



No: SMVDU/Adm/Estt.-FA/21/001-008

Dated: 17 Dec., 2021

OFFICE ORDER

Sub: Grant of Study Leave in favour of Ar. Anoop Kumar Sharma, Assistant Professor, School of Architecture and Landscape Design, Faculty of Engineering.

With reference to the application dated: 12/12/2021 (received through email) of Ar. Anoop Kumar Sharma, Assistant Professor, School of Architecture and Landscape Design, Faculty of Engineering duly forwarded by Head, SoALD and Dean, Faculty of Engineering and as approved by the Competent Authority; Sanction is hereby conveyed for grant of Study Leave (with Pay & Allowances) for a period of three years w.e.f. 1st January, 2022 to 31st December, 2024 for pursuing Ph.D. on Full-Time basis at IIT Roorkee in the Department of Architecture and Planning under Full-Time In-Service Scheme of IIT Roorkee.

Consequent upon the above, Ar. Anoop Kumar Sharma shall be relieved from his duties and responsibilities in the School of Architecture and Landscape Design w.e.f. 31st Dec 2021[A/N] to avail Study Leave, subject to the following:

1. That Ar. Anoop shall complete all his academic assignments/projects/evaluations/results for the academic courses being coordinated by him in the current semester at School of Architecture and Landscape Design and hand over the complete details w.r.t. his current Academic assignments at School of Architecture and Landscape Design to the Head, School of Architecture and Landscape Design or to the next concerned as decided by the Head.
2. That Ar. Anoop shall hand over the charge of documents/property which may be in his possession to Head, School of Architecture and Landscape Design.
3. That Ar. Anoop shall submit "No Dues Certificate" from all concerned at this University.
4. That Ar. Anoop shall return all assets procured from project / consultancy funds (if any) to the Central Stores, before proceeding on Study Leave.
5. That Ar. Anoop may as requested and *as per clause 10.2 point 6 of the "Regulations for Allotment of Residential Accommodation" is allowed to retain his quarter for the period of his leave.*
6. That Ar. Anoop Kumar shall submit his departure and joining report respectively while proceeding and returning from leave to be forwarded to this office for records.
7. That Ar. Anoop Kumar shall submit a Service Bond duly executed on Rs. 100/- Non Judicial Stamp Paper before a first class magistrate, pledging to serve the University for a minimum period of 03[three] years from the date of award of Ph.D. Degree. And in the event of his leaving / resigning from the services of SMVD University within the stipulated period of three years, he shall undertake to pay / reimburse the full amount of salary as received by him along with allowances, from the

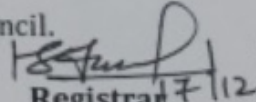


श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra
Kakryal, Katra-182320, J&K Email: registrar@smvdu.ac.in

- University for the course period, along with interest thereupon, and also to abide by any other condition that may be imposed upon him by the University.
8. That Ar. Anoop Kumar shall submit to the Registrar six-monthly reports of progress in his studies through his supervisor or the Head of the institution. Such report should reach the Registrar within one month of the expiry of every six months of the period of the study leave. If the report does not reach the Registrar within the specified time, the payment of leave salary shall be deferred till the receipt of such report.
 9. That Ar. Anoop Kumar shall submit a comprehensive report after the completion of the study leave period.
 10. That Ar. Anoop Kumar is required to comply with conditions as stipulated in Study Leave Rules, enshrined in the the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, as approved by the Executive Council in its 29th meeting and notified vide office order No.SMVDU/ADM/ESTT/29th EC-ATR/19/7090-92 dated:31/10/2019.

This issues with the approval of the Competent Authority.

The above sanction is subject to the ratification of the same by the Executive Council.


Registrar 17/12
Shri Mata Vaishno Devi University
KATRA

Copy to:

1. Dean, FoE, for information.
2. Dean [AA] /Faculty I/c. Examinations, for information.
3. Finance Officer, SMVDU for information.
4. Head, School of Architecture and Landscape Design, for information and further needful.
5. All Section Heads, for information.
6. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
7. Concerned: Ar. Anoop Kumar Sharma, for information and compliance.
8. Executive Engineer, for information and needful as per House Allotment Regulations.
9. Office Order file.
10. Personal file of the concerned.