

## श्री माता वैष्णो देवी विश्वविद्यालय

## SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir

**Internal Quality Assurance Cell (IQAC)** 

Ref No: SMVDU/IQAC/16/ 220

becember, 2016

Minutes of the 11<sup>Th</sup> Meeting of Coordinators, Internal Quality Assurance Cell (IQAC)) held on 6<sup>Th</sup>

December 2016 at 2:30 p.m. in the Chamber of Director, IQAC

The following members were present during the meeting:

- 1. Prof. V. K. Bhat, Director, IQAC
- 2. Sh. Shadi Lal Pandita, Finance Officer Coordinator (Financial affairs)
- 3. Sh. Subreta Deb, Librarian Coordinator (Library Affairs)
- 4. Dr. Amit Kant Pandit, Associate Prof., Head, DoECE Coordinator (Academic Affairs)
- 5. Dr. Balbir Singh, Assistant Prof., DoME Member Secretary

Dr. Ajay Koul, Head DoCSE - Coordinator, Engineering affairs could not attend the meeting.

Director IQAC welcomed all the coordinators and the following agenda points were discussed:

- 1. Coordinator, Library affairs informed the members that the link provided by the Academic Affairs committee has been closed and now the only link activated for online book requisition is provided by the library which can be accessed by Faculty members and after the recommendations of Head of the Department / School concerned. Online book requisition form can be viewed only by the Head of the Department / School and the Librarian.
  - Director, IQAC requested coordinator, Library affairs to convene a meeting of the HoDs and demonstrate how to use the link online book requisition which in turn convene a meeting of their respective Faculty members so that they can get familiar how to use the online book requisition link for recommendations of books.
- 2. Coordinator, Financial affairs informed the members that as decided in the last meeting the Notification regarding pre-requisite requirement for submission of different case for processing in finance wing has been forwarded by email to all Section Heads / Faculty & Staff and their feedback regarding the implementation of the same is under process.
- 3. Coordinator, Academic affairs informed the members that the student feedback before the conduct of major examination December 2016 has been completed. Student feedback has started on 18<sup>Th</sup> November 2016 and the last date for the completion of the same is 25<sup>Th</sup> November 2016.

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Last date has been extended till 2<sup>nd</sup> December 2016 and the link of student feedback has been closed on 5<sup>Th</sup> December 2016. Details of student participated Department / School wise is as under:

S. No.	Name of the Program	Year	Students participated in feedback	Total No. of Students	Feedback % of Program	Overall % of Department / School participation
EWI.	B.Tech. CSE	1 <sup>st</sup>	37	61	49.56	55.55
	B. Tech. CSE	2 <sup>nd</sup>	24	53		
	B.Tech. CSE	3 <sup>rd</sup>	31	61		
	B. Tech. CSE	4 <sup>Th</sup>	22	55		
1	M. Tech. CSE	1 <sup>st</sup>	12	18		
	M. Tech. CSE	2 <sup>nd</sup>	12	19		
	MCA	1 <sup>st</sup>	17	21		
	MCA	2 <sup>nd</sup>	10	13	77.08	
	MCA	3 <sup>rd</sup>	10	14		
	B.Tech. ECE	1 <sup>st</sup>	65	74	82.40	83.00
	B. Tech. ECE	2 <sup>nd</sup>	14	22		
	B.Tech. ECE	3 <sup>rd</sup>	58	60		
2	B. Tech. ECE	4 <sup>Th</sup>	41	60		
	M. Tech. ECE	1 <sup>st</sup>	16	19	86.49	
	M. Tech. ECE	2 <sup>nd</sup>	16	18		
	B.Tech. ME	1 <sup>st</sup>	24	41	38.83	41.31
	B. Tech. ME	2 <sup>nd</sup>	09	35		
•	B.Tech. ME	3 <sup>rd</sup>	27	58		
3	B. Tech. ME	4 <sup>Th</sup>	13	54		
	M. Tech. ME	1 <sup>st</sup>	09	13	60.00	
	M. Tech. ME	2 <sup>nd</sup>	06	12		
	B.Tech. BT	1 <sup>st</sup>	12	13		** To be
4	B. Tech. BT	2 <sup>nd</sup>	10	06**	vota militaria	investigated
	B.Tech. BT	3 <sup>rd</sup>	06	06		by deptt. as
	B. Tech. BT	4 <sup>Th</sup>	11	11	told men	no. of
	M. Sc. Biotechnology	1 <sup>st</sup>	22	31		students
	M. Sc. Biotechnology	2 <sup>nd</sup>	15	33	annual base	appeared for
	I forther behalf buildings on	et and a		articles of		feedback
	mental and an arrival selection as trade	mpo edi		face of the mark	A TOTAL	more than

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						strength of class.
	B. Arch.	1 <sup>st</sup>	21	25	77.60	0
5	B. Arch.	2 <sup>nd</sup>	22	24		77.60
	B. Arch.	3 <sup>rd</sup>	32	40		
	B. Arch.	5 <sup>Th</sup>	22	36		
6	M. Tech. (Renewable Energy)	1 <sup>st</sup>	06	14	42.86	42.86
7	M. Sc. Mathematics	1 <sup>st</sup>	32	34	96.77	96.77
	M. Sc. Mathematics	2 <sup>nd</sup>	28	28		
8	M. Sc. Physics	1 <sup>st</sup>	33	33	98.48	98.48
	M. Sc. Physics	2 <sup>nd</sup>	32	33		
9	MBA	1 <sup>st</sup>	58	62	89.43	89.43
	MBA	2 <sup>nd</sup>	52	61		
	M. Sc. Economics	1 <sup>st</sup>	48	51	81.99	81.99
10	M. Sc. Economics	2 <sup>nd</sup>	47	60		
	M. Sc. Economics	3 <sup>rd</sup>	37	50		
11	M. A English	1 <sup>st</sup>	05	30	39.28	39.28
	M. A English	2 <sup>nd</sup>	17	26		

 Committee was informed that one day mandatory workshop on "Enhancement of Soft Skills" for non-teaching staff of SMVDU was conducted on 5<sup>Th</sup> November 2016 wherein more than 80 nonteaching staff members attended the workshop.

The meeting ended with the vote of thanks.

Dr. Balbir Singh Member Secretary

Copy to:-

1.	All Coordinators				
2	Registrar	for information			

- 3. PS to VC for information of HVC.
- 4. Concerned file.