



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRIMATAVAISHNODEVIUNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir

Directorate of Quality Assurance (DOA)

No: SMVDU/DQA/2017/426

Date: 23 October 2017

Minutes of the meeting of review of progress concerning benchmarks held on 22<sup>nd</sup> May 2017 at 10:00 a.m. on 23<sup>rd</sup> May 2017 & on 10<sup>th</sup> July 2017 in the Committee Room, Administrative Block, SMVDU


1. A meeting of review of progress concerning benchmarks of following departments was held on 22<sup>nd</sup> May 2017 at 10:00 a.m. in the Committee Room, Administrative Block, SMVDU and continued on 23<sup>rd</sup> May 2017 at 10:00 a.m & on 10<sup>th</sup> July 2017 at 4:00 p.m.
  - a) Department of Mechanical Engineering
  - b) Department of Energy Management
  - c) Department of Electronics & Communication Engineering
  - d) Department of Mathematics
  - e) Department of Computer Science & Engineering
  - f) Department of Languages & Literature
  - g) Department of Philosophy & Culture
  - h) Department of Physics
  - i) Department of Architecture & Landscape Design
  - j) Department of Economics
2. The following were present during the meeting:
  - a) Prof. Sanjeev Jain Vice Chancellor, SMVU, In-chair
  - b) Prof. V. K. Bhat Dean, FoS & Registrar, SMVDU
  - c) Dr. H. G. Mishra I/c Director, DQA
  - d) Faculty members of the above mentioned departments


Following Faculty members of various departments could not attend the meeting: Er. Yatheshth Anand from Department of Mechanical Engineering, Dr. Vijay Kr. Sharma, Dr. Sachin Gupta from Department of Electronics & Communication Engineering, Dr. Surender Singh, Dr. Sandeep Sharma from Department of Mathematics, Mr. Manoj Kumar Verma, Mr. Deo Prakash from Department of Computer Science & Engineering, Ms. Isha Malhotra from Department of Languages & Literature, Dr. S. K. Wanchoo, Dr. Vivek Kumar Singh from Department of Physics, Ar. Abhiney Gupta, Dr. Rashmi Kumari from Department of Architecture & Landscape Design, Dr. Meenakshi Gupta from Department of Economics. Following points were discussed:

1. Hon'ble Vice Chancellor directed that the first presentation regarding benchmarks will be given by Individual faculty members followed by Department / School presentation.

2. Hon'ble Vice Chancellor directed that from the next semester i.e August - December 2017 usage of MOODLE LMS is made mandatory in SMVDU and the faculty members facing problems in implementation of the same may contact Coordinator, MOODLE LMS.
3. Hon'ble Vice Chancellor suggested that it is better to do a MOOC certification on the subject being taught by faculty members.
4. Hon'ble Vice Chancellor apprised all the faculty members that they should have formal record of classes taken for Content beyond syllabus.
5. Hon'ble Vice Chancellor suggested that the presentation of Paper at Conference / Workshop / Seminar / Symposium will be considered only if it is presented outside SMVDU and Jammu & Kashmir.
6. Hon'ble Vice Chancellor suggested that at the beginning of first semester of 2<sup>nd</sup> year, a consent letter can be sought from students about his/her interest to participate in campus placement process so that a list of eligible & interested students for placements can be computed & planned.
7. Hon'ble Vice Chancellor directed Director, DQA to design the format in which the information will be sought from the faculty members regarding benchmarks and submit the same for the perusal of the Competent Authority.
8. Hon'ble Vice Chancellor suggested that for the best Industrial exposure to the students, Industries located in Chandigarh, Solan, Baddi etc of high repute may be explored.
9. Hon'ble Vice Chancellor advised that at-least one monthly meeting with the mentees shall be conducted with record of the same and special observation (if any) will be forwarded to the office of Vice Chancellor.
10. Hon'ble Vice Chancellor asked each individual faculty member and Head of the Department regarding any problem being faced in achieving the benchmarks. All the members responded that they don't face any problem.

The meeting ended with the vote of thanks.

  
Dr. H. G. Mishra  
I/c Director, DQA

  
Dr. Balbir Singh  
Member Secretary

Copy to:-

1. PS to VC for information of Chairman DQA / HVC.
2. Registrar for information
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