

**Undertaking**

I Dr./Mr./Ms. ...., working in Department / School of  
....., as ....., have applied for grant  
of PDA from the Block Period ....., for the following purpose:

.....  
.....  
.....  
.....

I hereby authorize the finance wing to recover the excess amount if any, in case the actual  
expenses incurred exceed the PDA grant sanctioned.

Signature of the Faculty Member

Name in full:

Date:

Department / School: