



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra – 182 320 (J&K)

EPABX No.: 01991-285524, 285634, 285699 Extn. 2102, 2104

(A State University recognised u/s 2(f) and 12(B) of UGC Act of 1956)

No. SMVDU/Adm./Estt./NT/33rd EC/ATR/2023/2702-05

Dated : 14.03.2023

NOTIFICATION

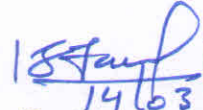

Subject: Leave encashment for Non-Teaching Staff (Non-Vocational Staff) - reg.

The Executive Council in its 33rd meeting held on 8th June, 2022 has approved the recommendations of the Finance Committee (*Agenda item no. 33.9.7*) for enhancement of leave salary for Non-Teaching staff (*Non-vocational employees*) of SMVD University from existing *180 days to 300 days* in consonance with regulations contained in the J&K Civil Services (Leave) Rules, 1979.

The Non-Teaching staff appointed in regular scale on regular basis, shall only be eligible for encashment.

The rest of the provisions of the Ordinance governing encashment of Earned Leave shall be applicable as in vogue.

This is issued with the kind approval of the Competent Authority.


14/03/23.
Registrar


Copy to:

1. Finance Officer, SMVDU, for kind information.
2. PS to VC for kind information of the Hon'ble Vice Chancellor, SMVDU
3. All Non-Teaching Staff members, SMVDU, for information
4. I/c Website, SMVDU, for uploading the same on University website.
5. Office records