



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Kakryal, Katra – 182 320 (J&K)

No: SMVDU/Adm/Estt./2021/5674-81

Dated : 11/1/21 January, 2021

ORDER

Subject: Transfers and Postings - reg.

In the interest of Administration and as approved by the Competent Authority, the following transfers/postings are hereby ordered, with immediate effect:

S. No.	Name of Employee with Designation	Present place of posting	New place of temporary transfer	Reporting Officer
1	Ms. Sakshi Jamwal Office Assistant	Admission Cell (located in TBIC)	O/o the Head, SoL&L	Head I/c, SoL&L
2	Mr. Kishori Lal, Junior Assistant	Engineering Wing	O/o the Head, SoECE	Head, SoECE

Moreover, Ms. Sakshi Jamwal shall also assist Faculty Coordinators of NSS/ Unnat Bharat Abhiyan/ Equal Opportunity Cell/ Swachh Bharat and Ek Bharat Shreshth Bharat, on need basis.

The above officials shall move to their new places of posting immediately and simultaneously after their handing/ taking over the charge of the files, equipments, property, which might be in their possession of their respective offices under the supervision of their Heads, if any and send a copy of the same to Registry for records.

Mr. Kishori Lal, Junior Assistant, shall handover the charge of Engineering Store to Mr. Rishi Kumar, Store Officer, Engineering Wing, with a copy to Registry for records.

Mr. Deepak Sharma, Section Officer, shall handover the charge of Office of the Head, School of Languages & Literature, SMVDU, to Ms. Sakshi Jamwal with a copy to Registry for records.


Registrar
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Copy to:

1. Dean, R&D, SMVDU, for information
2. Head, SoECE, SMVDU, for information.
3. Faculty Coordinators, NSS/ UBA, EOC/ SB/ EBSB, for information.
4. PS to VC for the kind information of Hon'ble Vice Chancellor.
5. University Engineer, SMVDU, for information
6. Dy. Registrar, SMVDU, for information.
7. Concerned: _____, for information and compliance
8. Office order file
9. Faculty I/c Website, for uploading on university website.
10. Personal files of the concerned