



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra-182 320 (J&K)

No: SMVDU/Adm/Estt.-FA/22/1619-23

Dated: ^{4h} 25 August, 2022

OFFICE ORDER

Sub: Appointment as Head, School of Biotechnology

Pursuant to Statute 4A of the Chapter-17 "Heads of School of Studies" enshrined in the University Statutes and as approved by the Competent Authority, Dr. Ratna Chandra, Associate Professor, School of Biotechnology, is hereby appointed as Head School of Biotechnology with effect from 29th August 2022, for a period of three years or till further orders, relieving Dr. Sharada Potukuchi, Associate Professor, School of Biotechnology, of this charge.

Dr. Sharada shall handover the charge of Head School of Biotechnology, along-with all equipment, furniture & fixtures, publications, records, files, etc. to Dr. Ratna, with a copy to registry for records.

Dr. Ratna in addition to her academic/research duties as faculty member and administrative duties as Faculty I /c. Examinations; shall be responsible for all the academic and administrative affairs of the School of Biotechnology.

The services of Dr. Sharada, rendered as Head, School of Biotechnology, are appreciated.

This issues with the approval of the Competent Authority.


25/08/22
Registrar

Copy to:

1. All Deans/ Heads/Section Heads, for information.
2. Dr. Sharada, Associate Professor, School of Biotechnology, for information & immediate compliance.
3. Dr. Ratna Chandra, Associate Professor, School of Biotechnology, for information & immediate compliance.
4. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
5. Faculty I/c Website, for information and uploading on the University Website.
6. Office Order / Circular file.
7. Personal file of the concerned.