



श्री माता वैष्णो देवी विश्वविद्यालय
SHRI MATA VAISHNO DEVI UNIVERSITY

Kakryal, Katra-182320, Jammu & Kashmir
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956
registrar@smvdu.ac.in

Ref. No.: SMVDU/IRDU/18/303

Date: 15th Oct, 2018

NOTIFICATION

Sub: Rules governing participation of faculty members in various International Conference/ Workshop/ Seminar etc (other than PDA).

In pursuance to the Minutes of meeting of 'Inter-University Group' constituted to evolve a benchmark for minimum standards & quality for various International Conference/ Workshop/ Seminar/ Symposia etc. issued vide no. SMVDU/IRDU/18/284, dated: 5th Oct., 2018 and as approved by the Competent Authority, it is hereby notified for the information of all that:

1. The faculty members are allowed to participate in International Conference/ Workshop/ Seminar/ Symposia etc. only if they are duly organized by Universities/ Institutes/ academic societies(associated with Universities/ Institutes etc.) which are related to their concerned discipline/ concerned school etc.
2. The faculty members should make such requests at least 10 working days in advance, along-with all requisite documents, to the office of Registrar through respective Head & Dean etc. for onwards perusal and recommendation by the committee.
3. After attending the International Conference/ Workshop/ Seminar/ Symposia etc. the concerned faculty member shall submit his/her joining report along with feedback for perusal of the Competent Authority.

A format i.e. FORM NO. IRDU/09 for processing of requests for attending various International Conference/ Workshop/ Seminar/ Symposia etc. is enclosed for reference.


Registrar
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Copy to:

1. All Deans/HoD's, for information and necessary action.
2. All faculty members, for information and necessary action.
3. PS to VC, for kind information of the Hon'ble Vice Chancellor.
4. Concerned File.