



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University

Sub Post Office, Katra – 182 320 (J&K)

EPABX No.: 01991-285524, 285634, 285699 Extn. 2102, 2104

(A State University established under J&K State Legislature Act No. XII of 1999)



No. SMVDU/Adm./Estt./NT/2023/2730-34

Dated: 24.3.2023

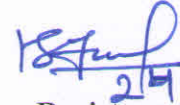
ORDER

Subject: To assign additional duties – reg.

In the interest of administration, Mr. Amit Gupta, Section Officer, presently posted in Office of Dean, Faculty of Humanities and Social sciences, in addition to his own duties shall provide secretarial assistance to Director DQA, SMVDU, for all activities involved in Directorate of Quality Assurance.

Further, Dean, FoHSS and Director, DQA shall share the services of above Section Officer on Half day basis and send a plan to registry for record.

This is issued with kind approval of the Competent Authority.


24/03/23.
Registrar
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Copy to:

1. Dean, FoHSS for information
2. Director, DQA, for information.
3. PS to VC for the kind information of Hon'ble Vice-Chancellor.
4. I/c Website, for uploading the same on the University website.
5. Concerned: _____ for information and compliance.
6. Office order file.
7. Personal files of the concerned.