



SHRI MATA VAISHNO DEVI UNIVERSITY
Sub Post Office Pin 182320, Katra, J&K, India
(Recognized under section 12(B & 2(f) of UGC Act, 1956)
School of Biotechnology

SHORT TERM TENDER NOTICE

SMVD University invites sealed tenders from reputed and registered firms for providing catering service at SURINSAR Lake, Jammu in view of **World Wetlands Day scheduled to be held on 2nd February, 2023**. The rates quoted should be inclusive of all taxes and charges at the above- mentioned venue. Conditional tenders / offers shall not be accepted. The tenders must reach SMVDU Campus Kakryal (Katra) latest by 30th Jan. 2023, 11:00 AM.

The University reserves the right to accept or reject any tender / all tenders without assigning any reason thereof.

The copy of menu is enclosed herewith:

A total of 165-170 Participants are expected to be a part of the event

MENU				
Day 2 nd February-2023 (Arrival by 10:30 AM)			Quantity	
Tea (100 ml per person) and Mix Pakoda (50 gm per serving) (on Arrival)			165-170 persons	
Drinking water: (Pure Drinking Water Should be available during the whole event)				
Lunch (1:00 – 2: 00 PM)				
Dal Makhani	Mattar Paneer	Mix Vegetable		Jeera Rice
Vegetable Raita	Tandoori Roti	Sweet Dish: Rich Halwa		
Before Departure				165-170 persons
• Masala Tea (100ml per serving)				

Terms & Conditions of the Tender

- Proper Seating arrangement should be worked out for serving purpose
 - Food cooked should be properly cleaned before preparation.
 - Less oil and spices should be used in the preparation of food.
 - Food should be cooked in good quality oil.
 - Food served should be piping hot.
 - Only staff which is fully vaccinated should be engaged for preparation of food including cleaning, cutting, cooking and serving.
 - Adequate no. of staff members should be available at the serving and cooking site.
 - Serving should be done with proper sanitized gloved hands and all the serving staff must be in their proper uniform.
1. The Tenderer should be a registered and licensed Caterer / Firm /Agency having sound professional expertise for providing Catering Services.
 2. Before submission of Tender document, the tenderers, in their own interest, are advised to visit site to assess site and its surrounding and satisfy themselves in respect of the site conditions as SMVDU shall bear no responsibility for lack of acquaintance of the site and other conditions or any information relating thereto, on their part. The consequences of the lack of knowledge, as aforesaid, on the part of the tenderers shall be at their own risk & responsibility.
 3. The tenderer must have a minimum of two (02) years of experience in running Catering Services in Educational and training Institutes of repute and should be a profit-making firm / caterer/ Agency. The Cumulative turnover of the consecutive two (02) years (FY 2019-2020 & 2021-2022) must not be less than Rs. 15.00 Lakhs.
 4. SMVDU reserves the right to terminate the allotment of catering services without assigning any reasons thereof.
 5. SMVDU reserves the right to award the catering services to the bidder having higher turnover in case of tie in the lowest rates. However, in case of tie on a/c of turnover, the bidder with more experience will be preferred.
 6. The award process may be postponed / cancelled Suo-moto without assigning any reason or giving any notice to the tenderer(s). The University reserves the right to consider the tenders of only short-listed firms.
 7. The issuing of tender document shall not constitute that the tenderer is automatically qualified.
 8. If even after the award of allotment, information / facts submitted by the tenderer is found misleading / incorrect / false etc., SMVDU reserves the right to scrap the contract forthwith.
 9. The online tenders shall be opened by a committee constituted for this purpose as per date and time mentioned in the table above.
 10. In case of any incomplete document / information uploaded by the tenderer, the tender may be rejected without assigning any reason thereof.

11. Tender document is neither transferable nor cost of the document is refundable under any circumstances.
12. Conditional tenders are liable to be out rightly rejected.
13. The University reserves the right to shortlist the Tenderer(s) as per the requirement of the University and to allot catering services for conference to the tenderer(s), it deems eligible and qualified based on the responses received, and the decision of the University in this regard shall be final.

Sd/-
Registrar SMVD University,
Kakryal, Katra