estt./21/ 4345-48

Dated: 09<sup>th</sup> December, 2021

**CIRCULAR**

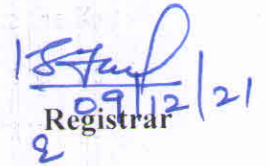
**Subject : "COVID-19 (RT-PCR) 'Negative' Test Report for Employees – reg"**

Due to rapid rise in COVID- 19 cases in the UT of JK and spread of OMICRON variant across India, it is enjoined upon all Teaching / Non-Teaching staff / students and others concerned to strictly follow the Standard Operating Procedures (SOP's) as laid down by the Govt. of J&K and the University from time to time. All faculty / staff members who want to proceed on outstation leave [to leave J&K UT or for the Kashmir division], should clearly declare their place of visit while applying for leave.

In case any faculty / staff member / student proceeds on leave to outside the UT J&K or to the Kashmir division; he / she will not be allowed to enter the SMVD University campus, until he / she submits / shows the COVID-19 'Negative' [RT-PCR] test report conducted not more than 72 hours prior to arrival, to the security personnel at Gate No. 01.

All faculty, staff and students are advised to do their bit to keep everyone safe and healthy by following all required preventive measures to restrict the transmission of virus. In case anyone is tested positive, he / she should immediately inform the authorities, so that proper contact tracing on the principle of Test-Track and Isolate could be conducted as per SoP.

This issues with the approval of the Competent Authority.

  
Registrar  
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**Copy to:**

1. All Deans / Head of School / Section Heads, SMVDU, for information & circulation among the faculty/staff and students.
2. PS to VC for the kind information of the Hon'ble Vice-Chancellor.
3. Faculty I/c Website, for information & uploading of the same on the University Website.
4. Assistant Registrar (Security) SMVDU, for information & strict compliance.
5. Concerned file.
6. Office order file.