



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra – 182 320(J&K)

RefNo: SMVDU/Adm/2022/2485-88
Date: 02, Dec., 2022

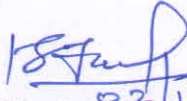
Office Order

Sub.: Delegation of Authority.

In the interest of administration and as approved by the Competent Authority, the following changes are hereby ordered to be implemented in SMVD University with regard to the processing of files etc.

- i. The concerned Heads of Section(s) shall be authorized to issue Orders, Circulars & Notifications meant for internal circulation, after seeking approval of the Competent Authority.
- ii. All correspondence with external agencies shall be done under the signatures of the Registrar only.

The above issues with the approval of the Competent Authority.


02/12/22,
Registrar
↓

Copy to:

1. All Deans/ Heads of Schools for information.
2. All Sections Heads, for information and n.a.
3. PS to VC for kind information of the Hon'ble Vice Chancellor.
4. I/c Website, for uploading on the University Website.
5. Concerned file.